

Calendar 1997–98

Calendar
1997-98

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at the University of Leeds, Leeds LS2 9JT
Telephone Leeds 243 1751
Fax (0113) 233 6017

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Almanac

Session 1997–98

Session starts	Wednesday, 24 September 1997
Session ends	Friday, 19 June 1998
Semester 1	(Teaching) Begins Monday, 29 September 1997
	(Teaching) Ends Friday, 12 December 1997
	Exams/Assessment Period 12 January – 23 January 1998
Semester 2	(Teaching) Begins Monday, 26 January 1998
	(Teaching) Ends Friday, 8 May 1998
	Exams/Assessment Period* 18 May – 19 June 1998

Session 1998–99

Session starts	Wednesday, 23 September 1998
Session ends	Friday, 18 June 1999
Semester 1	(Teaching) Begins Monday, 28 September 1998
	(Teaching) Ends Friday, 11 December 1998
	Exams/Assessment Period 11 January – 22 January 1999
Semester 2	(Teaching) Begins Monday, 25 January 1999
	(Teaching) Ends Friday, 7 May 1999
	Exams/Assessment Period* 17 May – 18 June 1999

*including marking, departmental examiners' meetings, counselling of students and publication of results

September 1997

	1	M.	
	2	Tu.	
	3	W.	
	4	Th.	
	5	F.	
	6	Sa.	
	7	Su.	
	8	M.	Research Board, 9.15 am
	9	Tu.	
	10	W.	
	11	Th.	
	12	F.	
	13	Sa.	
	14	Su.	
	15	M.	
	16	Tu.	
	17	W.	
	18	Th.	
	19	F.	Board of the Affiliated Colleges, 2.05 pm
	20	Sa.	
	21	Su.	
Week 0	22	M.	
	23	Tu.	Registration/Academic and Electives Fair
	24	W.	START OF SESSION Registration/Academic and Electives Fair
	25	Th.	Registration/Academic and Electives Fair
	26	F.	Registration/Academic and Electives Fair
	27	Sa.	
	28	Su.	
Week 1	29	M.	SEMESTER 1 (TEACHING) STARTS (FIRST TERM STARTS) Teaching and Learning Board, 9 am Joint Committee of the University and the AUT, 2.05 pm
	30	Tu.	

October 1997

	1	W.	Academic Development Committee, 11 am
	2	Th.	Committee on Residential and Commercial Services, 2.15 pm
	3	F.	
	4	Sa.	
	5	Su.	
Week 2	6	M.	Research Board, 9.15 am
			Health and Safety Advisory Committee, 10.05 am
			House and Estates Committee, 2.15 pm
			Financial Monitoring Committee, 4 pm
	7	Tu.	Committee on University Companies, 2.05 pm
	8	W.	
	9	Th.	
	10	F.	
	11	Sa.	
	12	Su.	
Week 3	13	M.	Teaching and Learning Board, 9 am
			Planning and Resources Committee, 2.05 pm
	14	Tu.	Student Welfare Committee, 2.05 pm
			Standing Committee of Convocation, 5.15 pm
	15	W.	Brotherton Collection Advisory Committee, 2.15 pm
	16	Th.	Joint Committee of the University and UNISON, 2.05 pm
	17	F.	Joint Committee of the University and MSF, 2.05 pm
	18	Sa.	
	19	Su.	
Week 4	20	M.	Research Board, 9.15 am
			Management Committee for the Safety Sevices, 2.05 pm
	21	Tu.	Graduate Board, 2.05 pm
			Equal Opportunities Committee, 2.15 pm
	22	W.	SENATE, 2.05 pm
	23	Th.	Committee on Information Strategy, Systems and Services, 2 pm
	24	F.	
	25	Sa.	
	26	Su.	
Week 5	27	M.	Teaching and Learning Board, 9 am
			Staff Committee, 2.05 pm
	28	Tu.	
	29	W.	
	30	Th.	
	31	F.	Negotiated Programmes and Continuing Education, 12 pm

November 1997

	1	Sa.	
	2	Su.	
Week 6	3	M.	Research Board, 9.15 am Joint Committee of the University and the AUT, 2.05 pm Committee on Residential and Commercial Services, 2.15 pm Financial Monitoring Committee, 4 pm
	4	Tu.	Committee on University Companies, 2.05 pm Audit Committee, 3.30 pm
	5	W.	Academic Development Committee, 11 am
	6	Th.	COUNCIL, 2.15 pm Teaching and Learning Committee of the Faculty of Mathematical and Physical Sciences, 4.05 pm
	7	F.	Colleges Policy Group, 2 pm
	8	Sa.	
	9	Su.	
Week 7	10	M.	House and Estates Committee, 2.15 pm
	11	Tu.	Teaching and Learning Committee of the Faculty of Business, Law, Education and Social Sciences, 4.05 pm
	12	W.	
	13	Th.	Teaching and Learning Committee of the Faculty of Biological Sciences, 4.05 pm
	14	F.	
	15	Sa.	
	16	Su.	
Week 8	17	M.	Teaching and Learning Board, 9 am Research Board, 9.15 am Planning and Resources Committee, 2.05 pm
	18	Tu.	Teaching and Learning Committee of the Faculty of Earth and Environment, 4.05 pm
	19	W.	
	20	Th.	Teaching and Learning Committee of the Faculty of Engineering, 4.05 pm
	21	F.	Board of the Affiliated Colleges, 2.05 pm
	22	Sa.	
	23	Su.	
Week 9	24	M.	
	25	Tu.	Teaching and Learning Committee of the Faculty of Medicine, Dentistry, Psychology and Health, 5 pm
	26	W.	Investments Committee, 11 am SENATE, 2.05 pm
	27	Th.	RNIB Joint Liaison Committee, 2.05 pm Teaching and Learning Committee of the Faculty of Arts, 4.05 pm
	28	F.	
	29	Sa.	
	30	Su.	

December 1997

Week 10	1	M.	Research Board, 9.15 am
	2	Tu.	Military, Air Force and Naval Education Committee, 2 pm Committee on University Companies, 2.05 pm Standing Committee of Convocation, 5.15 pm
	3	W.	
	4	Th.	
	5	F.	
	6	Sa.	
	7	Su.	
Week 11	8	M.	Teaching and Learning Board, 9 am Financial Monitoring Committee, 4 pm
	9	Tu.	
	10	W.	Graduate Board, 2.05 pm Teaching and Learning Committee of the Faculty of Medicine, Dentistry, Psychology and Health, 5 pm
	11	Th.	COUNCIL, 10 am; COURT, 2.45 pm
	12	F.	SEMESTER 1 (TEACHING) ENDS (FIRST TERM ENDS) Committee on Scholarships, Studentships and Prizes, 10.05 am
	13	Sa.	
	14	Su.	
	15	M.	Degree Ceremonies Research Board, 9.15 am
	16	Tu.	Degree Ceremonies
	17	W.	
	18	Th.	
	19	F.	
	20	Sa.	
	21	Su.	
	22	M.	
	23	Tu.	
	24	W.	University buildings closed
	25	Th.	Christmas Day
	26	F.	University buildings closed
	27	Sa.	
	28	Su.	
	29	M.	University buildings closed
	30	Tu.	University buildings closed
	31	W.	University buildings closed

January 1998

	1	Th.	University buildings closed
	2	F.	University buildings closed
	3	Sa.	
	4	Su.	
Week 0	5	M.	
	6	Tu.	Committee on University Companies, 2.05 pm
	7	W.	
	8	Th.	Committee on Information Strategy, Systems and Services, 2 pm
	9	F.	
	10	Sa.	
	11	Su.	
Week 1	12	M.	SECOND TERM STARTS Semester 1 Examination/Assessment period begins Research Board, 9.15 am Joint Committee of the University and the AUT, 2.05 pm
	13	Tu.	
	14	W.	Academic Development Committee, 11 am
	15	Th.	Committee on Residential and Commercial Services, 2.15 pm
	16	F.	
	17	Sa.	
	18	Su.	
Week 2	19	M.	Teaching and Learning Board, 9 am Health and Safety Advisory Committee, 10.05 am Student Welfare Committee, 2.05 pm House and Estates Committee, 2.15 pm
	20	Tu.	
	21	W.	Committee on Promotional Chairs (all day)
	22	Th.	
	23	F.	Semester 1 Examination/Assessment period ends
	24	Sa.	
	25	Su.	
Week 3	26	M.	SEMESTER 2 (TEACHING) STARTS Research Board, 9.15 am Planning and Resources Committee, 2.05 pm
	27	Tu.	
	28	W.	
	29	Th.	Joint Committee of the University and UNISON, 2.05 pm
	30	F.	Joint Committee of the University and MSF, 2.05 pm
	31	Sa.	

February 1998

	1	Su.	
Week 4	2	M.	Teaching and Learning Board, 9 am Management Committee for the Safety Services, 2.05 pm
	3	Tu.	Committee on University Companies, 2.05 pm Graduate Board, 2.05 pm
	4	W.	SENATE, 2.05 pm
	5	Th.	Equal Opportunities Committee, 2.15 pm
	6	F.	
	7	Sa.	
	8	Su.	
Week 5	9	M.	Research Board, 9.15 am Staff Committee, 2.05 pm Financial Monitoring Committee, 4 pm
	10	Tu.	
	11	W.	
	12	Th.	Committee on Information Strategy, Systems and Services, 2 pm
	13	F.	Negotiated Programmes and Continuing Education, 12 pm
	14	Sa.	
	15	Su.	
Week 6	16	M.	Joint Committee of the University and the AUT, 2.05 pm
	17	Tu.	Committee on Residential and Commercial Services, 2.15 pm Standing Committee of Convocation, 5.15 pm
	18	W.	Academic Development Committee, 11 am
	19	Th.	COUNCIL, 2.15 pm Teaching and Learning Committee of the Faculty of Mathematical and Physical Sciences, 4.05 pm
	20	F.	
	21	Sa.	
	22	Su.	
Week 7	23	M.	Teaching and Learning Board, 9 am Research Board, 9.15 am House and Estates Committee, 2.15 pm
	24	Tu.	Teaching and Learning Committee of the Faculty of Business, Law, Education and Social Sciences, 4.05 pm
	25	W.	
	26	Th.	Teaching and Learning Committee of the Faculty of Biological Sciences, 4.05 pm
	27	F.	
	28	Sa.	

March 1998

	1	Su.	
Week 8	2	M.	Planning and Resources Committee, 2.05 pm
	3	Tu.	Committee on University Companies, 2.05 pm Teaching and Learning Committee of the Faculty of Earth and Environment, 4.05 pm
	4	W.	
	5	Th.	Audit Committee, 3.30 pm Teaching and Learning Committee of the Faculty of Engineering, 4.05 pm
	6	F.	Colleges Policy Group, 2 pm Board of the Affiliated Colleges, 2.05 pm
	7	Sa.	
	8	Su.	
Week 9	9	M.	Research Board, 9.15 am Financial Monitoring Committee, 4 pm
	10	Tu.	Investments Committee, 11 am Teaching and Learning Committee of the Faculty of Medicine, Dentistry, Psychology and Health, 5 pm
	11	W.	SENATE, 2.05 pm
	12	Th.	Senior Lectureships Committee, 2.05 pm Teaching and Learning Committee of the Faculty of Arts, 4.05 pm
	13	F.	
	14	Sa.	
	15	Su.	
Week 10	16	M.	
	17	Tu.	
	18	W.	Committee on Readerships (all day)
	19	Th.	COUNCIL, 2.15 pm
	20	F.	TEACHING ENDS (SECOND TERM ENDS)
	21	Sa.	
	22	Su.	
	23	M.	Teaching and Learning Board, 9 am Research Board, 9.15 am
	24	Tu.	
	25	W.	
	26	Th.	
	27	F.	
	28	Sa.	
	29	Su	
	30	M.	
	31	Tu.	

April 1998

	1	W.	
	2	Th.	
	3	F.	
	4	Sa.	
	5	Su.	
	6	M.	Research Board, 9.15 am Financial Monitoring Committee, 4 pm
	7	Tu.	Committee on University Companies, 2.05 pm Graduate Board, 2.05 pm Standing Committee of Convocation, 5.15 pm
	8	W.	
	9	Th.	University closes at 12.30 pm (except Brotherton and Edward Boyle Libraries which close at 5.00 pm)
	10	F.	Good Friday, University buildings closed
	11	Sa.	
	12	Su.	Easter Day
	13	M.	University buildings closed
	14	Tu.	University buildings closed
	15	W.	
	16	Th.	Committee on Information Strategy, Systems and Services, 2 pm
	17	F.	
	18	Sa.	
	19	Su.	
Week 1	20	M.	TEACHING STARTS (THIRD TERM STARTS) Research Board, 9.15 am Joint Committee of the University and the AUT, 2.05 pm Student Welfare Committee, 2.05 pm
	21	Tu.	Committee on Residential and Commercial Services, 2.15 pm
	22	W.	Academic Development Committee, 11 am
	23	Th.	RNIB Joint Liaison Committee, 2.05 pm
	24	F.	
	25	Sa.	
	26	Su	
Week 2	27	M.	Teaching and Learning Board, 9 am Health and Safety Advisory Committee, 10.05 am House and Estates Committee, 2.15 pm
	28	Tu.	Committee on Promotional Chairs (all day)
	29	W.	
	30	Th.	

May 1998

	1	F.	
	2	Sa.	
	3	Su.	
Week 3	4	M.	University buildings closed
	5	Tu.	Planning and Resources Committee, 2.05 pm
	6	W.	
	7	Th.	Joint Committee of the University and UNISON, 2.05 pm
	8	F.	SEMESTER 2 (TEACHING) ENDS Joint Committee of the University and MSF, 2.05 pm
	9	Sa.	
	10	Su.	
Week 4	11	M.	Teaching and Learning Board, 9 am Management Committee for the Safety Services, 2.05 pm Financial Monitoring Committee, 4 pm
	12	Tu.	Committee on University Companies, 2.05 pm Graduate Board, 2.05 pm
	13	W.	SENATE, 2.05 pm
	14	Th.	Committee on Information Strategy, Systems and Services, 2 pm Equal Opportunities Committee, 2.15 pm
	15	F.	
	16	Sa.	
	17	Su.	
Week 5	18	M.	Semester 2 Examination/Assessment period begins Research Board, 9.15 am Staff Committee, 2.05 pm
	19	Tu.	Teaching and Learning Committee of the Faculty of Business, Law, Education and Social Sciences, 4.05 pm
	20	W.	
	21	Th.	Committee on Residential and Commercial Services, 2.15 pm Teaching and Learning Committee of the Faculty of Mathematical and Physical Sciences, 4.05 pm
	22	F.	Negotiated Programmes and Continuing Education, 12 pm Joint Committee of the University and the AUT, 2.05 pm
	23	Sa.	
	24	Su	
Week 6	25	M.	Spring Bank Holiday. University buildings closed (except the Brotherton, the Edward Boyle, the Medical and Law Libraries)
	26	Tu.	University buildings closed (except the Brotherton, the Edward Boyle, the Medical and Law Libraries)
	27	W.	Academic Development Committee, 11 am
	28	Th.	COUNCIL, 2.15 pm Teaching and Learning Committee of the Faculty of Biological Sciences, 4.05 pm
	29	F.	
	30	Sa.	
	31	Su.	

June 1998

Week 7	1	M.	Research Board, 9.15 am House and Estates Committee, 2.15 pm
	2	Tu.	Committee on University Companies, 2.05 pm Teaching and Learning Committee of the Faculty of Earth and Environment, 4.05 pm
	3	W.	Committee on Senior Academic-related Staff, 2.05 pm
	4	Th.	Audit Committee, 3.30 pm Teaching and Learning Committee of the Faculty of Engineering, 4.05 pm
	5	F.	Colleges Policy Group, 2 pm Board of the Affiliated Colleges, 2.05 pm
	6	Sa.	
	7	Su.	
Week 8	8	M.	Planning and Resources Committee, 2.05 pm
	9	Tu.	Teaching and Learning Committee of the Faculty of Medicine, Dentistry, Psychology and Health, 5 pm
	10	W.	
	11	Th.	Teaching and Learning Committee of the Faculty of Arts, 4.05 pm
	12	F.	
	13	Sa.	
	14	Su.	
Week 9	15	M.	Teaching and Learning Board, 9 am Research Board, 9.15 am Financial Monitoring Committee, 4 pm
	16	Tu.	Investments Committee, 11 am
	17	W.	SENATE, 2.05 pm
	18	Th.	
	19	F.	END OF SESSION Semester 2 Examination/Assessment period ends Deadline for receipt of sessional exam results to Central Administration
	20	Sa.	
	21	Su	
Week 10	22	M.	
	23	Tu.	
	24	W.	
	25	Th.	COUNCIL, 10.00 am; COURT, 2.45 pm
	26	F.	
	27	Sa.	Convocation Annual General Meeting, 9.45 am
	28	Su.	
	29	M.	Research Board, 9.15 am Progress Committee (provisional)
	30	Tu.	

July 1998

1	W.	
2	Th.	
3	F.	Committees on Referred Students
4	Sa.	
5	Su.	
6	M.	Committee on Applications (non-appeal cases) Financial Monitoring Committee, 4 pm
7	Tu.	Committee on University Companies, 2.05 pm
8	W.	Committee of Examiners for the Affiliated Colleges, 10 am Special Board of the Affiliated Colleges, 2.05 pm
9	Th.	
10	F.	
11	Sa.	
12	Su.	
13	M.	Degree Ceremonies Research Board, 9.15 am
14	Tu.	Degree Ceremonies
15	W.	Degree Ceremonies
16	Th.	Degree Ceremonies
17	F.	Degree Ceremonies
18	Sa.	
19	Su	
20	M.	Degree Ceremonies
21	Tu.	Degree Ceremonies
22	W.	Degree Ceremonies
23	Th.	Degree Ceremonies
24	F.	Degree Ceremonies
25	Sa.	
26	Su.	
27	M.	Research Board, 9.15 am
28	Tu.	
29	W.	
30	Th.	
31	F	

August 1998

1	Sa.	
2	Su.	
3	M.	
4	Tu.	Committee on University Companies, 2.05 pm
5	W.	
6	Th.	
7	F.	
8	Sa.	
9	Su.	
10	M.	Research Board, 9.15 am
11	Tu.	
12	W.	
13	Th.	
14	F.	
15	Sa.	
16	Su	
17	M.	
18	Tu.	University re-examination period begins
19	W.	
20	Th.	A level results to applicants
21	F.	
22	Sa.	
23	Su.	
24	M.	Research Board, 9.15 am
25	Tu.	
26	W.	
27	Th.	
28	F.	University re-examination period ends
29	Sa.	
30	Su.	
31	M.	University buildings closed

September 1998

	1	Tu.	University buildings closed
	2	W.	University re-examination scripts to be collected from the Student Office
	3	Th.	
	4	F.	Committee on Applications (cases of appeal), 9 am (all day)
	5	Sa.	
	6	Su.	
	7	M.	Research Board, 9.15 am
	8	Tu.	Committee on University Companies, 2.05 pm
	9	W.	Final date for receipt of re-examination marks
	10	Th.	
	11	F.	Progress Committee (Main Meeting) Committees on Referred Students (provisional)
	12	Sa.	
	13	Su	
	14	M.	
	15	Tu.	
	16	W.	
	17	Th.	
	18	F.	
	19	Sa.	
	20	Su.	
Week 0	21	M.	Research Board, 9.15 am
	22	Tu.	
	23	W.	START OF SESSION
	24	Th.	
	25	F.	
	26	Sa.	
	27	Su.	
Week 1	28	M.	SEMESTER 1 (TEACHING) STARTS (FIRST TERM STARTS) Joint Committee of the University and the AUT, 2.05 pm
	29	Tu.	
	30	W.	Academic Development Committee, 11 am

The University of Leeds

The University of Leeds received its Charter as an independent institution from Edward VII in 1904.

The Charter

EDWARD VII, by the Grace of God, of the United Kingdom of Great Britain and Ireland and of the British Dominions beyond the seas, King, Defender of the Faith. To all to whom these presents shall come, greeting.

Whereas by Charter of Her Late Majesty Queen Victoria, dated 20th April, 1880, the Victoria University was founded and constituted having its seat in the City of Manchester.

And whereas the Owens College, Manchester, was thereby constituted a college in the University and provision was made that other colleges might from time to time be admitted as colleges in the University in the manner and subject to the conditions therein prescribed.

And whereas the University College, Liverpool, was by resolution of the Court of the University admitted as a college of the University on the 5th November, 1884, and the Yorkshire College, Leeds, was by resolution of the said Court admitted as a college in the University on the 3rd November, 1887, but no other college has been so admitted.

And whereas the said University College, Liverpool, has presented to Us in Our Council a humble petition under the Common Seal of that college praying us to erect a university within the City of Liverpool.

And whereas the Owens College, Manchester, has presented to Us in Our Council a humble petitition under the Common Seal of that college praying that a new or supplemental Charter may be granted so as to constitute and continue the Victoria University as a university in Manchester without association with any college except the Owens College.

And whereas the Yorkshire College, Leeds, has presented to Us in Our Council a humble petition under the Common Seal of that college, praying Us to erect a university having its seat in Leeds.

And whereas we have taken the said petitions into Our Royal consideration and are minded to accede thereto.

Now therefore know ye that We by virtue of Our Royal Prerogative and all other powers in that behalf enabling us of Our Special Grace certain knowledge and mere motion by these presents do for Us, Our Heirs and Successors, grant, will, direct, and ordain as follows:

I.

There shall be from henceforth for ever in Our said City of Leeds a university of the name and style of 'The University of Leeds', which shall be and continue one body politic and corporate with perpetual succession and a common seal and with full power and capacity, subject to the restrictions herein set forth, without any further licence to all persons and corporations to assure and to the University to take, by gift or otherwise purchase and hold and also to grant demise or otherwise dispose of real and personal property.

II.

The University shall have the powers following:

1. To grant and confer degrees and other academic distinctions to and on persons who shall have pursued an approved course of study in the University and shall have passed the examinations of the University under conditions laid down in its Statutes or Ordinances. Provided that degrees representing proficiency in technical subjects shall not be conferred

without proper security for testing the scientific or general knowledge underlying technical attainments.

2. To admit graduates of other universities to degrees of equal or similar rank in the University.

3. To confer degrees of the University on any persons, who hold office in the University as professors, readers, lecturers, or otherwise, or who shall have carried on independent research therein, or on any persons who, at the date of this Our Charter, are Associates of the Yorkshire College.

4. To grant diplomas, licentiateships, certificates, or other distinctions to persons who have pursued a course of study approved by the University under conditions laid down by the University.

5. To confer Honorary degrees, or other distinctions on approved persons. Provided that all degrees and other distinctions shall be conferred and held subject to any provisions which may be made in reference thereto by the Statutes, Ordinances, or Regulations of the University.

6. To provide for instruction in such branches of learning as the University may think fit, and also to make provision for research and for the advancement and dissemination of knowledge.

7. To examine and inspect schools and other educational institutions, to grant diplomas and other certificates, and to provide such lectures and instruction for persons not members of the University as the University may determine.

8. To accept the examinations and periods of study passed by students of the University at other universities or places of learning as equivalent to such examinations and periods of study in the University as the University may determine, and to withdraw such acceptance at any time. Provided that in no case shall the University confer a degree in medicine or surgery upon any person who has not attended in the University during two years at least courses of study recognised for such degree, or for one of the other degrees in the University.

9. To affiliate other colleges or institutions or branches or departments thereof, or to admit the members thereof to any of the privileges of the University, and to accept attendance at courses of study in such colleges or institutions in place of the attendance at courses of study in the University, and upon such terms and conditions and subject to such regulations as may from time to time be determined by the University.

10. To co-operate by means of joint boards or otherwise, with other universities and authorities for the conduct of matriculation examinations, for the examination and inspection of schools and other academic institutions and for such other purposes as the University may from time to time determine.

11. To enter into any agreement with the Yorkshire College for the incorporation of that college in the University, and for taking over its property and liabilities, and, if necessary, to promote a Bill in Parliament to confirm or carry out any such agreement.

12. To enter into any agreement with any other institution for the incorporation of that institution in the University and for taking over its property and liabilities, and for any other purpose not repugnant to this Our Charter.

13. To enter into any agreement with the Victoria University of Manchester or with the University of Liverpool for the division or apportionment of any of the moneys, endowments, or property of the Victoria University, with due regard to the local origin of any particular foundation, to the wishes of the donors, and other special circumstances, and for reference to an arbitrator in case of difference.

14. To institute professorships, readerships, lectureships and any other offices required by the University and to appoint to such offices. Also to institute and award fellowships, scholarships and exhibitions and prizes.

15. To license halls for the residence of students.

16. To do all such other acts and things whether incidental to the powers aforesaid or not, as may be requisite in order to further the objects of the University as a teaching and examining body, and to cultivate and promote arts, science and learning.

III. Visitor

We, Our Heirs and Successors, Kings and Queens of the Kingdom and Dominions aforesaid, shall be and remain the Visitor and Visitors of the University through the Lord President of our Council for the time being, and in the exercise of the Visitorial Authority, We and Our Heirs and Successors shall have the right from time to time and in such manner as We or They shall think fit to direct an inspection of the University, its buildings, laboratories, and general equipment, and also of the examination, teaching, and other work done by the University.

IV. Authorities of the University

The authorities of the University shall be the Chancellor, the Pro-Chancellor, the Vice-Chancellor, the Pro-Vice-Chancellors, the Court, the Council, the Senate, the Faculties, the Boards of Faculties, the Departments, and the Convocation. There shall be a Treasurer and other proper officers of the University.

V. The Chancellor

The Chancellor shall be the Head and chief officer of the University and president of its Court, Council and Convocation, and shall, except as otherwise provided in this Our Charter, confer degrees. He shall hold office during his life or until his resignation or until his removal for good cause by the Visitor at the instance of the Court. Our right trusty and entirely beloved Cousin and Councillor, George Frederick Samuel, Marquess of Ripon, Knight of Our Most Noble Order of the Garter, Doctor of Laws, shall be the first Chancellor of the University.

His successors from time to time shall be elected by the Court on the nomination of the Council of the University.

VI. The Pro-Chancellor

In the absence of the Chancellor, or pending a vacancy in the office of Chancellor, or during the Chancellor's inability to act, the Pro-Chancellor shall exercise all the functions of the Chancellor, except the conferring of degrees, and shall, if present, preside at any meetings of the Court and Council.

Our trusty and well-beloved Arthur Greenhow Lupton, chairman of the Council of the Yorkshire College, shall be the first Pro-Chancellor of the University, and shall hold his office for one year. Subsequent appointments to the said office shall be made annually by the Court on the nomination of the Council.

VII. The Vice-Chancellor

The Vice-Chancellor shall be *ex officio* chairman of the Senate. In the absence of the Chancellor the Vice-Chancellor shall confer degrees, except as otherwise provided in this Our Charter.

Our trusty and well-beloved Nathan Bodington, Principal of the Yorkshire College, Doctor of Letters, shall be the first Vice-Chancellor of the University, and shall hold such office for

such term or terms and subject to such conditions as may from time to time be determined by the Council.

His successors from time to time shall be appointed by the Court on the nomination of the Council and shall hold such office for such term or terms and subject to such conditions as may from time to time be determined by the Council.

VIII. The Pro-Vice-Chancellors

A Pro-Vice-Chancellor shall be appointed by the Council on the nomination of the Senate from among the members of the academic staff who are or have been members of Senate. Additional Pro-Vice-Chancellors may be appointed in like manner. Subject to the Statutes and Ordinances of the University and in the absence of the Vice-Chancellor, a Pro-Vice-Chancellor may act as Vice-Chancellor. Seniority among Pro-Vice-Chancellors shall be as determined by the Council on the recommendation of the Senate.

IX. The Court

The Court shall be the governing body of the University and shall direct the form, custody and use of the common seal, and shall have power to regulate and determine all matters concerning the University, and generally shall exercise all the powers and discretions of the University, except as otherwise provided by this Our Charter or by the Statutes.

The Court shall have power by Statute to increase or diminish the number of its members, by increasing or diminishing the number to be nominated or appointed by the persons or bodies possessing the right of nomination or appointment, or by adding representatives of other bodies, or in any other manner.

The Statutes set forth in the schedule hereto annexed shall be the Statutes of the University under this Our Charter. The Court may amend, add to, or repeal the Statutes for the time being in force [including those set forth in the schedule hereto], but no such amendment, addition, or repeal shall be valid or operative until allowed by Us or by a committee of Our Council.

Ordinances may be made by the Court for the regulation of all matters not required by this Our Charter to be dealt with by Statute.

Provided 1. that it shall not be lawful for the Court, by any Statute or otherwise, to apply any religious, racial or political test in considering any person for a professorship, teaching post, for the holding of any office or membership of the University, or for admission as a student, or to enable him to graduate thereat, or to enjoy or exercise any privilege thereof.

Provided 2. that any Statute or Ordinance made by the Court be not repugnant to the laws of this Realm or to the general object of this Our Charter.

Provided 3. that Statutes or Ordinances relating to degrees, studies and examinations shall not be adopted without report from the Senate.

Provided 4. that no change shall be made in any Statute or Ordinance altering the status, powers, or constitution of any of the authorities of the University until such authority shall have had an opportunity of pronouncing an opinion upon the proposed change.

Degrees *in absentia* shall be conferred by a resolution of the Court or in such manner as the Court may from time to time determine. The acts of the Court shall not be invalidated by any vacancy among its members.

X. The Council

The Council shall be the executive body of the University and may exercise and do such of the powers, authorities, and things by this Our Charter granted to or authorised to be done by the Court, as are, or shall from time to time be assigned to the Council by Statute or by the Court, except the election of members of the Court to be members of the Council.

The Court shall have power by Statute to increase or diminish the number of the Council by increasing or diminishing the number to be nominated, elected, or appointed by the persons or bodies possessing the right of nomination or appointment, or by adding representatives of other bodies, or in any other manner.

The Council shall have power to draft Statutes and Ordinances as and when they see fit, and to submit the same to the Court for consideration and enactment.

The acts of the Council shall not be invalidated by reason of any vacancy among its members.

XI. The Senate

The constitution of the Senate shall be determined by Statute.

The Senate shall, subject to the Statutes and Ordinances of the University, and subject also to review by the Court, have the control and general regulation of the instruction and education within the University and shall have power to discuss and pronounce an opinion on any matter whatsoever relating to the University and such other powers and duties as may be conferred upon it by Statute or Ordinance.

XII. The Faculties and Boards of Faculties

The University shall include the Faculties of Arts; Economic and Social Studies; Law; Science; Engineering; Medicine, Dentistry and Health; and Education, and such other Faculties [whether formed by the sub-division of an existing Faculty or by the creation of a new Faculty or otherwise] as may from time to time be constituted by Statute. The constitution and powers of the several Faculties shall be determined by Statute.

The Boards of Faculties shall be appointed from among the members of the University in such manner and in such numbers as the Council on the recommendation of the Senate may from time to time determine.

XIII. Departments

The Council, on the recommendation of the Senate, may approve the institution of departments or other such bodies as may be appropriate.

The Council shall also have the power on the recommendation of the Senate, to approve the discontinuance of any department or other such body.

The membership and powers of departments shall be determined as provided by Statute.

XIV. Convocation

The Convocation shall consist of the Chancellor, the Vice-Chancellor the Pro-Vice-Chancellors, the members of Faculties, the registered graduates of the University, and the associate members. Associate membership of the Convocation shall be as determined by Statute.

The Court shall have power to fix the conditions of registration and to prescribe the annual or other fees, or a composition therefor which shall be necessary for registration.

XV. Powers of Convocation

Convocation shall have the following powers:

To elect its own chairman, who shall, in the absence of the Chancellor, preside at its meetings.

To elect representatives as members of the Court and Council.

To discuss and pronounce an opinion on any matter whatsoever relating to the University including any matters referred to them by the Court or the Council.

To prescribe the mode of conducting the proceedings of Convocation and of registering the same, and of reporting the same to the Court, Council, or Senate, or any of them.

To enter into communication directly with the Court, Council, or Senate on any matter affecting the University.

XVI. Regulations as to procedure

The Court, the Council, the Senate, the Faculties, the Boards of Faculties, the Departments and the Convocation may from time to time make regulations for governing their respective proceedings, subject to this Our Charter and to the Statutes and Ordinances of the University.

Subject to the Statutes and Ordinances of the University any power exercisable by the Court, the Council, the Senate, a Faculty, a Board of Faculty, a Department, or the Convocation of the University and any duty imposed by this Our Charter or by the Statutes of the University may be delegated by the Court, the Council, the Senate, a Faculty, a Board of Faculty, a Department, or the Convocation to any Committee and so long as the delegation remains in force the power shall be exercisable wholly or in part by the Committee and not by the delegating body; provided that any such delegation shall be revocable at any time by the delegating body but such revocation shall not affect the validity of anything done by the Committee by virtue of the delegation.

XVII. The Treasurer

Our trusty and well-beloved Sir John Barran, Baronet, Treasurer of the Yorkshire College, shall be the first Treasurer of the University, and shall hold his office for one year. Subsequent appointments to the said office shall be made annually by the Court.

XVIII. Members of the University

The members of the University shall be the Chancellor, the Pro-Chancellor, the Vice-Chancellor, the Treasurer, the members of the University Court, the Professors, Readers and Lecturers and such other teachers of the University as the Council may determine; the members of the Faculties, the wardens or other chief officers of halls of residence licensed by the University, fellows, graduates; postgraduate students and undergraduate students of the University and such other classes of students as the Council may from time to time determine; emeritus professors and other persons as the Council, on the recommendation of the Senate, may from time to time determine.

The postgraduates of the University shall be such persons as are admitted to postgraduate courses in the University.

The undergraduates of the University shall be such persons attending lectures or receiving instruction in the University as shall have matriculated under the Statutes.

Membership of the University may be waived at the request of a person made for reasons considered by the Court, on the recommendation of the Council and the Senate, to be sufficient, and upon the person concerned entering into such undertakings and guarantees as

may be required to the effect that he will continue to observe the Charter, Statutes and regulations of the University as though he had continued to be a member thereof.

XIX. Examiners and Examinations

All examinations held by the University shall be conducted in such manner as the Statutes and Ordinances shall prescribe, provided that at least one external and independent examiner shall be appointed by the Council for each subject or group of subjects forming part of the course of studies required for University degrees, but this proviso shall not apply to examinations for admission or entrance to the University. Provided that in case of a vacancy occurring in or during any examination or of other emergency the Vice-Chancellor shall have power to appoint a substitute for that examination.

XX. General Provisions

All degrees and courses of study in the University, office in the University and membership of any of its constituent bodies shall be open equally to men and women without discrimination. In the present Charter words implying the male sex shall be held to include the female, unless the context clearly shows the meaning to be otherwise.

XXI.

The University may from time to time found and endow fellowships, scholarships, exhibitions, and other prizes for which funds or property may, by bequest, donation, grant, or otherwise be provided, and may make regulations respecting the same and the tenure thereof, but, except as aforesaid, and except by way of prize, reward, special grant, or remuneration for services rendered or to be rendered, in the past, present, or future respectively, the University shall not make any gift division or bonus in money unto or between any of its members.

XXII.

The University may demand and receive such fees as the Court may from time to time appoint.

XXIII.

The Court may from time to time alter, amend, or add to these presents by a special resolution in that behalf, and such alteration, amendment or addition shall, when allowed by Us, our Heirs, or Successors, or by any committee of Our Most Honourable Privy Council, or otherwise as We or They shall think fit, become effectual so that these presents shall thenceforward continue and operate as though they had been originally granted and made as so altered, amended, or added to. This article shall apply to this Charter as altered, amended, or added to in any manner aforesaid.

XXIV.

A special resolution is a resolution passed at one meeting of the Court and confirmed at a subsequent meeting, held not less than one month, nor more than three months after the former, provided that the resolution be passed at each meeting by not less than three-fourths of the members of the Court present and voting thereon.

XXV.

In this Our Charter 'Statutes' means the Statutes set forth in the schedule hereto and any Statutes altering, amending, adding to, or repealing the same or any of them which may hereafter be made and may be allowed by Us in Council, or by a committee of Our Council.

'Ordinances' means acts of the Court under the powers conferred by this Our Charter to which Our further sanction is not hereby or by Statute required.

'Regulations', except when otherwise required by the context, means Regulations made pursuant to this Our Charter or the Statutes.

XXVI.

Our Royal Will and pleasure is that this Our Charter shall always be construed and adjudged in the most favourable and beneficial sense for the best advantage of the University, and the promotion of the objects of this Our Charter as well in all our Courts as elsewhere notwithstanding any non-recital, mis-recital, uncertainty or imperfection herein.

Persons with disabilities

Council and Senate have declared that persons with disabilities who are otherwise suitably qualified shall not be unnecessarily prejudiced on account of their disability in the enjoyment or exercise of all privileges, including admission to University courses and appointment as members of staff and, recognising the special needs of persons with disabilities, have resolved:

(1) That all practicable steps shall be taken to ensure for them safe access and working conditions on the premises of the University.

(2) That no application from a person with a disability who seems otherwise suitable shall be rejected before he has been given an opportunity of discussing how he would overcome his difficulties with the relevant admissions officer or appointing committee.

Statutes

I. The University Court

A. The University Court (hereinafter called the Court) shall consist of the following persons:

1. *Ex officio* members, the Chancellor, the Pro-Chancellor, the Vice-Chancellor and the Treasurer, and Life Fellows of the University.

2. All present and future members of the University Council, during their tenure of office.

3. Each present member of the Court who is a member either as a donor of £1,000 to the University or as the nominee of a company, society, or partnership firm which has made a donation of £1,000 to the University.

Six representatives of the Clothworkers' Company of London, one representative of the Skinners' Company of London; one representative of the Trustees of William Akroyd's Foundation; one representative of the Dyers' Company of London.

4. Representatives of public authorities:
   Three from North Yorkshire County Council
   Two from Cleveland County Council *
   One from Humberside County Council *
   Four from Leeds City Council
   Three from Bradford City Council
   One from York City Council
   One from Kingston upon Hull City Council
   One from Barnsley Borough Council
   Two from Calderdale Borough Council
   Two from Kirklees Borough Council
   Two from Wakefield City Council
   One from Middlesbrough Borough Council
   One from East Riding of Yorkshire Council †
   One from Redcar and Cleveland Borough Council †
   One from the Council of each of such other county, city, borough or district councils to be created in future as may be approved by the Court.

5. Representatives of the University:
   Twelve from the Faculties
   Representatives (not exceeding seven in all) of the Convocation: one representative for every hundred members up to 700.

* The Court has agreed the deletion of these two authorities and the insertion of those marked †, subject to the approval of the Privy Council

6. Representatives of other institutions:
   Representatives of such affiliated institutions as the Court may determine, and
   One representative of the Victoria University of Manchester
   One representative of the University of Liverpool
   One representative of such other English university as the Court may determine
   One representative from Leeds Metropolitan University
   One representative from the University of Huddersfield
   One representative from the University of Bradford
   One representative from the University of Hull
   One representative from the University of Sheffield
   One representative from the University of York.

7. Representatives of schools:
   Eight representatives of the head masters and mistresses of senior schools in Yorkshire, such representatives to be appointed by the Court.

8. Representatives of other bodies:
   Two from the Trades Union Congress
   One from the Workers' Educational Association (Yorkshire North District).

9. Other members:
   Three persons appointed by the Crown
   Not less than ten nor more than forty persons elected by co-optation by the Court.

Except as otherwise by the Charter provided, and subject to the Statutes of the University the Court may determine all matters relating to the nomination, appointment, and election of members of the Court and Council, and their respective periods or terms of office, and all other matters relating to the constitution of the Court and Council.

B. The Court shall have power to delegate its functions to the Council except as otherwise provided, and to delegate to the Senate the power to award degrees other than *ad eundem* degrees, degrees conferred on persons who hold office in the University, and honorary degrees.

The periods during which members of the Court respectively shall hold office shall be as follows:

The Chancellor, the Pro-Chancellor, the Vice-Chancellor, the Treasurer, and all future members of the University Council shall hold office during the time they occupy the positions named respectively.

Each present member of the Court who is a member either as a donor of £1,000 to the University or as the nominee of a company, society, or partnership firm which has made a donation of £1,000 to the University, shall hold office for their respective lives or until resignation.

All other members mentioned in clauses A2, A3, above and all members mentioned in clauses A4 and A8 above, shall hold office for one year from the date of appointment. Of the members mentioned in clause A5, the 12 representatives of the Faculties shall hold office for two years from the respective dates of appointment, and six of such members, to be selected by lot or otherwise as the Court shall determine, shall retire in each year; provided that if a representative of a Faculty ceases to be a member of the Faculty he shall cease to be a member of the Court. The representatives of Convocation shall hold office for two years from the date of appointment. Members mentioned in clauses A6 and 7, shall hold office for two years from the respective dates of appointment. Members appointed by the Crown under clause A9 shall hold office for five years from their respective dates of appointment. Members appointed by co-optation under clause A9 shall hold office for between two and five years from their respective dates of

appointment, but at least two, to be selected by lot or otherwise as the Court shall determine, shall retire each year.

All retiring members shall be eligible for reappointment or re-election.

Appointees or representatives need not be members of the bodies appointing.

Any member of the Court may resign such membership at any time by letter addressed to the Registrar of the University.

Any casual vacancy occurring by resignation, incapacity, or death among the appointed or representative or co-opted members shall be filled up as soon as convenient by the person or body which appointed or co-opted the member whose place has become vacant. If such member was a member for a term of years the person appointed to supply his place shall be a member of the Court for the remainder of that term.

Fifteen members of the Court shall form a quorum.

II. The University Council

A. The University Council (hereinafter called the Council) shall consist of the following persons, namely:

The Chancellor, the Pro-Chancellor, the Vice-Chancellor, the Pro-Vice-Chancellors and the Treasurer

The Chairpersons of the Governing Bodies of the Colleges of the University

Two representatives of Leeds City Council

Two representatives of the Clothworkers' Company of London

Four members of the Senate to be elected by the Senate

Five representatives to be elected by and from the members of the Faculties from such constituencies and under such regulations as may be determined from time to time by the Council

One member to be elected from each of the categories of academic-related, ancillary, clerical and technical staff from such constituencies and under such regulations as may be determined from time to time by the Council

Two members to be elected by Convocation

Five students to be chosen in such manner as may be determined from time to time by the Council

One member to be nominated by the Crown

Eighteen members, not being students of the University or members of Faculty, to be elected by the Court

Provided that a person of age 71 years or over shall not be eligible for election or re-election by the Court as a member of Council

B. The periods during which the members of the Council respectively shall hold office shall be as follows:

The Chancellor, the Pro-Chancellor, the Vice-Chancellor, the Pro-Vice-Chancellors, the Treasurer, and the Chairpersons of the Governing Bodies of the Colleges of the University shall hold office for the time during which they occupy the positions named respectively.

The representative of the Crown shall hold office for five years.

Representatives of the Court shall hold office for three years (six, to be selected by ballot or otherwise as the Council shall determine, retiring each year).

Representatives of the Senate shall hold office for two years.

Representatives elected by the Faculties shall hold office for three years, then being ineligible for re-election for a further two years.*

Members elected by each of the categories of academic-related, ancillary, clerical and technical staff shall hold office for three years, then being ineligible for re-election for a further two years. *

Representatives of the Convocation shall hold office for four years, then being ineligible for re-election for a further two years. *

All other members of the Council shall hold office for one year from the date of appointment.

Subject to the provisos contained in the foregoing sub-sections, all retiring members shall be eligible for re-appointment or re-election.

Except as hereinbefore provided appointees or representatives need not be members of the bodies appointing.

Any member of the Council may resign such membership at any time by letter addressed to the Registrar of the University.

Any casual vacancy occurring by resignation, incapacity, or death among the appointed or elected members shall be filled up as soon as convenient by the body which appointed or elected the member whose place has become vacant. If such member was a member for a term of years, the person appointed or elected to fill that vacancy shall be a member of the Council for the remainder of that term.

Ten members of the Council shall form a quorum.

III. Powers of the Council

Subject to the provisions made in the Charter and Statutes, the Council shall have the following powers:

To nominate the Pro-Chancellor and the Vice-Chancellor.

To elect jointly with the Senate professors and other academic officers of the University.

To elect jointly with the Senate a Registrar and other officers of the University for such periods and under such conditions as may be determined by the Council.

To institute upon the recommendation of the Senate professorships, readerships, lectureships, or other teaching offices.

To abolish or hold in abeyance, upon the recommendation of the Senate, any professorship, readership, lectureship or other academic office in the University.

To draft Statutes and Ordinances as and when it sees fit and submit the same to the Court. Provided that any Statute or Ordinance relating to courses of study shall not be adopted without giving the Senate the opportunity of reporting thereon.

To make regulations for any purposes for which regulations are or may be authorized to be made.

To govern, manage, and regulate the finances, accounts, investments, property, business, and all affairs whatsoever of the University, and for that purpose to appoint bankers, deputy treasurers, and any other officers or agents whom it may seem expedient to appoint.

* The Court has agreed the removal of the restriction on the immediate reappointment of these representatives, subject to the approval of the Privy Council.

To invest any moneys belonging to the University, including any unapplied income in such stocks, funds, fully paid shares or securities as the Council shall from time to time think fit, whether authorized by the general law for the investment of trust moneys or not, and whether within the United Kingdom of Great Britain and Northern Ireland or not, or in the purchase of freehold, or leasehold hereditaments in the United Kingdom including rent charges, or chief rents, with the like power of varying such investments from time to time by sale and reinvestment or otherwise.

To sell, buy, exchange, lease, and accept leases of real and personal property on behalf of the University.

To provide the buildings, premises, furniture, and apparatus and other means needed for carrying on the work of the University.

To enter into, vary, carry out, and cancel contracts on behalf of the University. Any contract entered into on behalf of the University may be made in any manner authorized by law for the making of contracts by or on behalf of companies incorporated under the Companies' Act of 1948.

IV. The Vice-Chancellor

The Vice-Chancellor shall exercise general supervision over the educational arrangements of the University and maintain the discipline of the University, for which he shall be responsible to the Council. He shall have the sole power of suspending or dismissing any offending student, but before the exercise of his power he may refer the case for hearing and report to an Advisory Committee on Student Discipline appointed by the Council of the University. A student may appeal from a decision of the Vice-Chancellor to a Student Discipline Appeals Committee appointed by the Court of the University. The procedure in cases which may involve the suspension or dismissal of a student shall include provision for the student to have notice of the charge made against him, the right to a hearing, and the right to call and cross-examine witnesses.

V. The Senate

The Senate of the University shall consist of:

(a) Heads of departments and chairmen of schools as prescribed in the Ordinances or acting heads of departments or chairmen of schools appointed to that office during the period of any vacancy in the headship of the department or chairmanship of the school;

(b) Fifty-nine members of Faculties elected by the Faculties, in such manner as the Council may, on the recommendation of the Senate, from time to time determine:

(c) *Ex officio* members:

The Vice-Chancellor
The Pro-Vice-Chancellors
The Dean of each Research School *established in the University by the authority of the Senate and the Council
The Librarian
The Director of the Centre for Human Biology
The Director of Combined Studies in the Faculty of Science
The Director of the Institute for Transport Studies
The Director of Media Services
The Director of the Physical Education Service
The Director of the University Computing Service
The Senior Chairman of Appointing Committees

* Subject to the approval of the Privy Council.

The Sub-Dean of the Faculties of Arts, Economic and Social Studies and Law
The Dean of each Faculty* and the Dean for the Colleges
The Principal of each college which has been affiliated to the University under the terms of Ordinance I and which has been termed a college of the University in accordance with that Ordinance

(d) Not more than thirty co-opted members from the Faculties #

(e) Fourteen students: three officers of the Leeds University Union, nominated by the Union, and eleven other students elected from the Faculties in such manner as the Council may from time to time determine on the following basis:
Two from the Faculty of Arts
Two from the Faculties of Economic and Social Studies and Law
One from the Faculty of Education
Two from the Faculty of Science
Two from the Faculty of Engineering
Two from the Faculty of Medicine, Dentistry, Psychology and Health

Professors of the University, who are not members of the Senate under clauses (a), (b), (c) or (d) of this Statute shall have the following rights:

(i) to receive copies of all papers circulated for consideration at meetings of the Senate;

(ii) to attend meetings of the Senate and to participate in its discussions, provided that they shall not exercise a vote on any motion before the Senate or in any other proceeding of the Senate.

Members elected or co-opted under clauses (b) and (d) shall hold office for up to three years.

Members elected under clause (e) shall hold office for one year.

The Senate shall have the following powers:

To make and submit to the Council, after report from the Board or Boards of Faculties concerned, all Regulations for giving effect to the Statutes and Ordinances of the University relating to courses of study.

To appoint external and internal examiners after report from the Board or Boards of Faculties concerned.

To report to the Council, after report from the Board or Boards of Faculties concerned, on all Ordinances relating to courses of study.

To report to the Council on Statutes or Ordinances or proposed changes of Statutes or Ordinances.

To report on any matter referred to or delegated to it by the Court or the Council.

To discuss and declare an opinion on any matter whatsoever relating to the University.

To elect, jointly with the Council, professors and other academic officers of the University.

To elect, jointly with the Council, a Registrar and other officers of the University for such periods and under such conditions as may be determined by the Council.

To formulate and modify or revise, subject to the control of the Council, schemes for the organization of Faculties of Arts; Economic and Social Studies; Law; Science; Engineering; Medicine, Dentistry and Health; and Education, and any other Faculties of the University, and to assign to such Faculties their respective subjects; also to report to the Council as to the expediency of the establishment at any time of other Faculties or as to the expediency of the abolition, combination, or sub-division of any Faculties.

* Subject to the approval of the Privy Council.

The Court has agreed to an increase in the number of co-opted members, from ten to thirty, subject to the approval of the Privy Council.

To fix, subject to any conditions made by the founders which are accepted by the Court, the times and mode and conditions of competition for fellowships, scholarships and other prizes, and to award the same.

To regulate the admission of students.

To make recommendations to the Council on all matters pertaining to the provision and use of hereditaments, buildings, premises, furniture, equipment, moneys and other means needed for carrying on the work of the University.

To do such other acts and things as the Court shall authorize.

No new degree shall be established or other distinction of honour or merit adopted until the Senate has had an opportunity to report thereon.

VI. Faculties

Each of the Faculties shall respectively consist of:

1. The professors, readers and lecturers assigned thereto by the Council on the recommendation of the Senate.

2. Such other teachers of the University as may be appointed to the Faculty by the Council on the recommendation of the Senate.

Provided that all members of the full-time teaching staff who are appointed professors, readers or lecturers shall be assigned by the Council to membership of the appropriate Faculty at the time of their appointment; and provided also that no person with the exception of the Vice-Chancellor shall be eligible to be a member of more than one Faculty unless the second Faculty be the Faculty of Education.

3. Such other persons as may be appointed by the Council of the University on the recommendation of the Senate.

Members of Faculties shall elect to the Court of the University twelve representatives as provided in Statute I(A)(5).

Members of Faculties shall elect to the Council of the University five representatives from among their number as provided in Statute II(A).

Members of Faculties shall elect fifty-nine members to the Senate as provided in Statute V.

Each Faculty shall have the power of presenting recommendations and reports to the Senate upon all matters connected with the subjects of study embraced by the Faculty, and to discuss and declare an opinion on any matter whatsoever relating to the University.

The Faculties of the University shall be those of Arts, Economic and Social Studies, Law, Science, Engineering, Medicine, Dentistry and Health and Education.

The Vice-Chancellor shall be a member of each of the several Faculties and Boards of Faculties.

There shall be a chief officer of each Faculty elected by that Faculty, or otherwise as the Council shall direct. The chief officer shall preside at the meetings of the Faculty and hold office during such period and with such powers as shall be determined by Statute or Ordinance, and shall be eligible for re-election.

VII. Powers of the Boards of Faculties

The Boards of Faculties respectively shall have the powers following:

To regulate, subject to the control of the Senate, the teaching and study of the subjects assigned to the Board in question.

To make recommendations as to the appointment of examiners.

To report to the Senate on Ordinances and Regulations dealing with courses of study for degrees and other distinctions, and on any question relating to the work of the respective Faculties.

To deal with any matter referred to or delegated to them by the Senate.

VIII. Departments

Each of the departments and other bodies having the functions of departments shall respectively consist of:

(a) the professors, readers and lecturers appointed thereto by the Council on the recommendation of the Senate;

(b) such other members of Faculties as may be appointed thereto by the Council on the recommendation of the Senate.

Each department shall have a head or chairman appointed by the Council and responsible to the Council and the Senate.

Each department shall hold regular meetings (on at least one occasion in each term) to which all members of the department shall be summoned.

The head of the department shall be responsible for convening such meetings and for the conduct of business thereat in such manner as may be determined from time to time by the Senate. In conducting the work of the department, the chairman or head shall take account of the recommendations made by the departmental meeting.

A secretary shall be appointed to keep a record of business transacted and recommendations made.

Each department shall have the power of presenting recommendations and reports to the appropriate University authority upon matters connected with the subjects of study embraced by the department, or on any matter touching the work of the department or the University.

Where a department has a written constitution such constitution shall be subject to the Statutes and Ordinances of the University and shall be subject, together with any amendments thereto, to the approval of the Council on the recommendation of the Senate.

Each department shall consult with representatives of the students of the department in such manner as it considers appropriate having regard to any directions on this matter that the Council and the Senate may from time to time promulgate.

Departments and other bodies having the functions of departments shall be designated by Ordinance.

IX. Convocation

A register shall be kept containing the names of all persons who are members or associate members of Convocation according to the provision made by the Charter.

The following persons shall be eligible to elect to be admitted as associate members of Convocation:

(a) those who have been registered as students of the University but have not had conferred on them a degree of the University;

(b) those who are or have been members of the academic, administrative, library, research and analogous and other related staff of the University and who are graduates of other Universities or possess qualifications deemed equivalent to a University degree and who are not currently members of the Faculty.

The register shall be conclusive evidence that any person whose name appears therein at the time of claiming to vote in Convocation is entitled to vote, and that any person whose name does not appear therein is not so entitled.
A meeting of Convocation shall be summoned at least once in every year and at such other times as Convocation may by its bye-laws determine.

X. University Union

There shall be a Union of the students of the University.

Xl. Auditor

The Court shall annually appoint an auditor, who shall be a member of the Institute of Chartered Accountants of England and Wales, or of the Incorporated Society of Accountants and Auditors, in the active practice of his profession, who shall receive such remuneration as may from time to time be determined by the Court.

Acceptance of office by an auditor shall be deemed to carry with it an undertaking by the auditor to the University that every certificate given by him, or passing of accounts by him, implies that he had satisfied himself by full and careful investigation (made by himself or agents, for whom he undertakes to be responsible) by every reasonable means within his power, and after the exercise of due professional skill, that the statements in the certificates are true and accurate, and that any accounts certified or passed are complete, true and accurate.

XII. Procedure

1. In any case where a student is a member of an authority of the University or a Committee thereof, the student shall withdraw from the meeting when it is declared by the Chairman of the meeting that the meeting is about to discuss a reserved area of business and shall not return to the meeting until the discussion on the reserved area of business is concluded.

2. Papers for consideration at any such meeting as aforesaid and other records any of which relate to reserved areas of business shall not at any time be made available to a student.

3. Reserved areas of business are matters affecting the appointment, promotion and personal affairs of individual members of the staff of the University and matters affecting the admission and academic assessment of individual students. Subject to the above, the Chairman of the meeting may decide in any case of doubt whether a matter is a reserved area of business or not and his decision shall be final.

XIII. Examination requirements for entry upon degree courses

Admission to degree courses of the University shall be governed by Ordinances and Regulations.

XIV. Periods of study before graduation

The period of study necessary to qualify any student for a bachelor's degree, all of which shall be subsequent to the date upon which the matriculation requirements were satisfied, shall be not less than three years, except that for those possessing registrable or accredited professional qualifications and experience as required by Ordinance, who wish to proceed to the degree of Bachelor in the relevant discipline, the period of study shall be not less than one year of full-time or two years of part-time study.

XV. Academic Staff

This Statute covers such matters as redundancy, discipline, dismissal and removal from office, removal for incapacity on medical grounds, appeals and grievance procedures

Part I Construction, Application and Interpretation

1. *Construction*

This Statute and any Ordinance or Regulation made under this Statute shall be construed in every case to give effect to the following guiding principles, that is to say:

(a) to ensure that academic staff have freedom within the law to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions, without placing themselves in jeopardy of losing their jobs or privileges;

(b) to enable the University to provide education, promote learning and engage in research efficiently and economically; and

(c) to apply the principles of justice and fairness.

2. *Reasonableness of decisions*

No provision in Part II or Part III of this Statute shall enable the body or person having the duty to reach a decision under the relevant Part to dismiss any member of the academic staff unless the reason for his dismissal may in the circumstances (including the size and administrative resources of the University) reasonably be treated as a sufficient reason for dismissing him.

3. *Application*

(1) This Statute shall apply

(a) to the professors, readers, senior lecturers and lecturers (both clinical and non-clinical);

(b) to the research, administrative, senior library and senior computer staff holding posts designated by the Council as academic-related posts to which this Statute applies; and

(c) to the Vice-Chancellor to the extent and in the manner set out in the Annex to this Statute.

(2) In this Statute any reference to 'academic staff' is a reference to persons to whom this Statute applies.

4. *Interpretation*

Meaning of 'dismissal'

In this Statute 'dismiss' and 'dismissal' mean dismissal of a member of the academic staff and:

(a) include remove or, as the case may be, removal from office; and

(b) in relation to employment under a contract, shall be construed in accordance with section 55 of the Employment Protection (Consolidation) Act 1978.

5. *Meaning of 'good cause'*

(1) For the purposes of this Statute 'good cause' in relation to the dismissal or removal from office or place of a member of the academic staff, being in any case a reason which is related to conduct or to capability or qualifications for performing work of the kind which the member of the academic staff concerned was appointed or employed to do, means:

(a) conviction for an offence which may be deemed by a Tribunal appointed under Part III to be such as to render the person convicted unfit for the execution of the duties of the office or employment as a member of the academic staff; or

(b) conduct of an immoral, scandalous or disgraceful nature incompatible with the duties of the office or employment; or

(c) conduct constituting failure or persistent refusal or neglect or inability to perform the duties or comply with the conditions of office; or

(d) physical or mental incapacity established under Part IV.

(2) In this paragraph:

(a) 'capability', in relation to such a member, means capability assessed by reference to skill, aptitude, health or any other physical or mental quality; and

(b) 'qualifications', in relation to such a member, means any degree, diploma or other academic, technical or professional qualification relevant to the office or position held by that member.

6. *Meaning of 'redundancy'*

For the purposes of this Statute dismissal shall be taken to be a dismissal by reason of redundancy if it is attributable wholly or mainly to:

(a) the fact that the University has ceased, or intends to cease, to carry on the activity for the purposes of which the member of the academic staff concerned was appointed or employed by the University, or has ceased, or intends to cease, to carry on that activity in the place in which the member concerned worked; or

(b) the fact that the requirements of that activity for members of the academic staff to carry out work of a particular kind, or for members of the academic staff to carry out work of a particular kind in that place, have ceased or diminished or are expected to cease or diminish.

7. *Incidental, supplementary and transitional matters*

(1) In any case of conflict, the provisions of this Statute shall prevail over those of any other Statute and over those of the Ordinances and Regulations and the provisions of any Ordinance made under this Statute shall prevail over those of any other Ordinance:

Provided that Part III of and the Annex to this Statute shall not apply in relation to anything done or omitted to be done before the date on which the instrument making these modifications was approved under subsection (9) of section 204 of the Education Reform Act 1988.

(2) Nothing in any appointment made, or contract entered into, shall be construed as over-riding or excluding any provision made by this Statute concerning the dismissal of a member of the academic staff by reason of redundancy or for good cause:

Provided that nothing in this sub-paragraph shall prevent waivers made under section 142 of the Employment Protection (Consolidation) Act 1978 from having effect.

(3) Nothing in any other Statute or in any Ordinance or Regulation made thereunder shall authorize or require any officer of the University to sit as a member of any Committee, Tribunal or body appointed under this Statute or to be present when any such Committee, Tribunal or body is meeting to arrive at its decision or for the purpose of discussing any point of procedure.

(4) Nothing in any procedure prescribed or determined by the Council shall enable the Council to delegate its power to reach a decision under paragraph 10(2) of this Statute.

(5) In this Statute references to numbered Parts, paragraphs, and sub-paragraphs are references to Parts, paragraphs, and sub-paragraphs so numbered in this Statute.

Part II Redundancy

8. *Purpose of Part II*

This Part of this Statute enables the Council, as the appropriate body, to dismiss any member of the academic staff by reason of redundancy.

9. *Exclusion from Part II of persons appointed or promoted before 20 November 1987*

(1) Nothing in this Part of this Statute shall prejudice, alter or affect any rights, powers or duties of the University or apply in relation to a person unless

(a) his appointment is made, or his contract of employment is entered into, on or after 20 November 1987; or

(b) he is promoted on or after that date.

(2) For the purposes of this paragraph in relation to a person, a reference to an appointment made or a contract entered into on or after 20 November 1987 or to promotion on or after that date shall be construed in accordance with subsections (3) to (6) of section 204 of the Education Reform Act 1988.

10. *The appropriate body*

(1) The Council shall be the appropriate body for the purposes of this Part.

(2) This paragraph applies where the appropriate body has decided that it is desirable that there should be a reduction in the academic staff

(a) of the University as a whole; or

(b) of any faculty, school, department or other similar area of the University by way of redundancy.

11. *Redundancy committee*

(1) Where the appropriate body has reached a decision under paragraph 10(2) it shall appoint a Redundancy Committee to be constituted in accordance with sub-paragraph (3) of this paragraph to give effect to its decision by such date as it may specify and for that purpose

(a) to select and recommend the requisite members of the academic staff for dismissal by reason of redundancy; and

(b) to report their recommendations to the appropriate body.

(2) The appropriate body shall either approve any selection recommendation made under sub-paragraph (1), or shall remit it to the Redundancy Committee for further consideration in accordance with its further directions.

(3) A Redundancy Committee appointed by the appropriate body shall comprise:

(a) a Chairman; and

(b) two members of the Council, not being persons employed by the University; and

(c) two members of the academic staff nominated by the Senate.

12. *Notices of intended dismissal*

(1) Where the appropriate body has approved a selection recommendation made under paragraph 11(1) it may authorize an officer of the University as its delegate to dismiss any member of the academic staff so selected.

(2) Each member of the academic staff selected shall be given separate notice of the selection approved by the appropriate body.

(3) Each separate notice shall sufficiently identify the circumstances which have satisfied the appropriate body that the intended dismissal is reasonable and in particular shall include:

(a) a summary of the action taken by the appropriate body under this Part;

(b) an account of the selection processes used by the Redundancy Committee;

(c) a reference to the rights of the person notified to appeal against the notice and to the time within which any such appeal is to be lodged under Part V (Appeals); and
(d) a statement as to when the intended dismissal is to take effect.

Part III Discipline, Dismissal and Removal from office

13. *Disciplinary Procedures*

(1) Minor faults shall be dealt with informally.

(2) Where the matter is more serious but falls short of constituting possible good cause for dismissal the following procedure shall be used:

Stage 1 – Oral Warning

If conduct or performance does not meet acceptable standards the member of the academic staff will normally be given a formal ORAL WARNING. The member will be advised of the reason for the warning, that it is the first stage of the disciplinary procedure and of the right of appeal under this paragraph. A brief note of the oral warning will be kept but it will be spent after twelve months, subject to satisfactory conduct and performance.

Stage 2 – Written Warning

If the offence is a serious one, or if a further offence occurs, a WRITTEN WARNING will be given to the member of the academic staff by the Head of Department. This will give details of the complaint, the improvement required and the time-scale. It will warn that a complaint may be made to the Registrar seeking the institution of charges to be heard by a Tribunal appointed under paragraph 16 if there is no satisfactory improvement and will advise of the right of appeal under this paragraph. A copy of this written warning will be kept by the Head of Department but it will be disregarded for disciplinary purposes after two years subject to satisfactory conduct and performance.

Stage 3 – Appeals

A member of the academic staff who wishes to appeal against a disciplinary warning shall inform the Registrar within two weeks. The appropriate Pro-Vice-Chancellor shall hear all such appeals and his decision shall be final.

14. *Preliminary examination of serious disciplinary matters*

(1) If there has been no satisfactory improvement following a written warning given under Stage 2 of the procedure in paragraph 13, or in any other case where it is alleged that conduct or performance may constitute good cause for dismissal or removal from office, a complaint seeking the institution of charges to be heard by a Tribunal appointed under paragraph 16 may be made to the Registrar who shall bring it to the attention of the Vice-Chancellor.

(2) To enable the Vice-Chancellor to deal fairly with any complaint brought to his attention under sub-paragraph (1) he shall institute such investigations or enquiries (if any) as appear to him to be necessary.

(3) If it appears to the Vice-Chancellor that a complaint brought to his attention under sub-paragraph (1) relates to conduct or performance which does not meet acceptable standards but for which no written warning has been given under paragraph 13 or which relates to a particular alleged infringement of rules, regulations or bye-laws for which a standard penalty is normally imposed in the University or within the school, department or other relevant area, or is trivial or invalid he may dismiss it summarily, or decide not to proceed further under this Part.

(4) If the Vice-Chancellor does not dispose of a complaint under sub-paragraph (3) he shall treat the complaint as disclosing a sufficient reason for proceeding further under this Part and, if he sees fit, he may suspend the member on full pay pending a final decision.

(5) Where the Vice-Chancellor proceeds further under this Part he shall write to the member of the academic staff concerned inviting comment in writing.

(6) As soon as may be following receipt of the comments (if any) the Vice-Chancellor shall consider the matter in the light of all the material then available and may:

(a) dismiss it himself; or

(b) refer it for consideration under paragraph 13; or

(c) deal with it informally himself if it appears to the Vice-Chancellor appropriate to do so and if the member of the academic staff agrees in writing that the matter should be dealt with in that way; or

(d) direct the Registrar to prefer a charge or charges to be considered by a Tribunal to be appointed under paragraph 16.

(7) If no comment is received within twenty-eight days the Vice-Chancellor may proceed as aforesaid as if the member concerned had denied the substance and validity of the alleged case in its entirety.

15. *Institution of Charges*

(1) In any case where the Vice-Chancellor has directed that a charge or charges be preferred under paragraph 14(6) (d), he shall request the Council to appoint a Tribunal under paragraph 16 to hear the charge or charges and to determine whether the conduct or performance of the member of the academic staff concerned constitutes good cause for dismissal or otherwise constitutes a serious complaint relating to the member's appointment or employment.

(2) Where the Council has been requested to appoint a Tribunal under paragraph 16 the Registrar or, if he is unable to act, another officer appointed by the Vice-Chancellor shall take charge of the proceedings.

(3) The officer in charge of the proceedings shall formulate, or arrange for the formulation of, the charge or charges and shall present, or arrange for the presentation of, the charge or charges before the Tribunal.

(4) It shall be the duty of the officer in charge of the proceedings:

(a) to forward the charge or charges to the Tribunal and to the member of the academic staff concerned together with the other documents therein specified, and

(b) to make any necessary administrative arrangements for the summoning of witnesses, the production of documents and generally for the proper presentation of the case before the Tribunal.

16. *The Tribunal*

A Tribunal appointed by the Council shall comprise:

(a) a Chairman; and

(b) one member of the Council, not being a person employed by the University; and

(c) one member of the academic staff nominated by the Senate.

17. *Provisions concerning Tribunal procedure*

(1) The procedure to be followed in respect of the preparation, hearing and determination of charges by a Tribunal shall be that set out in Ordinances made under this paragraph.

(2) Without prejudice to the generality of the foregoing such Ordinances shall ensure:

(a) that the member of the academic staff concerned is entitled to be represented by another person, whether such person be legally qualified or not, in connection with and at any hearing of charges by a Tribunal;

(b) that a charge shall not be determined without an oral hearing at which the member of the academic staff concerned and any person appointed by him to represent him are entitled to be present;

(c) that the member of the academic staff and any person representing the staff member may call witnesses and may question witnesses upon the evidence on which the case against him is based; and

(d) that full and sufficient provision is made for:

(i) postponements, adjournments, dismissal of the charge or charges for want of prosecution, remission of the charge or charges to the Vice-Chancellor for further consideration and for the correction of accidental errors; and

(ii) for appropriate time limits for each stage (including the hearing) to the intent that any charge thereunder shall be heard and determined by a Tribunal as expeditiously as reasonably practicable.

18. *Notification of Tribunal decisions*

(1) A Tribunal shall send its decision on any charge referred to it (together with its findings of fact and the reasons for its decision regarding that charge and its recommendations, if any, as to the appropriate penalty) to the Vice-Chancellor and to each party to the proceedings.

(2) A Tribunal shall draw attention to the period of time within which any appeal should be made by ensuring that a copy of Part V (Appeals) accompanies each copy of its decision sent to a party to the proceedings under this paragraph.

19. *Powers of the appropriate officer where charges are upheld by Tribunal*

(1) Where the charge or charges are upheld and the Tribunal finds good cause and recommends dismissal or removal from office, but in no other case, the appropriate officer shall decide whether or not to dismiss the member of the academic staff concerned.

(2) In any case where the charge or charges are upheld, other than where the appropriate officer has decided under sub-paragraph (1) to dismiss the member of the academic staff concerned, the action available to the appropriate officer (not comprising a greater penalty than that recommended by the Tribunal) may be:

(a) to discuss the issues raised with the member concerned; or

(b) to advise the member concerned about his future conduct; or

(c) to warn the member concerned; or

(d) to suspend the member concerned for such period as the appropriate officer shall think fair and reasonable, not to exceed three months after the Tribunal's decision; or

(e) any combination of any of the above or such further or other action under the member's contract of employment or terms of appointment as appears fair and reasonable in all circumstances of the case.

20. *Appropriate officers*

(1) The Vice-Chancellor shall be the appropriate officer to exercise the powers conferred by paragraph 19 and any reference to the appropriate officer includes a reference to a delegate of that officer.

(2) Any action taken by the appropriate officer shall be confirmed in writing.

Part IV Removal for incapacity on medical grounds

(1) This Part makes separate provision for the assessment of incapacity on medical grounds as a good cause for dismissal or removal from office.

(2) In this Part references to medical grounds are references to capability assessed by reference to health or any other physical or mental quality.

(3) In this Part references to the appropriate officer are references to the Vice-Chancellor or an officer acting as his delegate to perform the relevant act.

(4) References to the member of the academic staff include, in cases where the nature of the alleged disability so requires, a responsible relative or friend in addition to (or instead of) that member.

21. *Procedure for removal*

(1) Where it appears that the removal of a member of the academic staff on medical grounds would be justified, the appropriate officer:

(a) shall inform the member accordingly; and

(b) shall notify the member in writing that it is proposed to make an application to the member's doctor for a medical report and shall seek the member's consent in writing in accordance with the requirements of the Access to Medical Reports Act 1988.

(2) If the member shares that view the University shall meet the reasonable costs of any medical opinion required.

(3) If the member does not share that view the appropriate officer shall refer the case in confidence, with any supporting medical and other evidence (including any medical evidence submitted by the member), to a Board comprising one person nominated by the Council; one person nominated by the member concerned or, in default of the latter nomination, by the Senate; and a medically qualified chairman jointly agreed by the Council and the member or, in default of agreement, to be nominated by the President of the Royal College of Physicians.

(4) The Board may require the member concerned to undergo medical examination at the University's expense

22. *Termination of employment*

If the Board determines that the member shall be required to retire on medical grounds, the appropriate officer shall direct the Registrar or his delegate to terminate the employment of the member concerned on those medical grounds.

Part V Appeals

23. *Purpose of Part V*

This Part of this Statute establishes procedures for hearing and determining appeals by members of the academic staff who are dismissed or under notice of dismissal or who are otherwise disciplined.

24. *Application and interpretation of Part V*

(1) This Part of this Statute applies:

(a) to appeals against the decisions of the Council as the appropriate body (or of a delegate of that body) to dismiss in the exercise of its powers under Part II;

(b) to appeals arising in any proceedings, or out of any decision reached, under Part III other than appeals under paragraph 13 (appeals against disciplinary warnings);

(c) to appeals against dismissal otherwise than in pursuance of Part II or Part III;

(d) to appeals against discipline otherwise than in pursuance of Part III; and

(e) to appeals against decisions reached under Part IV

and 'appeal' and 'appellant' shall be construed accordingly.

(2) No appeal shall however lie against:

(a) a decision of the appropriate body under paragraph 10(2);

(b) the findings of fact of a Tribunal under paragraph 18(1) save where, with the consent of the person or persons hearing the appeal, fresh evidence is called on behalf of the appellant at that hearing;

(c) any finding by a Board set up under paragraph 22(3).

(3) In this Part references to 'the person appointed' are references to the person appointed by the Council under paragraph 28 to hear and determine the relevant appeal.

(4) The parties to an appeal shall be the appellant and the Registrar and any other person added as a party at the direction of the person appointed.

25. *Institution of appeals*

A member of the academic staff shall institute an appeal by serving on the Registrar, within the time allowed under paragraph 27, notice in writing setting out the grounds of the appeal.

26. *Time for appealing and notices of appeal*

(1) A notice of appeal shall be served within twenty-eight days of the date on which the document recording the decision appealed from was sent to the appellant or such longer period, if any, as the person appointed may determine under sub-paragraph (3).

(2) The Registrar shall bring any notice of appeal received (and the date when it was served) to the attention of the Council and shall inform the appellant that he has done so.

(3) Where the notice of appeal was served on the Registrar outside the twenty-eight-day period the person appointed under paragraph 28 shall not permit the appeal to proceed unless he considers that justice and fairness so require in the circumstances of the case.

27. *Persons appointed to hear and determine appeals*

(1) Where an appeal is instituted under this Part the Council shall appoint a person described in sub-paragraph (2) to hear and determine that appeal.

(2) The persons described in this sub-paragraph are persons not employed by the University holding, or having held, judicial office or being barristers or solicitors of at least ten years' standing.

(3) The person appointed shall sit alone unless he considers that justice and fairness will best be served by sitting with two other persons.

(4) The other persons who may sit with the person appointed shall be:

(a) one member of the Council not being a person employed by the University; and

(b) one member of the academic staff nominated by the Senate.

28. *Provisions concerning appeal procedures and powers*

(1) The procedure to be followed in respect of the preparation, consolidation, hearing and determination of appeals shall be that set out in Ordinances made under this paragraph.

(2) Without prejudice to the generality of the foregoing such Ordinances shall ensure:

(a) that an appellant is entitled to be represented by another person, whether such person be legally qualified or not, in connection with and at any hearing of his appeal;

(b) that an appeal shall not be determined without an oral hearing at which the appellant, and any person appointed by him to represent him are entitled to be present and, with the consent of the person or persons hearing the appeal, to call witnesses;

(c) that full and sufficient provision is made for postponements, adjournments, dismissal of the appeal for want of prosecution and for the correction of accidental errors; and

(d) that the person appointed may set appropriate time limits for each stage (including the hearing itself) to the intent that any appeal shall be heard and determined as expeditiously as reasonably practicable.

(3) The person or persons hearing the appeal may allow or dismiss an appeal in whole or in part and, without prejudice to the foregoing, may:

(a) remit an appeal from a decision under Part II to the Council as the appropriate body (or any issue arising in the course of such an appeal) for further consideration as the person or persons hearing the appeal may direct; or

(b) remit an appeal arising under Part III for rehearing by a differently constituted Tribunal to be appointed under that Part; or

(c) remit an appeal from a decision of the appropriate officer under Part IV for further consideration as the person or persons hearing the appeal may direct; or

(d) substitute any lesser alternative penalty that would have been open to the appropriate officer following the finding by the Tribunal which heard and pronounced upon the original charge or charges.

29. *Notification of decisions*

The person appointed shall send the reasoned decision, including any decision reached in exercise of his powers under paragraph 29(3) (a), (b) or (c), on any appeal together with any findings of fact different from those come to by the Council as the appropriate body under Part II or by the Tribunal under Part III, as the case may be, to the Vice-Chancellor and to the parties to the appeal.

Part VI Grievance procedures

30. *Purpose of Part VI*

The aim of this Part is to settle or redress individual grievances promptly, fairly and so far as may be, within the faculty, school, department or other relevant area by methods acceptable to all parties.

31. *Application*

The grievances to which this Part applies are ones by members of the academic staff concerning their appointments or employment where those grievances relate:

(a) to matters affecting themselves as individuals; or

(b) to matters affecting their personal dealings or relationships with other staff of the University,

not being matters for which express provision is made elsewhere in this Statute.

32. *Exclusions and informal procedures*

(1) If other remedies within the faculty, school, department or other relevant area have been exhausted the member of the academic staff may raise the matter with the Head of the faculty, school, department or other relevant area.

(2) If the member of the academic staff is dissatisfied with the result of an approach under sub-paragraph (1) or if the grievance directly concerns the Head of the faculty, school department or other relevant area, the member may apply in writing to the Vice-Chancellor for redress of the grievance.

(3) If it appears to the Vice-Chancellor that the matter has been finally determined under Part III, IV or V or that the grievance is trivial or invalid, he may dismiss it summarily, or take no action upon it. If it so appears to the Vice-Chancellor he shall inform the member and the Grievance Committee accordingly.

(4) If the Vice-Chancellor is satisfied that the subject matter of the grievance could properly be considered with (or form the whole or any part of):

(a) a complaint under Part III;

(b) a determination under Part IV; or

(c) an appeal under Part V

he shall defer action upon it under this Part until the relevant complaint, determination or appeal has been heard or the time for instituting it has passed and he shall notify the member and the Grievance Committee accordingly.

(5) If the Vice-Chancellor does not reject the complaint under sub-paragraph (3) or if he does not defer action upon it under sub-paragraph (4) he shall decide whether it would be appropriate, having regard to the interests of justice and fairness, for him to seek to dispose of it informally. If he so decides he shall notify the member and proceed accordingly.

33. *Grievance Committee procedure*
If the grievance has not been disposed of informally under paragraph 33(5), the Vice-Chancellor shall refer the matter to the Grievance Committee for consideration.

34. *Composition of Grievance Committee*
The Grievance Committee to be appointed by the Council shall comprise:

(a) a Chairman; and

(b) one member of the Council not being a person employed by the University; and

(c) one member of the academic staff nominated by the Senate.

35. *Procedure in connection with determinations; and right to representation*
The procedure in connection with the consideration and determination of grievances shall be determined in Ordinances in such a way as to ensure that the aggrieved person and any person against whom the grievance lies shall have the right to be heard at a hearing and to be accompanied by a friend or representative.

36. *Notification of decisions*
The Committee shall inform the Council whether the grievance is or is not well-found and if it is well-found the Committee shall make such proposals for the redress of the grievance as it sees fit.

Paragraph 3(1)(c)

Annex
Provisions as to the Vice-Chancellor
1. The Council may request its Chairman to remove the Vice-Chancellor from office for good cause in accordance with the procedure described in this Annex.

(1) A complaint seeking the removal from office of the Vice-Chancellor for good cause may be made by not less than three members of the Council to the Chairman of the Council.

(2) If it appears to the Chairman of the Council, on the material before him, that the complaint raises a prima-facie case and that this could, if proved, constitute good cause for dismissal or removal from office he shall request the Council to appoint a Tribunal to hear and determine the matter.

(3) If it appears to the Chairman of the Council that a complaint made to him under sub-paragraph (1) does not raise a prima-facie case or is trivial or invalid, he may recommend to the Council that no further action be taken upon it.

(4) When the Council has appointed a Tribunal under sub-paragraph (2) it shall instruct a solicitor or other suitable person to formulate a charge or charges and to present, or arrange for the presentation of, the charges before the Tribunal.

(5) A Tribunal appointed by the Council shall comprise:

(a) an independent Chairman; and

(b) one member of the Council, not being a person employed by the University; and

(c) one member of the academic staff.

(6) Subject to the principles of justice and fairness the Tribunal may determine its own procedure.

(7) The Tribunal shall send its reasoned decision on any charge referred to it together with its findings of fact regarding the charge and its recommendations, if any, as to the appropriate penalty to the Chairman of the Council and to the Vice-Chancellor drawing attention to the period of time within which any appeal should be made.

(8) Persons appointed to hear such an appeal shall be persons independent of the University holding, or having held, judicial office or being barristers or solicitors of at least ten years' standing and the person so appointed shall, subject to the principles of justice and fairness, determine the procedure to be adopted in hearing the appeal.

(9) A person appointed shall send the reasoned decision on the appeal, together with any findings of fact different from those come to by the Tribunal and his recommendations, if any, as to the appropriate penalty, to the Vice-Chancellor and to the Chairman of the Council.

(10) Where a charge or charges have been upheld by the Tribunal and not dismissed on appeal, the Chairman of the Council shall decide whether or not to dismiss the Vice-Chancellor.

2. Where a complaint is to be referred to a Tribunal under this Statute, the Chairman of the Council may suspend the Vice-Chancellor from his duties and may exclude the Vice-Chancellor from the precincts of the University or any part thereof without loss of salary.

3. 'Good cause' in this Annex has the same meaning as in paragraph 5 of this Statute.

4. For the purpose of the removal of the Vice-Chancellor for incapacity on medical grounds, Part IV of this Statute shall have effect subject to the following modifications:

(a) for references to a member of the academic staff there shall be substituted references to the Vice-Chancellor;

(b) for any reference to the office of Vice-Chancellor there shall be substituted a reference to the office of Chairman of the Council;

(c) for paragraph 23 there shall be substituted:
'23. If the Board determines that the Vice-Chancellor should be required to retire on medical grounds, it shall ask the Chairman as the appropriate officer, to decide whether or not to terminate the appointment of the Vice-Chancellor on those medical grounds.'

XVI. Other Related Staff

The posts designated by the Council as other related posts shall be deemed to be academic-related posts as described in Clause 3 of Statute XV and all references to 'academic staff' in Statute XV shall apply to holders of those posts.

XVII. Definitions

In these Statutes:
'Statutes' means the Statutes of the University.
'Ordinances' means Ordinances made pursuant to the Charter or Statutes.
'Regulations' means Regulations made pursuant to the Charter or Statutes.

In these Statutes words importing the masculine shall include the feminine and, unless the context otherwise requires, words in the singular shall include the plural and words in the plural shall include the singular.

Ordinances

[Made by the Court in accordance with the provisions of clause IX of the Charter.]

I. Affiliated Colleges and Institutions

1. Colleges, institutions and teaching establishments may be admitted to affiliation by the Council upon the recommendation of the Senate and such a college, institution or teaching establishment may, where the Council so determines, be termed a college of the University. The Senate, before recommending the affiliation of any such college, institution or teaching establishment, shall satisfy itself:

(a) that the college, institution or teaching establishment has attained a satisfactory standard of educational efficiency for the purposes for which affiliation is sought, and is established on a permanent basis;

(b) that the majority of regular students in such college, institution or teaching establishment have attained the age of seventeen years.

2. Students of affiliated colleges, institutions or teaching establishments who have attained the age of seventeen years and have passed the matriculation examination or are exempt therefrom:

Either (a) may be exempted by the Council from any courses or parts of courses of study in the University provided they have successfully followed a part or the whole of a course of study approved for the purpose by the Senate;

or (b) may be regarded as fulfilling the requirements of Statute XIV (Periods of Study before Graduation) by attending at any such college, institution or teaching establishment a course of study approved by the Senate.

3. The Council shall, after a report from the Senate, determine any privileges to which the students of affiliated colleges, institutions or teaching establishments may be admitted.

4. Any college, institution or teaching establishment desiring to avail itself of the provisions set out under (a) in Article 2 of this Ordinance shall:

(i) make provision to the satisfaction of the Council for the representation of the University on the body which determines the courses submitted for the approval of the University;

(ii) submit for the approval of the Senate courses of study whose duration, scope and standard shall be equivalent to the corresponding courses of the University;

and any college, institution or teaching establishment desiring to avail itself of the provisons set out under *(b)* in Article 2 of this Ordinance shall make provision to the satisfaction of the Council for representation on the governing body of the college, institution or teaching establishment both of the University and of the academic staff of the college, institution or teaching establishment.

5. The University shall have the right, after due notice to the governing body concerned, to inspect, from time to time, the buildings and resources required for the teaching of courses as provided under Articles 2 and 4 of this Ordinance.

6. The Council, after a report from the Senate and any representations from the college, institution or teaching establishment concerned, may at any time withdraw any privileges which may have been granted under this Ordinance, or disaffiliate the said college, institution or teaching establishment.

7. The benefit of this Ordinance may be restricted to constituent parts of colleges, institutions or teaching establishments.

8. Colleges, institutions and teaching establishments affiliated with the University in accordance with the provisions of this Ordinance are:

(a) Colleges of the University:
Bretton Hall
College of Ripon and York St John
Trinity and All Saints College.

(b) Colleges offering degree schemes approved by the University:
Askham Bryan College
Barnsley College
City of Leeds College of Music
College of the Resurrection, Mirfield (affiliated 18 May 1904; revised 1 October 1968 and 15 December 1994)
Doncaster College, Minerals Engineering Section, Faculty of Technology
Leeds College of Art and Design
Leeds College of Health (**integrated into the University in April 1996 as the School of Healthcare Studies**)
Northern School of Contemporary Dance
North Riding College
Oxford Centre for Missionary Studies (OCMS)
West Yorkshire College of Health Studies (**integrated with the University of Huddersfield, School of Human and Health Sciences, in April 1996**)

(c) Colleges/Institutions/teaching establishments offering other courses approved by the University:
Fire Service College at Moreton-in-Marsh*
North Yorkshire College of Health Studies (**integrated into the University of York in April 1996 as the Department of Health Studies**)
Park Lane College*
Singapore Aviation Academy
Study Centre for the History of the Fine and Decorative Arts (London)
Wakefield College*
Wilson Carlile College, Sheffield †

(d) Doncaster College, Minerals Engineering Section, Faculty of Technology (affiliated 1 October 1974; title of institution changed in 1977, in 1990 and in 1994). Attendance at certain courses in this Faculty of the College is recognized as exempting candidates from attending classes in the University in the first two years of study for the ordinary degree of Bachelor of Engineering, and in the first year of study for the degree of Bachelor of Engineering with honours.

9. The University also recognises the following as suitable providers of the whole or part of the approved programmes of study leading to a University award as shown:
Airedale and Wharfedale College
York Archaeological Trust
St Gemma's Hospice

II. Higher Doctorates

* Courses approved under franchised arrangements only.
† Under partnership arrangents with the College of Ripon and York St John.

III. Degrees in Education

IV. Award of Degrees by Senate

The Senate is hereby empowered to award degrees other than 1. *ad eundem degrees*, 2. degrees conferred on officers of the University, and 3. Honorary degrees, in accordance with the provision in that behalf contained in Statute 1B.

V. Award of degrees by Council

1. The Council is hereby authorized to grant to any professor of the University, or to any lecturer who is the head of any department in the University, a degree not higher than that of Master in the Faculty in which he has graduated, or, in the case of a professor or lecturer holding no degree, such degree, not higher than that of Master, as the Council may determine.

2. The Council is authorized, if it thinks fit, to grant to any other officer of the University such degree, not higher than that of Master, as it may determine, but no such degree shall be conferred until a report has been received from the Senate.

3. No medical degree shall be conferred under either of the above provisions 1. and 2. upon a person who does not already possess a registrable medical qualification: and no person, in virtue of a degree conferred under either of these provisions, shall be allowed to proceed to a degree higher than that to which he has been admitted.

VI. Taught Postgraduate Awards

VII. Degrees in Medicine and Surgery

VIII. Degrees in Dental Surgery

IX. Awards in the Colleges and Affiliated Institutions

X. Research Degrees

XI. First Degrees

[Ordinances II to III and VI to XI governing the above-mentioned degrees are set out in full in the Faculty Calendars, the Calendars for Undergraduate and Postgraduate Programmes of Study in the Faculties of Arts, Economic and Social Studies and Law, Science and Engineering, and Research Degrees, and for Colleges and Affiliated Institutions.]

XII. Recognition of courses and examinations of other residential universities and institutions of higher education*

1. Subject to the provisions of the Charter and Statutes the Senate, or any committee of the Senate appointed for that purpose, is hereby empowered to allow members of any university or other approved institution of higher education, after matriculation at the University of Leeds, and presentation of certificates of conduct satisfactory to the Senate or committee, to count periods for which they have been registered at such other university or

* The provisions of article 1 of this Ordinance are applied only to candidates for a first degree.

institution of higher education as equivalent to such periods of registration for a first degree at the University of Leeds as the Senate or committee may determine, provided that no degree of this University shall be conferred on any such person unless he or she shall have pursued an approved course of study in this University extending over at least the equivalent of one year's full-time registration, and shall have passed those examinations (hereinafter referred to as designated examinations), the results of which are designated in the regulations of the individual programme of study for the degree of the University of Leeds as those which determine the classification of the degree concerned.

2. Undergraduates of the University of Leeds who are pursuing an approved course of instruction leading to a first degree of the University may be allowed to count periods for which they have been registered at other universities or approved institutions of higher education during their undergraduate course as equivalent to such periods of registration at the University of Leeds as the Senate, or any committee appointed for that purpose, may from time to time determine, provided that no degree of this University shall be conferred upon any such undergraduate unless he or she shall have pursued an approved course of study in this University extending over at least the equivalent of one year of full-time registration, and shall have passed the designated examinations of the University of Leeds for such degree.

3. Undergraduates at other universities or approved institutions of higher education who are permitted to proceed under the provisions of Article 1 or 2 of this Ordinance as members of this University may be allowed to count examinations passed by them at such other universities or institutions of higher education as equivalent to such examinations or portions of examinations other than the designated examination of this University as the Senate, or any committee of the Senate appointed for that purpose, may from time to time determine.

XIII. Conferment of degrees upon former students of the Yorkshire College

1. As to the conferment of *ad eundem* degrees on students who have attended full courses of study at the Yorkshire College and have graduated at various universities, but who have not been admitted to the college Associateship:

Graduates of the Victoria University shall be offered the same degrees in the University of Leeds as those which they have received from the Victoria University.

Graduates in medicine of other universities shall be admissible on application to the M.B. degree of the University of Leeds.

Applications from non-medical graduates of other universities who have been students of the Yorkshire College shall be considered on their merits.

In every case of admission under the above conditions a fee of 52p shall be charged.

2. As to Associates of the Yorkshire College:

Graduates of the Victoria University shall be offered the same degrees in the University of Leeds as those which they have received from the Victoria University.

Graduates of other universities shall be offered the degree of Bachelor in this University in the Faculties in which they graduated elsewhere.

All Associates of the Yorkshire College admitted to degrees of the University of Leeds under these conditions shall be admitted without fee.

3. All persons admitted to degrees of the University of Leeds under the foregoing conditions shall be admissible as life members of the Convocation of the University.

4. No graduate admitted under the above conditions to a lower degree shall be precluded from proceeding in the University of Leeds to a higher degree in his/her particular Faculty.

XIV. Standing of certain graduates in proceeding to higher degrees

1. Graduates of other universities who have been admitted to degrees of equal or similar rank in this University shall be allowed, in proceeding to higher degrees, to count their standing as graduates from the date of their graduation in such other universities.

2. Associates by examination of the Yorkshire College who have been admitted to degrees in this University shall be allowed, in proceeding to higher degrees, to count their standing as graduates from the date of admission to the Associateship.

XV. Diplomas

Diplomas shall be granted by the University, in such subjects as the Council may from time to time determine, to students who pursue the courses of study and pass the examination prescribed.

The Council is empowered to make from time to time Regulations under which such diplomas shall be awarded.

The award of diplomas under the provisions of this Ordinance is delegated to the Senate.

XVI. Regulations for procedure

The Council, Senate, Faculties, Boards of Faculties, Departments and Convocation are hereby empowered to enact Regulations for the conduct of their business and that of their committees, subject to the provisions of the Charter and Statutes.

XVII. Fees

The Council is hereby empowered, after giving the Senate an opportunity of reporting thereon, to appoint such registration, examination, class, laboratory, and other fees to be paid by students and others as the Council may from time to time determine, and to increase, reduce or abolish the same.

XVIII. Regulations for examinations

Subject to the provisions of the Charter, Statutes, and Ordinances of the University, the Council is hereby empowered to adopt regulations, or to delegate to the Senate the making of regulations, as to the subjects, times, modes, and standards of the examinations.

XIX. Admission to examinations

Before admission to any examination candidates must pay the examination fee. The admission of all students to the examinations of the University shall be subject to the approval of the Vice-Chancellor.

XX. External examiners

The Senate is hereby empowered to appoint external examiners on such conditions as to tenure of office, remuneration, and otherwise as the Council may from time to time determine.

XXI. Prizes

The Council is hereby empowered, upon report from the Senate, to institute such class and other prizes as it may from time to time determine, and to vary their value and to abolish the same.

XXII. Examination of schools and extension lectures

The Senate is hereby empowered to examine and inspect schools and other educational institutions and to provide lectures and instruction for persons not members of the University under such Regulations as the Council may from time to time adopt. The Senate is empowered to award certificates in connection with lectures and instruction for persons not members of the University.

XXIII. Tenure of office of Chief Officers of Faculties

The chief officer of all faculties shall be elected for periods not exceeding three years at a time.

XXIV. Departments

Departments, and other bodies having the function of departments, of the University shall be as follows:

Applied Mathematical Studies
Arabic and Middle Eastern Studies

School of Biochemistry and Molecular Biology
School of Biology
Business School

Chemical Engineering
School of Chemistry
School of Civil Engineering
School of Classics
Colour Chemistry
Communications Studies
School of Computer Studies
School of Continuing Education

School of Dentistry

School of Earth Sciences
East Asian Studies
School of Education
Electronic and Electrical Engineering
School of English

Fine Art
Food Science
French
Fuel and Energy

School of Geography
German Language and Literature

School of Health Care Studies
School of History

Italian

Law
Linguistics and Phonetics

Materials
School of Medicine
Microbiology
Mining and Mineral Engineering
Music

Nuffield Institute for Health

Pharmacology
School of Philosophy
Physics and Astronomy
Physiology
Politics
School of Psychology
Pure Mathematics

Russian and Slavonic Studies

Sociology and Social Policy
Spanish and Portuguese
Statistics

School of Textile Industries
Theology and Religious Studies

XXV. Register of Convocation

1. The Chancellor, the Vice-Chancellor, the Pro-Vice-Chancellor, and the members of the Faculties shall be registered as members of Convocation without payment of any fee, and their names shall be continued upon the register so long as they retain their qualifying offices.

2. All persons admitted to degrees of this University prior to 1st June, 1926, shall be entitled to be registered as members of Convocation upon payment of an appropriate fee.

3. Every person admitted to a degree (other than honorary) of this University shall, unless already a member of Convocation, be registered as such and the University shall pay into the funds of the Convocation that composition fee which the Court has deemed shall be necessary for such registration.

4. All honorary graduates shall be entitled to be registered as members of Convocation without payment of any fee.

XXVI. Communications from Council to Convocation

Convocation shall receive from the Council the draft of any Ordinance proposed which, in the opinion of the Council, would affect the status, position, rights, or privileges of Convocation or the members thereof, and further, Convocation, if it so desires, may record its opinion on any draft Ordinance so submitted within one month from the date at which it has been received, and such opinion when recorded shall be taken into consideration by the Council.

XXVII. 'Aegrotat' degree

If a candidate be prevented by illness or other sufficient cause from attending the whole or part of an examination for a degree, or from presenting any dissertation or thesis which may be required in connection with such examination, the Senate, upon report from the internal and external examiners concerned and upon such further evidence as they think fit, may if satisfied, thereupon treat him as a successful candidate in such examination, or impose such conditions as they think fit the fulfilment of which shall be precedent to such treatment; provided always that a candidate in an examination for a degree with honours shall not be placed in a class, and provided also that nothing in this Ordinance shall apply to the degrees in medicine, dental surgery and related disciplines with a clinical element.

The Senate on the recommendation of the appropriate committee empowered by the Senate may allow a student whose programme of study has been interrupted by illness or other sufficient cause to defer presenting himself for the examination in any honours school for such period as is thought fit.

XXVIII. The preparation, hearing and determination of charges by a Tribunal

The procedure for dealing with the preparation, hearing and determination of charges by a Tribunal under Statute XV paragraphs 15–18 shall be as follows:

1. The Officer in charge of the proceedings (being the Registrar or other person appointed for the purpose) shall within seven days of the Vice-Chancellor directing that a charge or charges be preferred under Statute XV paragraph 14(6)(d), provide a written statement to the member of the staff who is the subject of the charge(s)

(a) clearly specifying the charge(s);

(b) giving the member of the academic staff at least twenty-one days' notice to appear before the Tribunal;

(c) informing the member of staff of the name of the presenting officer and details of any persons who will be called as witnesses for the charge(s);

(d) informing the member of staff of the facility to call such witnesses as he or she may think fit and requiring him/her to inform the officer in charge of the proceedings at least seven days in advance of the meeting of the Tribunal of the names of any witnesses he or she wishes to call;
(e) informing the member of staff of the entitlement to be represented and/or accompanied by another person, who may be legally qualified, in connection with and at the hearing of the Tribunal.

2. (a) The member of staff shall, at least seven days in advance of the hearing:
(i) confirm to the officer in charge receipt of the written statement;
(ii) state whether it is his/her intention to attend the hearing; and
(iii) provide details of proposed witnesses and of his/her representation.
(b) All written evidence to be relied upon at the Tribunal Hearing by both sides shall be exchanged not later than seven days prior to the date of the Tribunal.
(c) In exceptional circumstances, the Chairman of the Tribunal may sanction compliance outside the seven-day period.

3. (a) A charge shall not be determined without an oral hearing at which the member of staff and his/her representative, if any, are entitled to be present.
(b) Any failure of the member of staff to attend (unless due to unforeseen circumstances or sanctioned by the Chairman of the Tribunal) shall not prevent the Tribunal from dealing with the charge.

4. The Chairman and other members of the Tribunal shall be appointed in accordance with Statute XV paragraph 16.

5. The hearing of any charge by a Tribunal shall be dealt with as expeditiously as reasonably practicable, subject to which:
(a) Any scheduled hearing of charges by a Tribunal may, at the sole and absolute discretion of the Chairman of the Tribunal, be postponed if any of the following become unable to attend: the member of staff, his or her representative, the witnesses, the person presenting the charges or a member of the Tribunal. The Chairman of the Tribunal may also at his/her sole discretion permit a postponement for other reasons that he/she deems compelling. Where a hearing is rearranged, at least fourteen days' notice of such rearrangements shall be given in writing to the member of staff concerned.
(b) Either the member of staff (or his/her representative) or the person presenting the charges may seek adjournments, which the Chairman of the Tribunal may grant if he/she is satisfied that the reasons are compelling.

6. At any hearing of charges by a Tribunal, the presentation of charges against the member of staff concerned shall be made first and then any representations or evidence presented by or on behalf of the member of staff. Both parties shall be entitled to question witnesses.
(a) The person presenting the charges against a member of staff may call witnesses but only in the presence of the member of staff concerned and his/her representative. The member of staff or his/her representative (but not both) may question these witnesses.
(b) The member of staff or representative may then make representations and/or present evidence and call witnesses in the presence of the person presenting the charges who may question these witnesses.

7. Members of the Tribunal may ask questions of all parties and witnesses.

8. The person presenting the charges followed by the member of staff or his/her representative may each conclude by summarising their respective cases if they so wish.

9. Only members of the Tribunal who have been present throughout the hearing shall take part in the deliberations leading to the Tribunal's decision.

10. The Tribunal may recall the parties only to clarify points of uncertainty on information already given. If recall is necessary, both parties shall appear before the Tribunal even if only one is to be questioned on the point giving rise to uncertainty.

11. The Tribunal shall within fourteen days of the conclusion of the hearing send its decision on any charge(s) referred to it to the Vice-Chancellor and to each party to the proceedings in

accordance with Statute XV paragraph 18(1). It shall also draw attention to the appeals procedure in accordance with paragraph 18(2).

12. Without prejudice to its other powers, the Tribunal may determine that the charge or charges against a member of staff should be dismissed for want of prosecution, or should be remitted to the Vice-Chancellor for further consideration, or for the correction of accidental errors.

XXIX. The preparation, consolidation, hearing and determination of appeals

Where an appeal is instituted by a member of staff who is dismissed or under notice of dismissal or who is otherwise disciplined, the Chairman of the Council shall appoint a person to hear and determine that appeal in accordance with Statute XV paragraph 28. Where the person appointed decides not to sit alone, the Chairman of the Council shall appoint two other persons in accordance with paragraph 28(4).

The procedure to be followed in respect of the preparation, consolidation, hearing and determination of appeals made under Statute XV Part V, shall be as follows:

1. Upon instruction from the person appointed by Council, the Registrar or his/her representative shall notify the appellant in writing at least twenty-one days in advance of the hearing of the appeal of:

(a) the date, time and venue for the hearing of the appeal;

(b) his/her entitlement to be represented by another person, who may be legally qualified, in connection with and at any hearing of the appeal;

(c) his/her entitlement, subject to the consent of the person or persons hearing the appeal, to call such witnesses as he or she may think fit, provided that the names of such witnesses are notified to the Registrar at least seven days in advance of the hearing of the appeal.

2. An appeal shall not be determined without an oral hearing at which the appellant and his/her representative, if any, shall be entitled to be present. Any failure of the appellant to attend (unless due to unforeseen circumstances or sanctioned by the person(s) appointed to hear the appeal) shall not prevent the appeal from being considered.

3. All written evidence to be relied upon at the appeal hearing by any party (as defined by Statute XV paragraph 25(4)) shall be exchanged not later than seven days prior to the date of the appeal hearing unless the person(s) appointed to hear the appeal sanction compliance outside the seven-day period.

4. Consent to allow witnesses to be called by the appellant shall not be withheld unless it is impracticable for them to be called or it is reasonable to believe that they cannot give relevant evidence to assist in the furtherance of the proceedings.

5. The appeal hearing shall be dealt with as expeditiously as reasonably practicable, subject to which:

(i) Any scheduled hearing of an appeal may be postponed at the sole and absolute discretion of the person or persons appointed in accordance with Statute XV paragraph 28 if any of the following became unable to attend; the appellant, or his/her representative, the Registrar or his/her representative, any witness or the person or persons hearing the appeal. The person(s) appointed to hear the appeal may also, at their absolute discretion, permit a postponement for other reasons that they deem compelling. Where an appeal is rearranged, at least fourteen days' notice of the new hearing date shall be given in writing to the appellant;

(ii) Either the appellant or his/her representative or the Registrar, or his/her representative, may seek adjournments as they feel appropriate which the person(s) hearing the appeal may grant if satisfied that the reasons are compelling.

6. At any hearing of an appeal, the appellant shall present his/her case and then the case against the appellant shall be presented. Both parties shall be entitled to question any witnesses.

(a) The appellant or his/her representative may, but only with the consent of the person or persons hearing the appeal, call witnesses but only individually in the presence of the Registrar or his/her representative. The Registrar or his/her representative may question these witnesses.

(b) The Registrar or his/her representative may, but only with the consent of the person or persons hearing the appeal, call witnesses individually in the presence of the appellant and his/her representative, one of whom may question these witnesses.

7. The person(s) hearing the appeal may ask questions of all parties and witnesses.

8. The Registrar, or his/her representative, followed by the appellant or his/her representative, may each conclude by summarising their respective cases if they so wish.

9. Where more than one person has been appointed to hear the appeal, only those persons who have been present throughout the hearing shall take part in the deliberations leading to a decision.

10. The person or persons hearing the appeal shall recall the parties only to clarify points of uncertainty on information already given. If recall is necessary, both parties shall appear before the person or persons hearing the appeal even if only one is to be questioned on the point giving rise to uncertainty.

11. The person or persons hearing the appeal, having reached their decision in accordance with the provisions of paragraph 29(3) of Statute XV, shall send notification of such decision to the Vice-Chancellor and to the parties to the appeal in accordance with paragraph 30 of the Statute.

12. The person or persons hearing the appeal may determine that the appeal should be dismissed for want of prosecution or that accidental errors should be corrected.

XXX. The consideration and determination of grievances

Staff grievances can arise from a variety of sources and the purpose of the procedure which follows is to settle or redress individual grievances promptly, fairly and, so far as may be possible, within the Faculty, Department, School or other relevant area, by methods acceptable to all parties. To meet this objective, the University has adopted:

(i) a procedure which will permit a grievance to be resolved informally and without recourse to any subsequent stage;

(ii) a formal procedure to be invoked when informal measures are inappropriate or have failed.

1. This Ordinance sets out the procedure which has been agreed between the University of Leeds and the Leeds Local Association of University Teachers to govern the consideration and determination of grievances under Part VI of Statute XV.

2. The grievances to which this agreement applies are ones by members of the academic staff concerning their appointments or employment where those grievances relate to:

(i) matters affecting themselves as individuals; or

(ii) matters affecting their personal dealings or relationships with other staff of the University

not being other matters for which express provision is made elsewhere in Statute XV.

3. Where a member of staff has a grievance which involves another member or members of staff he/she should first of all endeavour to resolve the matter by direct approach to the member(s) of staff involved or, if this is not possible, in discussion with an appropriate senior member of staff or, if these remedies have been exhausted, by raising the matter as appropriate with the Head of Department or equivalent or Chief Officer of the relevant Faculty Board or a Pro-Vice-Chancellor ('the Senior Member').

4. Where a member of staff requests a personal interview with such Senior Member, the interview should normally be granted within seven days of the request being made.

5. The Senior Member shall seek to resolve the problem personally to the satisfaction of the parties to the dispute. He/she may also by mutual agreement of all parties seek consultation, as a means of resolving the grievance, with other members of staff or with officers of the University (particularly but not exclusively with the Personnel Director) or with representatives of the Leeds Local Association of University Teachers as may be thought appropriate.

6. Where a member of staff has a grievance which involves a matter affecting him/herself as an individual, but not affecting his/her personal dealings or relationship with other staff, he/she should raise the matter with the appropriate Senior Member (as defined under (3) above) who will seek to resolve the problem, with recourse as necessary to consultation with other members of staff, officers of the University or representative of the Leeds Local Association of University Teachers.

7. If the member of staff is dissatisfied with the result of efforts made under Clauses 3–6 above, or if the grievance directly concerns the Head of Department or equivalent or the Chief Officer of the appropriate Faculty Board or a Pro-Vice-Chancellor or if the member of staff believes that he/she has a grievance following determination by the relevant Appeals Committee of an appeal against non-promotion or non-confirmation of appointment, the member of staff may apply in writing to the Vice-Chancellor for redress of the grievance.

8. If it appears to the Vice-Chancellor that the matter has been finally determined under Statute XV Part III (Disciplinary Procedure), Part IV (Removal for incapacity on medical grounds), or Part V (Appeals Procedure), or that the grievance is trivial or invalid he/she may dismiss it summarily or take no action upon it. If it so appears to the Vice-Chancellor, he/she shall inform the parties to the grievance accordingly and shall also inform members of the University's Grievance Committee.

9. If the Vice-Chancellor is satisfied that the subject matter of the grievance could properly be considered with (or form the whole or any part of):

(a) a complaint under Part III of Statute XV (Disciplinary Procedure);

(b) a determination under Part IV (Removal for incapacity on medical grounds); or

(c) an appeal under Part V (Appeals Procedure)

he/she shall defer action upon it until the relevant complaint, determination or appeal has been heard or the time for instituting it has passed and he/she shall notify the member of staff accordingly and shall also inform the members of the University's Grievance Committee.

10. If the Vice-Chancellor does not reject the complaint under (8) above or if he/she does not defer action upon it under (9) above, he/she shall decide whether it would be appropriate, having regard to the interests of justice and fairness, for him/her to seek to dispose of it informally. If he/she so decides he/she shall notify the member and proceed accordingly.

In seeking to dispose of the complaint informally, the Vice-Chancellor may, where he deems this to be appropriate, seek a report on the matter from a member of the AUT (Leeds Local Association) and a member of the University, both to be nominated by the Joint Committee of the University and the AUT.

11. (a) Where the Vice-Chancellor refers a grievance for consideration by a Grievance Committee under the provisions of Statute XV paragraphs 34–37 the Registrar, or such other officer appointed by the Vice-Chancellor ('the Appointed Officer'), shall within

seven days of such referral make arrangements for a hearing by such a Grievance Committee, giving the members of the Committee clear details of the grievance.

(b) All parties to the grievance shall be given at least twenty-one days' notice of any hearing by the Grievance Committee.

(c) The Appointed Officer shall inform the aggrieved person and those persons against whom the grievance lies of their entitlement to call such witnesses as they may think fit provided that they inform the Appointed Officer at least seven days in advance of the date of the meeting of the Grievance Committee of the names of the witnesses.

(d) The Appointed Officer shall inform the aggrieved person and any persons against whom the grievance lies of their entitlement to be represented at the hearing of the Grievance Committee by a friend or representative (who may be legally qualified).

12. All written evidence to be relied upon at the hearing by both sides shall be exchanged not later than seven days prior to the date of the hearing unless the Chairman sanctions compliance outside the seven day period.

13. (a) A grievance referred to the Grievance Committee by the Vice-Chancellor will not be resolved without the aggrieved person and any person against whom the grievance lies having the right to be heard at a hearing by the Grievance Committee.

(b) Any failure of the aggrieved person or of any person against whom the grievance lies to attend (unless due to unforeseen circumstances or sanctioned by the Chairman) shall not prevent the Committee from considering the grievance.

14. The Chairman of the Grievance Committee shall be appointed by the Chairman of Council, and shall normally be drawn from the members of the Council or the Senate. Other members, as required by Statute XV, paragraph 35 shall be appointed by the Chairman of Council in accordance with the provisions of that clause.

15. At the meeting of the Grievance Committee, the aggrieved person or his/her representative shall present his/her grievance first and call witnesses in the presence of any persons against whom the grievance lies. Each such person or their respective representatives may question the witnesses.

16. The person(s) against whom the grievance lies (or their representative) may then call witnesses in the presence of the aggrieved person and his/her representative one of whom may question the witnesses.

17. Members of the Grievance Committee may ask questions of all parties and witnesses throughout the proceedings.

18. Either the aggrieved person or the person(s) against whom the grievance lies/or their respective representatives may seek adjournments as they feel appropriate, which the Grievance Committee may grant if satisfied that the reasons are compelling.

19. The aggrieved person (or his/her representative) followed by the person(s) against whom the grievance lies (or their representatives) may conclude by summarising their cases if they so wish.

20. Only members of the Grievance Committee who have been present throughout the hearing shall take part in the deliberations leading to a decision.

21. The Grievance Committee may recall the parties only to clarify points of uncertainty on information already given. If recall is necessary all parties shall appear before the Committee even if only one is concerned with the point giving rise to uncertainty.

22. The Grievance Committee shall inform the Council whether the grievance is or is not well-found and, if it is well-found, the Committee shall make such proposals for the redress of the grievance as it sees fit.

General Regulations

1. Academic Dress

Academic dress shall be defined in three ways as follows:

Academic undress: a black gown.

Academic dress:

Bachelors and Masters of Engineering: black Bachelor's gown with appropriate hood; Masters: black Master's gown with appropriate hood; Doctors: black Master's gown with appropriate Doctor's hood.

Full academic dress:

Bachelors and Masters of Engineering: black Bachelor's gown with appropriate hood and cap

Masters: black Master's gown with appropriate hood and cap

Doctors: appropriate Doctor's gown and cap without hood except where the gown is not faced with the distinctive colour of the doctorate, in which case the hood will also be worn.

All hoods shall be without cape, except for Masters of Philosophy and Doctors, and the hoods of Bachelors shall be lined. The colours of hoods appropriate to graduates of the University shall be as follows:

Diploma in Higher Education: scarf middle green*

Bachelors of Arts: dark green

Bachelors of Arts (Collegiate): dark green with a one-inch band of mid-green laid on the outside†

Bachelors of Broadcasting: light green with a one-inch band of middle green laid on the outside

Bachelors of Commerce: light green lined with dark green†

Bachelors of Dental Surgery: dark green lined with middle green

Bachelors of Divinity: dark green with white lining and band and with one inch of scarlet laid on the white silk†

Bachelors of Education: dark green with a one-inch band of light green laid on the outside

Bachelors of Engineering: middle green lined with dark green

Masters of Engineering: middle green lined with dark green with a one-inch band of middle green laid on the outside

Bachelors of Health Science: middle green with a one-inch band of light green laid on the outside

Bachelors of Laws: light green

Bachelors of Medicine and Bachelors of Surgery: dark green lined with light green

* School of Healthcare Studies only.
† Not currently awarded.

Bachelors of Music: dark green with a one inch band of white silk laid on the outside*

Bachelors of Performing Arts: light green edged with a one-inch band of dark green

Master of Physics: middle green edged with one-inch band of dark green

Bachelors of Science: middle green

Bachelors of Science (Collegiate): middle green with a one-inch band of dark green laid on the outside*

Postgraduate Diploma: Scarf middle green edged with one inch of white silk

Masters of Arts: dark green with white lining

Masters of Business Administration: light green with white lining and edged with dark green

Masters of Commerce: light green with white lining and band and one inch of dark green laid on the white silk*

Masters of Dental Science: dark green with white lining and band and with one inch of dark green laid on the white silk

Masters of Dental Surgery: dark green lined with white and edged with middle green

Masters of Education: dark green with white lining and band and with one inch of middle green laid on the white silk

Masters of Health Science: middle green with white lining and band and with one inch of light green laid on the white silk

Masters of Laws: light green with white lining

Masters of Medical Science: dark green with white lining and band and with one inch of light green laid on the white silk

Masters of Music: dark green with white lining with a one-inch band of white silk laid on the outside

Masters of Philosophy: black stuff on silk lined with middle green and with narrow binding of scarlet to the hood

Masters of Public Health: dark green lined with light green with one-inch band of dark green laid on the light green

Masters of Psychotherapy: dark green lined with light green with a one-inch band of white silk laid on the light green

Masters of Research: as for the equivalent Taught Masters Degree from the appropriate faculty

Masters of Science: middle green with white lining

Masters of Science (Engineering): middle green with white lining and band and with one inch of dark green laid on the white silk

Masters of Surgery: dark green with white lining and edged with light green

Doctors of Clinical Psychology: green lined with scarlet with dark green bindings

Doctors of Dental Science: scarlet lined with dark green and with mid-green bindings

Doctors of Divinity: scarlet lined with dark green and with white bindings

Doctors of Education: green lined with white with narrow bindings of white

* Not currently awarded.

Doctors of Letters, Laws, Science, Engineering and Medicine: scarlet lined with green of the shade or shades appropriate to the faculty

Doctors of Music: scarlet lined with dark green and having a one-inch band of white watered silk laid on the green one inch from the edge

The colours of gowns appropriate to graduates who are licentiates of the University shall be follows:

Licentiates in dental surgery: black with facings and yoke of middle green with sleeves of elbow length bordered with green outside and white inside

Bachelors and Masters in all faculties: black

Doctors of Dental Science: scarlet with sleeve linings of dark green and facings of mid-green

Doctors of Divinity: scarlet with sleeve linings of dark green and facings of white

Doctors of Letters, Laws, Science, Engineering and Medicine: scarlet with facings and sleeve linings of the shade of green appropriate to the faculty

Doctors of Music: scarlet with sleeve linings and facings of dark green with a one-inch band of white watered silk laid on the green one inch from the outside edge

Doctors of Philosophy: green with sleeve linings of green and facings of green bound with scarlet

The caps of licentiates, Bachelors and Masters [both men and women] shall be of the usual hard square pattern

The caps of Doctors of Letters, Divinity, Music, Laws, Science, Engineering and Medicine shall be of black velvet of the usual pattern with a gold cord and a lining of the shade of green appropriate to the faculty

The caps of Doctors of Philosophy shall be of black velvet of the usual pattern

Undergraduates of the University may wear black gowns

The robe makers to the University by appointment shall be Messrs Ede and Ravenscroft of 93 and 94 Chancery Lane, London WC2A 1DU. Representatives attend at Congregations of the University in order to robe persons who are to be presented for degrees.

2. The arms of the University

The arms of the University shall be 'Vert an open book proper edged and clasped gold inscribed with the words *Et augebitur scientia* between in chief three mullets argent and in base a rose of the last seeded proper. The crest shall be on a wreath of the colours a Greek sphinx sejant gules.'

3. Interference with the work of the University

Members of the University who engage in activities that deliberately obstruct any aspect of the work of the University or prevent members or employees from going about their lawful business will thereby render themselves liable to disciplinary action.

4. Precautions against ionizing radiation and laser radiation

No person shall undertake work in the University with ionizing radiation or with material which produces significant amounts of ionizing radiation or with laser radiation except with the approval of the head of the department concerned; and any person who undertakes such work, or who may, for other reasons, be subject to ionizing radiation or laser radiation in the University, must co-operate and participate in the application of any scheme of monitoring or testing which the Radiation Protection Adviser and Head of the Radiation Protection Service may require, and must attend such course of instruction as the head of department may require.

University of Leeds

Visitor
Her Majesty the Queen

Chancellor
Her Royal Highness the Duchess of Kent, G.C.V.O., LL.D.

Pro-Chancellor
Colonel A C Roberts, M.B.E., T.D., J.P., D.L., M.PHIL., PH.D., F.C.G.I., F.I.BIOL., C.I.MECH.E.

Vice-Chancellor
Professor A G Wilson, M.A., F.B.A.

Pro-Vice-Chancellors
Professor A J Chapman, B.SC., PH.D., C.PSYCHOL., F.B.PS.S.
Professor J M Hill, B.A., D.PHIL.
Professor A D May, M.A., C.ENG., F.I.CE., M.I.H.T., F.C.I.T.
Professor P Scott, B.A., HON.LL.D., HON.D.LITT.
Professor C M Taylor, B.SC.(ENG.), M.SC., PH.D., C.ENG., D.ENG., F.I.MECH.E., F.ENG.

Treasurer
Mr A E Stone, O.B.E., F.C.I.S., F.C.I.B.

Research School and Faculty of Arts
Research Dean: Professor J J Macklin, B.A., PH.D., COMENDADOR DE LA ORDEN DE ISABEL LA CATOLICA
Teaching and Learning Dean: Dr G R Rastall, M.A., MUS.B., PH.D.

Research School and Faculty of Economic and Social Studies, Education and Law
Research Dean: Professor A D Pearman, B.SOC.SC., M.A., PH.D., M.C.I.T.
Teaching and Learning Dean: Mr R P Williams, B.A., M.A.

Research School and Faculty of Biological Sciences
Research Dean: Professor P J F Henderson, B.SC., SC.D., M.A., PH.D.
Teaching and Learning Dean: Dr E J Wood, M.A., D.PHIL.

Research School and Faculty of Earth and Environment
Research Dean: Professor A T McDonald, B.SC., PH.D.
Teaching and Learning Dean: Dr S M Macgill, B.SC., PH.D.

Research School and Faculty of Mathematical and Physical Sciences
Research Dean: Professor J Brindley, B.SC., PH.D.
Teaching and Learning Dean: Dr C J Hatton, B.SC., PH.D., C.PHYS., F.INST.P.

Research School and Faculty of Engineering
Research Dean: Professor J Fisher, B.SC., PH.D., C.ENG., D.ENG., F.I.MECH.E.
Teaching and Learning Dean: Professor M J Howes, B.SC., PH.D., EUR.ING., C.ENG., F.I.E.E.E., SEN.MEM.I.E.E.E., C.PHYS., M.INST.P., F.R.S.A.

Research School and Faculty of Medicine, Dentistry, Psychology and Health
Research Dean: Professor M A Smith, B.SC., M.SC., PH.D., C.PHYS., F.I.P.S.M., F.INST.P.
Teaching and Learning Dean: Professor R H S Mindham, M.D., F.R.C.P.ED., F.R.C.PSYCH.

Dean for the Colleges
To be appointed

Registrar and Secretary
Dr D S Robinson, B.A., PH.D.

The Court

The Chancellor

The Pro-Chancellor

The Vice-Chancellor

The Treasurer

Life Fellows

Dr P R Beeley, B.MET., PH.D., D.MET., C.ENG., F.I.B.F., F.I.M.
Dr E Collinson, M.A., PH.D.
G C F Forster, B.A., F.S.A.
Dr M S Gosden, B.SC., PH.D.
J Grossman, B.A.
J Hartley, B.SC., F.G.S.
Dr H Hassall, B.SC., PH.D.
Dr W Houghton-Evans, M.A., PH.D., R.I.B.A., M.R.T.P.I.
D Hutchinson, M.A., F.B.C.S., A.F.I.M.A.
M Kirk, J.P., M.A.
A J P Lockyer, M.A.
J G Mattock, B.SC.
G F Rainnie, M.A.
K R Rowe, M.A.
Dr T D Talintyre, B.SC., PH.D.
J Taylor, M.A.
W H Trickett, M.SC.
Dr W K J Walls, M.B., CH.B., L.R.C.P., M.R.C.S.
Dr D Warwick, B.A., PH.D.
Dr W F Williams, B.SC., PH.D., C.ENG., F.I.E.R.E., F.INST.P.

Members nominated by the Crown

Mrs Y B Jackson, O.B.E., D.L.
Baroness Lockwood of Dewsbury, HON.D.LITT., HON. LL.D., HON. FELLOW (U.M.I.S.T.), HON. FELLOW (BIRKBECK COLLEGE), F.R.S.A.
J Lyles, C.B.E., D.L., B.SC., F.R.S.A

Members elected by the Court

Sir Robert Balchin
J M Blackburn, F.C.I.B., C.B.I.M.
D E Cook, T.D., M.A., F.S.S., C.TEXT., F.T.I., C.B.I.M.
Mrs W Crump, J.P.
Dr P Flesher, M.SC., HON.D.SC., C.CHEM., M.R.S.C., C.B.I.M.
P J Gilman
Sir Ernest Hall, O.B.E., D.L.
Mrs A Hasan, B.SC., M.A.
R Hopper, B.A., HON.M.A., F.R.S.A.
R Hyde, B.A., C.I.P.F.A.
D M Isherwood
Mrs B M Jagger, J.P.

Ms E M Jenks
J W Johnson
R S Johnson, C.B.E., B.SC.
Mrs J E Kellett, B.COM.
Mrs P A Langham, B.A., M.ED.
C Leach
Major-General J S Lee, C.B., M.B.E.
Sir Gordon Linacre, C.B.E., A.F.C., D.F.M., C.B.I.M., F.R.S.A.
Dr A J Moyes, F.C.G.I., B.SC.ENG., D.ENG., HON.LL.D., C.ENG., F.I.CHEM.ENG.
J S Oldham, M.SC., M.H.S.M., DIP.H.S.M.
Mrs L A Powell, J.P.
K W Rigby, F.C.I.B.
Revd Dr S Robinson, B.A., M.A., PH.D., DIP.C.P.C.
Sir Colin Sampson, C.B.E., Q.P.M., LL.D.
Mrs P V Smith, C.B.E., J.P.
Mrs J Steven, B.SC., P.G.C.E.
J P Thackray, M.A., D.M.S.
Sir Neil Thorne, O.B.E., T.D., D.L.
J F Vickers, M.A., COMP.T.I.
Sir Rodney Walker, F.R.S.A.
His Honour Judge Walsh, Q.C.
Major-General H G Woods, C.B., M.B.E., M.C., D.L., M.A., F.B.I.M., HON.D.LITT.
Dr H J Worthy, M.A., M.B., B.CHIR., D.R.C.O.G.
Dr I A Ziff, O.B.E., HON. LL.D., J.P.
M A Ziff

Members for life

W J Read
Dr A V Symons, M.A., LL.D.

Representatives of associations	*Appointed by*
The Master of the Clothworkers' Company	The Clothworkers' Company
A A M Mays-Smith, B.A., D.L.	
The Chairman of the Trusts and Grants Committee, Sir John B Hall, BT.	
M G T Harris	
C M Mowll, M.A., HON.LL.D.	
P J S Rawson, M.A.	
P Sumner, C.TEXT., F.T.I., HON.F.C.G.I.	
Vacant	The Skinners' Company
Dr D Blackburn	The Dyers' Company
J P Collins, F.S.V.A.	William Akroyd's Foundation

Representatives of public authorities	*Appointed by*
County Councillor J Blackie	North Yorkshire County Council
County Councillor G K Rennie	
1 to be appointed	
Councillor B Cleasby	Leeds City Council
Councillor A Gabriel	
Councillor J Harper	
Councillor D Lewis	

Councillor Dr Z Ali, B.SC., P.HD.	Bradford Metropolitan Council
Councillor E McNally	
Councillor C Hall	York City Council
Councillor C Inglis, B.A.	Hull City Council
Councillor H Lavender	Barnsley Metropolitan Borough Council
Councillor M J Carr	Middlesbrough Borough Council
Councillor P S Coles, B.SC., F.R.P.S., E.F.I A.P., F.I.P.F.	Calderdale Council
Councillor M D Higgins	
Councillor J R Smithson	Kirklees Metropolitan Council
Councillor M Walton	
Councillor P McNeill	
Councillor P Townend	Wakefield Metropolitan District Council

Representatives of University Bodies

The Faculties	*Elected by*
Dr J K Elliott, B.A., D.PHIL., D.D.	The Faculty of Arts
S J Parry, B.A., M.A., M.ED., M.JUR.	The Faculty of Arts
Dr K Atkinson, B.A., P.HD., M.SC.	The Faculty of Economic and Social Studies
M A Reed, M.A., LL.M.	The Faculty of Law
Dr P R Sharp, B.A., M.ED., PH.D.	The Faculty of Education
Dr W K Griffiths, B.SC., PH.D., F.R.A.S.	The Faculty of Science
One vacancy	The Faculty of Science
Dr T W Cousens, B.SC., P.HD.	The Faculty of Engineering
D Dring, C.ENG., M.I.E.E., SEN.MEM.M.I.E.E., C.PHYS, M.INST.P., A.T.C.L.	The Faculty of Engineering
Dr A M Brownjohn, M.B., B.S., M.R.S.C., F.R.C.P.	The Faculty of Medicine, Dentistry, Psychology and Health
Dr M A Sleightholm, M.B., CH.B., M.R.C.P., M.D.	The Faculty of Medicine, Dentistry, Psychology and Health

Convocation

His Honour Judge Baker, Q.C., LL.B.
J A Barber, B.SC., M.SC. M.I.E.E.
Mrs G M Chettoe
A M Conway, LL.B., DIP.INT.LAW
G Crittenden
C M Fenton, O.B.E., J.P., DIP.TEXT.IND., F.T.I., C.I.M.
Dr P P Newman, M.D.

Representatives of other institutions

Colleges of the University

M J Kent, M.B.A., F.I.MGT., J.P.	Bretton Hall
Professor Livingstone, B.SC., PH.D., F.R.S.C., C.CHEM.	The College of Ripon and York St John
Dr M Coughlan, B.A., M.PHIL., PH.D.	Trinity and All Saints College

Affiliated Institutions

To be appointed	Askham Bryan College
R M Tebb	City of Leeds College of Music
Reverend G Guiver, C.R., B.A.	Community of the Resurrection, Mirfield
Mr P Hymans, B.SC., M.SC., C.ENG., M.I.M.I.N.E.	Doncaster College
To be appointed	North Riding College
G L Inskip, F.C.M.A	Northern School of Contemporary Dance
To be appointed	Wakefield College

Other Universities

J W Cusworth, B.SC., M.A.	University of Bradford
Dr D A Kirby, B.SC., P.HD.	University of Huddersfield
Emeritus Professor E A Dawes, PH.D., D.SC., F.I.BIOL., F.R.S.C.	University of Hull
M Wilkinson, B.SC., M.B.I.M., F.L.A.	Leeds Metropolitan University
Dr H Drummond, B.A., PH.D.	University of Liverpool
Professor P Montague, B.SC., PH.D., C.ENG., F.I.C.E., F.I.MECH.ENG	University of Manchester
Professor P W Andrews, B.SC., D.PHIL., M.B.A.	University of Sheffield
Dr J B Fountain, B.SC., P.HD.	University of York

Representatives of schools

Ms M B Barnes, M.A.	Deputy Head, Fulford School, York
Mrs K M Hagerty, M.A., F.R.S.A.	Headmistress, Salt Grammar School, Baildon
F W Myers, B.A.	Headmaster, Darton High School, Barnsley
I Philp, B.SC., C.PHYS., M.INST.P.	Headmaster, Horsforth School, Horsforth
Ms F Raval, B.SC., P.G.C.E.	Deputy Head, Bruntcliffe High School, Morley
C C Robinson, M.A.	Headmaster, Hipperholme Grammar School, Halifax
C A R Robinson, M.A.	Headmaster, Lawnswood School, Leeds
Mrs A Winfield, M.ED., B.A., P.G.C.E.	Deputy Head, All Saints High School, Huddersfield

Representatives nominated by the TUC

M J Davey
I McDonald

Representative of the Workers' Educational Association (Yorkshire North District)

C Snell, M.SC.

Members by virtue of membership of the Council

The Pro-Vice-Chancellors: (Professors Chapman, Hill, May, Scott and C M Taylor)
Sir Bryan Askew, M.A., LL.D.(HON.), F.R.S.A., F.R.S.M.
Mrs K A Aveyard, B.A., M.I.P.D.
M Ball, B.A., M.PHIL.
Dr C L Baylies, B.A., M.S., PH.D.
Professor Brindley, B.SC., PH.D.
B Carlson, B.A., M.A.
Professor Chartres, M.A., D.PHIL., F.R.HIST.SOC., R.S.A.
B W Collins, B.SC., M.SC., M.ED., C.BIOL., M.I.BIOL.
P T Collins, B.SC., M.B.I.M.

R J Donner, B.COM., M.B.A.
Professor Dowd, B.SC., M.SC., PH.D., F.I.M.M., M.CAN.I.M.M., F.AUS.I.M.M., M.A.I.M.E., C.ENG., F.R.S.A.
T Egan
Dr F Felsenstein, B.A., PH.D.
Mrs G J Garbett
Ms D M Gray, B.SC., M.B.A.
R S A Hall, F.C.A.
Councillor G T Harper
B H Hogg, B.A., M.ED., F.R.G.S., F.COLL.P.
E Hucks, B.SC., M.SC.
Professor Jewell, B.SC., M.B., B.S., PH.D.
Ms J Kelly, O.B.E., B.A.
Dr W Kilgallon, O.B.E., M.A., M.SC., HON.LL.D., S.T.L., D.S.A.
Rt Revd D Konstant, M.A., Bishop of Leeds
Dr H A Lewis, M.A., PH.D.
Ms R McCall
P Moorey
Dr N Poovaya-Smith, PH.D.
Professor Rhodes, O.B.E., B.SC., PH.D., D.SC., D.ENG., F.ENG., F.I.E.E., F.I.E.E.E., F.R.S.
Ms H Russell
Dr D L Salinger, M.A., PH.D.
Mrs D E Scott, B.SC.
A Sobel
J D M Stoddart-Scott, B.A.
Ms H Summers
H R Sutton
J Walker, B.A.
Ms R Wilkin
Councillor Dr W Winlow, B.SC., PH.D.
Rt Rev D N de L Young, M.A., Bishop of Ripon

Committees of the Court

Honorary Degrees

The Chancellor
The Pro-Chancellor
The Vice-Chancellor
A Pro-Vice-Chancellor
Professor Baker
Mr M Ball
Mr B W Collins
Professor Deacon
Professor Drife
Dr P Flesher
Professor Gooch
Ms D M Gray
Mr B H Hogg
Dr N Poovaya-Smith
Professor Pronay
Professor C M Taylor

Court and Council Membership

The Pro-Chancellor
The Vice-Chancellor
The Treasurer (Mr A Stone)
The Chairman of the House and Estates Committee (Mr H R Sutton)
A Pro-Vice-Chancellor
Three lay members appointed annually by the Court (not more than two of whom shall be members of Council)

The Council

Members ex officio
The Chancellor
The Pro-Chancellor
The Vice-Chancellor
The Treasurer
The Pro-Vice-Chancellors

Chairpersons of the Governing Bodies of the Colleges of the University
B Carlson
Rt Reverend D Konstant
Rt Reverend D N de L Young

Members representative of public authorities

Appointed by
Councillor G Harper — Leeds City Council
Councillor Dr W Winlow

Representatives of the Clothworkers' Company
J D M Stoddart-Scott
1 to be appointed

Members elected by the Senate
Professor Brindley
Professor Dowd
Dr H A Lewis
1 to be elected

Members elected by the Faculties
Dr C L Baylies
Professor Chartres
Professor Jewell
Professor Rhodes
Dr D L Salinger

Members elected by the academic-related and non-academic staff
Mrs K A Aveyard
T Egan
Mrs G J Garbett
1 to be elected

Members elected by Convocation
Dr F Felsenstein
B H Hogg

Member nominated by the Crown
P T Collins

Members elected by the Court
Sir Bryan Askew
M Ball
B W Collins
R J Donner
Ms D M Gray
R S A Hall
E Hucks
Ms J Kelly
Dr W Kilgallon
Dr N Poovaya-Smith
Mrs D E Scott
Ms H Summers
H R Sutton
J Walker

Student members
Ms R McCall
P Moorey
Ms H Russell
A Sobel
Ms R Wilkin

Council Committees

Audit

A lay Chairman appointed by the Council: Mr R S A Hall (1997–98)
At least five other lay members appointed by the Council and up to three other members as may be co-opted by the Committee: Sir Bryan Askew (1997–98), Dr P Flesher (1997–98), Dr W Kilgallon (1997–98), Mr D F L Sykes (1997–98)

Investments

The Chairman of the Committee on Financial Accounts: Mr J D M Stoddart-Scott
A nominee of the Council: Mr R S A Hall (1995–98)
The Pro-Chancellor (*ex officio*)
The Vice-Chancellor (*ex officio*)
Such other members as may be co-opted from time to time:
Professor Deacon
Professor Moizer

Military, Air Force and Naval Education

Colonel A C Roberts (Pro-Chancellor) (Chairman)
Professor Spiers (Deputy Chairman)
Dr C A G Brooks (Secretary)
Professor Brown
Professor Dilks
Professor Gooch
Mr B Hook
Professor Howes
Lt-Col Dr J A Iredale
Mr C A Johnson
Emeritus Professor G R J Jones
Major-General J S Lee
Mr P H Liddle
Professor I R Netton
Professor A Pugh
Dr K M Rayfield
Mrs P E A Robinson
Dr A Shivtiel
Mr P Smith
Major I M Stoney
Sir Neil Thorne
Dr J J Walsh
Dr K Wilson
Major-General H G Woods
University Liaison Officer, North and East Midlands
The Commanding Officer, YURNU
General Officer Commanding East District
The Commanding Officer, UOTC
The Director, University Air Squadrons
The Officer Commanding, UAS
Chairman and Secretary, TAVRA

Staff

The Pro-Chancellor (*ex officio*) (Chairman)
A Pro-Vice-Chancellor (*ex officio*)
The Vice-Chancellor (*ex officio*)
One member nominated by the Council: Sir Bryan Askew (1995–98)
One member elected by and from the Senate: Dr C L Baylies (1996–99)
Co-opted members: Professor Lawrence and Mr S J Parry

The Staff Committee has the following Sub-Committees:

Committee on Senior Academic-Related staff
Committee on Probation
Committee on Professorial and Higher Academic-Related Staff Salaries
Committee on Senior Lectureships
Support Staff Advisory Group

Committee on University Collections

Chairman, appointed by the Council (Dr C E Challis)
The Librarian
The Keeper of the University Art Collection and Gallery: Dr H Diaper
The Director of Museums and Galleries, Leeds Leisure Services: Dr E Silber
Two members appointed by the Council: The Pro-Chancellor, Colonel A C Roberts; Dr N Poovaya-Smith
Two members appointed by the Senate (one each from the Arts-based and Science-based faculties): Mr B W Read (1993-98); Dr C Hammond (1996-98)
Up to four co-opted members: Mr P C D Brears (1994-1998)

Committee on University Companies

The Pro-Chancellor (Chairman)
Mr A E Stone (University Treasurer)
Professor A D May (Pro-Vice-Chancellor for Research)
Up to six nominees of the Council, at least three of whom shall be lay:
(Professor J S Bell)
(Professor D Holdcroft)
(Dr I A Ziff)

Joint Committees of the Council and the Senate

Equal Opportunities

Chairperson: Professor Hill
Two nominees of the Council: Mrs D E Scott (1995–98), Professor Morgan (1997–98)
Two members elected by and from the Senate: Dr D L Salinger (1996–2000), one to be elected
Two members appointed by and from the Faculties: Dr J Singh (1995–98), Dr C Barnes (1996–99)
Disabilities Officer: Ms J Russell
A nominee of the Support Staff Advisory Committee: Mr C Hudson
One nominee of the Staff Committee: to be appointed
One nominee of the University Union: Ms H Russell
One additional member nominated jointly by campus unions: Ms R Denton

Expeditions

Professor Kirkby (Chairman, 1995–99)
One member appointed by the Council: Colonel A C Roberts (1995–98)
Five members appointed by the Senate: Dr M R Lindsay (1996-99), Mr W D Patterson (1995–98), three to be appointed
Up to three nominees of the University Union: Mr N Rayor, Ms R Mountford, Ms K Roumbas
Up to three co-opted members

Promotional Chairs

The Vice-Chancellor (*ex officio*)
The Pro-Chancellor (*ex officio*)
The Pro-Vice-Chancellor for Staff (*ex officio*) (normally deputising for the Vice-Chancellor)
The Pro-Vice-Chancellor for Research (*ex officio*)
The Pro-Vice-Chancellor for Teaching (*ex officio*)
Two professorial nominees of the Senate from each of the Faculties (one of whom will act in a reserve capacity)

Planning and Resources

The Vice-Chancellor (Chairman)
The Pro-Chancellor
Two Pro-Vice-Chancellors
The University Treasurer (*ex officio*)
The Chairman of the House and Estates Committee (Mr H R Sutton, 1997–99)
Two members appointed by and from the Council: Mrs D E Scott (1995–98), Mr J D M Stoddart-Scott (1995–98)
Two members elected by and from the Senate: Professor Chartres (1995–98), one to be elected
One member elected by and from the Faculties: Professor Mackie (1995–98)
One nominee of the University Union: to be appointed
Up to two co-opted members
Professor Jewell

Financial Monitoring Committee
Vice-Chancellor (Chair)
Treasurer
The Pro-Vice-Chancellor who chairs the Academic Development Management Team in Administration (Professor Chapman)
One nominee of Council: (Mr J D M Stoddart-Scott)
One member elected by the Senate: Dr D L Salinger (1996-99)

House and Estates
(A Committee of the Planning and Resources Committee)
Chairman, appointed by and from the Council: Mr H R Sutton (1997–99)
Deputy Chairman, appointed by and from the Council:
The Pro-Chancellor
The Vice-Chancellor
Two Pro-Vice-Chancellors
Two members appointed by and from the Council: Mr J D M Stoddart-Scott (1997-98), Mr E Hucks (1997-98)
Two members elected by and from the Senate: Dr D Shorrocks-Taylor (1995–99), one vacancy
One member elected by and from the Faculties: one vacancy
A nominee of the University Union: to be appointed

Management Committee for the Safety Services
(A Committee of House and Estates Committee)
A Pro-Vice-Chancellor
The Chairman of the Safety Advisory Committee
Six members of the academic staff nominated by the Council
One Senate nominee: Dr R E Banks (1993–98)

Residential and Commercial Services
Chairman appointed by and from the Council: Mr J D M Stoddart-Scott (1997–98)
A Pro-Vice-Chancellor
Chairman of the House and Estates Committee (Mr H R Sutton)
Two lay members appointed by and from the Council: two vacancies
One member elected by and from the Senate: Dr C J Hatton (1995–98)
One member elected by and from the Faculties: Dr R A Killington (1996–98)
Two members nominated by the University Union: to be appointed

Readerships
The Vice-Chancellor (*ex officio*)
The Pro-Vice-Chancellor for Staff (*ex officio*) (normally deputising for the Vice-Chancellor)
The Pro-Vice-Chancellor for Research (*ex officio*)
Seven Readers or Professors (one from each of the Research Schools) nominated by the Senate

Student Welfare
A Pro-Vice-Chancellor – in the Chair
Chairman of the House and Estates Committee (Mr H R Sutton) (1997–99)
Four nominees of the University Union: Ms J Benton, Ms G Burnett-Hitchcock, Ms K Roumbas, Ms H Russell

One nominee of the Postgraduate Students' Representative Council: to be appointed
One member elected by and from the Senate: Mrs P E A Robinson (1995–98)
One nominee of the Council: one vacancy
The Chairman of the Committee on Residential and Commercial Services (Mr J D M Stoddart-Scott) (1997–98)

The Senate

(a) *Heads and Acting Heads of Departments and Chairmen of Schools*

Mr G Barber	Music
Professor Blundell	Psychology
Dr C J Bowmer	Pharmacology
Dr R C Bush	Politics
Dr D N Collins	Russian and Slavonic Studies
Professor Coward	French
Professor Crolla	Mechanical Engineering
Dr D Davin	East Asian Studies
Dr S G Donald	German
Professor Dowd[1]	Mining and Mineral Engineering
Ms J A Drinkwater	Spanish and Portuguese
Professor Falle	Applied Mathematical Studies
Dr A T C Fox	Linguistics and Phonetics
Ms L M Harding	Sociology and Social Policy
Dr K Hay	Fine Art
Professor Hogg	Computer Studies
Professor Holland	Microbiology
Professor Hollingdale	Biology
Mr J Hudson	Healthcare Studies
Professor Hume	Dentistry
Professor Jewell	Medicine
Professor Lawrence	Textile Industries
Professor Leeder	Earth Sciences
Professor Lewis	Colour Chemistry
Mr D Lindley	English
Professor Male	Civil Engineering
Dr R Maltby	Classics
Professor Mardia	Statistics
Mr J D Morison	History
Professor Netton	Modern Arabic Studies
Mr S J Parry	Philosophy
Professor Pilling	Chemistry
Professor Pronay	Communications Studies
Professor Rand	Materials
Dr K M Rayfield	Physiology
Professor Richardson	Italian
Professor Snowden	Electronic and Electrical Engineering
Dr J C H Stillwell	Geography
Professor Sugden	Education
Professor A J Turner	Biochemistry and Molecular Biology
Professor Wainer	Pure Mathematics
Professor Watson	Physics and Astronomy
Professor Wedzicha	Food Science
Professor Wheeler	Law
Professor Williams	Fuel and Energy
Professor Willmer	Theology and Religious Studies
Professor Wistow	Nuffield Institute for Health
Mr K Woolmer	Leeds University Business School
Ms M Zukas	Continuing Education

[1] Also Acting Head of the Department of Chemical Engineering

(b) *Elected members of the Senate (59)*

(i) *Elected by all members of faculties*[2] *(15)*

For sessions 1995–98:	Dr W K Griffiths Professor Jenkins Professor Pollock
For sessions 1996-98:	Dr R A Killington
For session 1997-98:	Dr S A Baldwin Professor Rees
For sessions 1996-99:	Professor Chartres Dr H A Lewis Dr D L Salinger Mr P Seago
For sessions 1997-2000:	Professor Chew Mr A R Cooper Professor Dew Professor Holman Dr D Parker

(ii) *Elected by faculties or faculty groups (44)*

Arts (7)

For sessions 1995–98:	Professor J C H Childs Mr C A Johnson
For sessions 1996-99:	Dr D Agius Dr R Killick Dr P J R Millican
For sessions 1997-2000:	Dr A J Rothwell Dr J C Whale

Economic and Social Studies and Law (5)

For sessions 1996-98:	Dr J P Toner
For sessions 1996-99:	Professor Smart
For session 1997-98:	One vacancy
For sessions 1997-2000:	Two vacancies

Education (3)

For sessions 1995–98:	Ms A Anning
For sessions 1996-99:	Dr D Shorrocks-Taylor
For sessions 1997-2000:	Dr P R Sharp

[2] All elections to Senate for 1997-98 were conducted according to the faculty constituencies in place before 1 August 1997.

Science (7)

For sessions 1995–98:	Mr T G Gough Dr C C Taylor Dr N A Hill
For sessions 1996-99:	Professor Howson Professor Robson
For sessions 1997-2000:	Dr A Radford Professor Sleeman

Engineering (6)

For sessions 1996-98:	Dr R Gee
For sessions 1996-99:	Dr J Uren
For session 1997-98:	Dr P K Jimack Dr J Singh
For sessions 1997-2000:	Mr S D Clark Professor Pollard

Medicine and Dentistry (16)

For sessions 1995–98:	Dr A G Booth Professor J A Davies Dr K E Lee Mr D M Martin Dr J H Parish
For sessions 1996-99:	Dr G E Blair Dr B D Hames Dr S J Higgins Dr P A Millner
For session 1997-98:	Miss M A Lascelles Dr N M Hooper
For sessions 1997-99:	Mr H B Bentley
For sessions 1997-2000:	Professor D J Hunter Dr P N McWilliam Professor Morrison Dr J K Wales Dr E M Whitaker

(c) *Ex-officio membership*

The Vice-Chancellor (Professor Wilson)
The Pro-Vice-Chancellors (Professors Chapman, Hill, May, Scott and C M Taylor)
The Dean of the Research School of Arts (Professor Macklin)
The Dean of the Research School of BLESS (Professor Pearman)
The Dean of the Research School of Earth and Environment (Professor McDonald)
The Dean of the Research School of Mathematical and Physical Sciences (Professor Brindley)
The Dean of the Research School of Engineering (Professor Fisher)

The Dean of the Research School of Biological Sciences (Professor Henderson)
The Dean of the Research School of Medicine, Dentistry, Psychology and Health (Professor Smith)
The Librarian (Mrs L Brindley)
The Head of the Centre for Human Biology (Dr R W Soames)
The Director of Joint Honours (Science) (Dr C J Hatton)
The Director of the Institute for Transport Studies (Professor Mackie)
The Director of the University Media Services (Mr D Brook)
The Director of the Physical Education Service (Dr M R Lindsay)
The Director of the University Computing Service (Dr A J Duke)
The Sub-Dean of Arts (Mrs P E A Robinson)
The Dean of the Faculty of Arts (Dr G R Rastall)
The Dean of the Faculty of Business, Law, Education and Social Studies (Mr R P Williams)
The Dean of the Faculty of Earth and Environment (Dr S M Macgill)
The Dean of the Faculty of Mathematics and Physical Sciences (Dr C J Hatton)
The Dean of the Faculty of Engineering (Professor Howes)
The Dean of the Faculty of Biological Sciences (Dr E J Wood)
The Dean of the Faculty of Medicine, Dentistry, Psychology and Health (Professor Mindham
The Dean for the Colleges (To be appointed)
The Senior Chairman of Appointing Committees (Professor Willmer)
The principal of each college which has been affiliated to the University under the terms of Ordinance I and which has been termed a college of the University in accordance with that Ordinance (Professor G H Bell (Bretton Hall), Dr R Withers (North Riding College), Professor Butlin (College of Ripon and York St John) and Dr G L Turnbull (Trinity and All Saints College))

(d) *9 Co-opted members of the faculties*†

The immediately previous Pro-Vice-Chancellor (if not a member anyway)
Professor G R Davies (Associate Director, IRC in Polymer Science and Technology)
Professor Mobbs (Director, Leeds Environment Centre)
The Director of the School of International, Development and European Studies (to be appointed)
Professor R K S Taylor (Director of Continuing Edcuation Development)
The Head of the School of Modern Languages and Cultures (to be appointed)
Professor J S Bell (Head of the School of Social Sciences)

(e) *Student members**

Three officers of the Union, nominated by the Union (Ms R McCall, Mr P Moorey, Ms R Wilken)
Eleven other students elected from the faculties on the following basis:
Two from the Faculty of Arts (to be appointed)
Two from the Faculties of Economic and Social Studies and Law (to be appointed)
One from the Faculty of Education (to be appointed)
Two from the Faculty of Science (Ms T Irish, Mr N Levy)
Two from the Faculty of Engineering (Mr K Atkinson, Mr R Yule)
Two from the Faculty of Medicine, Dentistry, Psychology and Health (Ms K Koumi, one vacancy)

* Subject, in each case, to registration as a student from October 1997.
† The Privy Council is considering an application for an increase from not more than 10 to not more than 30 in this category of membership.

Senate Committees

Applications

Professor Barnard (Chairman) (1995–98)
The seven Teaching and Learning Deans (Dr G R Rastall, Mr R P Williams, Dr E J Wood, Dr S M Macgill, Dr C J Hatton, Professor Hawes, Professor Mindham)
Seven members appointed by the Senate including the Principal of an affiliated college:
Dr J H Parish (1996-2000), Dr K M Rayfield (1995–99), Dr J Stillwell (1994–98), Mr M Owen (1994–98), three to be appointed

Academic Development

The Vice-Chancellor (Chairman)
The five Pro-Vice-Chancellors
Seven Deans nominated annually by all deans in such manner as to ensure that each Faculty *cum* Research School is represented by a Dean on ADC, and that the membership of ADC includes at least three Teaching and Learning Deans and at least three Research Deans.
Seven HoRCs, one to be nominated jointly by each Faculty and its associated Research School (Professor Bell, Professor Lewis, 5 to be appointed)
Two members elected by and from the Senate: Dr H A Lewis (1996–2000),
Professor Holman (1996–98)
Two members elected by and from the Faculties: Professor Bell (1996-99), Professor Pilling (1995–98)
The Dean for Information Strategy: The Librarian
A nominee of the University Union: one vacancy
Up to two co-opted members

Information Strategy

(Committee of the Academic Development Committee)
Chairman appointed by the Academic Development Committee
Professor C M Taylor
The Chairman of the Committee on Central Academic Services (*ex officio*)
Professor May
One Pro-Vice-Chancellor
Two members elected by and from the Senate: Dr A J Duke (1994–98), one vacancy
Two members appointed by the Academic Development Committee: to be appointed

Teaching and Learning Board

The Pro-Vice-Chancellor for Teaching and Learning (Chair)
The Deans for Teaching and Learning: Dr G R Rastall, Mr R P Williams, Dr E J Wood, Dr S M Macgill, Dr C J Hatton, Professor Hawes and Professor Mindham
The Chair of the Board for the Affiliated Colleges
The Director of SDDU
One member nominated by the Graduate Board (to be appointed)
Two members nominated by the ADC (to be appointed)
Two members nominated by the Students' Union (to be appointed)

Resource Centre Monitoring

(A Committee of the Academic Development Committee)
A Pro-Vice-Chancellor in the Chair
Two other members appointed by the Academic Development Committee: to be appointed

Scholarships, Studentships and Prizes
(A Committee of the Academic Development Committee)
Professor Rimmington (Chairman) (1993–98)
Six members appointed by the Senate: Dr H S Pyper (1996-99), Dr M C Purvis (1996-99), Dr W R Childs (1995–98), Mr T G Gough (1995–98), two to be appointed
One nominee of each of the Boards of Faculty: Mr I S Moxon (Arts 1996–99), Mr J Knell (Economic and Social Studies and Law, 1995–98), Dr B Garvey (Education, 1994–97), Professor Morgan (Science, 1994–97), Professor G Andrews (Engineering, 1996–99), Professor Wells (Medicine, Dentistry, Psychology and Health, 1995–98)

Committee on Nominations and Representatives
Chairman, appointed by the Senate: Professor Bell (1996–2001)
7 Deans
Two members elected by and from the Senate: Two vacancies

Graduate Board
The Pro-Vice-Chancellor for Research (Chair)
The Dean for Teaching *or* the Dean for Research from each Faculty or the appropriate individual with responsibility for graduate matters
Two student representatives: The Education Secretary of the University Union (*ex officio*) Ms R McCall, The President of the PGSRC
Four additional members who will also chair the Groups of the Board:
Dr K Knott (1997–98) (Research Degrees Examinations)
Dr P N McWilliam (1997–2000) (Research Degrees Programmes of Study and Audit)
Professor Rimmington (1997–99) (Scholarships)
Mr R P Williams (1997–2000) (College-based Research Students)

Board of Research Schools

Pro-Vice-Chancellor (Research) (Chair)

Deans of Research Schools:

Professor Macklin	Arts
Professor Pearman	Business, Law, Education and Social Sciences
Professor Henderson	Biological Sciences
Professor McDonald	Earth and Environment
Professor Brindley	Mathematics and Physical Sciences
Professor Fisher	Engineering
Professor Smith	Medicine, Dentistry, Psychology and Health

Former Chancellors

The Most Hon. the Marquess of Ripon, K.G., LL.D., 1904–9
His Grace Victor Christian William Cavendish, K.G., LL.D., F.R.S., 9th Duke of Devonshire, 1909–38
His Grace Edward William Spencer Cavendish, K.G., LL.D., 10th Duke of Devonshire, 1938–50
Her Royal Highness the Princess Royal, C.I., G.C.V.O., G.B.E., R.R.C., LL.D., Dr (*honoris causa*) de l'Université de Lille, 1951–1965

Former Pro-Chancellors

Arthur Greenhow Lupton, LL.D., 1904–20
Edmund George Arnold, LL.D., 1921–26
Charles Harold Tetley, D.S.O., T.D., D.L., M.A., LL.D., 1926–46
Gerald Cater Veale, LL.D., F.C.A., 1946–49
Sir Hubert Stanley Houldsworth, BT., Q.C., D.SC., LL.D., 1949–56
Brigadier James Noel Tetley, D.S.O., T.D., D.L., LL.D., 1956–65
Colonel Geoffrey Herbert Kitson, O.B.E., T.D., D.L., LL.D., 1965–72
Sir Richard Graham, BT., O.B.E., D.L., 1972–81
Sir William Tweddle, C.B.E., T.D., LL.M., 1982
Arthur Dower, LL.D., 1985–86

Former Treasurers

Sir John Barran, BT., LL.D., 1904–5
Sir Francis Sharp Powell, BT., M.A., LL.D., 1906–11
The Rt. Hon. the Lord Allerton, LL.D., F.R.S., 1912–17
The Hon. Rupert Evelyn Beckett, LL.D., 1917–55
Sir Maxwell Ramsden, C.B., O.B.E., T.D., A.D.C., D.L., 1955–57
The Rt. Hon. the Earl of Feversham, D.S.O., T.D., D.L., LL.D., 1959–63
Brigadier James Noel Tetley, D.S.O., T.D., D.L., LL.D., 1965–70
Douglas Crockatt, J.P., LL.D., 1971–73
Arthur Dower, LL.D., 1973–85
George Brotherton-Ratcliffe, B.A., 1985–88
Group Captain F W Morgan, M.B.E., B.SC.(ENG), M.I.MECH.E., M.B.I.M., 1989–94

Former Vice-Chancellors

Sir Nathan Bodington, M.A., LITT.D., LL.D., 1904–10
Sir Michael Ernest Sadler, K.C.S.I., C.B., LL.D., LITT.D., 1911–23
Sir James Black Baillie, O.B.E., M.A., D.PHIL., LL.D., 1924–38
Bernard Mouat Jones, D.S.O., M.A., D.C.L., LL.D., 1938–1948
Sir Charles Richard Morris (Baron Morris of Grasmere), K.C.M.G., M.A., LL.D., D.LITT., 1948–63
Sir Roger Bentham Stevens, G.C.M.G., M.A., LL.D., 1963–70
The Rt. Hon. Lord Boyle of Handworth, C.H., M.A., LL.D., D.LITT., HON.F.R.C.S., 1970–81
Professor William Walsh, M.A., (*Acting Vice-Chancellor*), 1981–83
Sir Edward W Parkes, D.L., SC.D., F.ENG., 1983–91

Emeritus Professors

	Date of Retirement
V Allen, B.SC.(ECON.), PH.D.	1988
T E Allibone, C.B.E., D.SC., PH.D., F.R.S., C.ENG., F.I.E.E., F.INST.P., F.I.E.E.E.	1978
W G Arnott, M.A., PH.D.	1991
D L Baulch, M.SC., PH.D.	1993
Z Bauman, B.A., M.A., PH.D.	1991
M W Beresford, M.A., D.LITT., LITT.D., F.B.A	1985
J G Blumler, B.A., D.PHIL.	1989
D Bradley, B.SC., PH.D., F.R.S., C.ENG., F.I.MECH.E., F.INST.P.	1992
A J Brown, C.B.E., M.A., D.PHIL., D.LITT., LL.D., LITT.D., F.B.A.	1979
A D Care, M.A., PH.D., D.SC., B.V.M.S., M.R.C.V.S.	1990
D Child, O.B.E., B.SC., M.ED., PH.D., C.PSYCHOL., F.B.PS.S., F.C.S.T.	1992
B N Cole, B.SC., PH.D., WH.SC., C.ENG., F.I.MECH.E., F.INST.P.	1987
H S M Crabb, B.D.S., M.D.S., PH.D., F.D.S.R.C.S.	1985
J R Crossley, B.SC.	1989
A R Cusens, O.B.E., B.SC., PH.D., F.ENG., F.I.C.E., F.I.STRUCT.E., F.I.H.T., F.R.S.E.	1992
G A Davies, M.A., D.PHIL.	1986
G Dixon-Lewis, M.A., D.PHIL., F.INST.E., F.R.S.	1987
N Dombrowski, PH.D., D.SC., D.I.C., A.C.G.I., C.ENG., F.I.CHEM.E., S.F.INST.E., F.B.I.P.P., F.R.P.S.	1991
D Dowson, C.B.E., B.SC., PH.D., D.SC., HON. D. TECH., HON. D.SC., F.ENG., F.R.S., F.I.MECH.E., Fellow A.S.M.E., Fellow A.S.L.E.	1993
C D Drake, M.A., LL.B.	1989
J S Dugdale, M.A., D.PHIL., C.PHYS., F.INST.P., F.R.S.C.	1987
J Elston, B.SC., PH.D., F.I.BIOL.	1990
E H Francis, B.SC., D.SC., F.R.S.E., F.G.S.	1989
P T Geach, M.A., F.B.A.	1981
A W Goldie, M.A.	1986
F A Goldsworthy, M.SC., PH.D., F.I.M.A.	1993
J C Goligher, CH.M., D.SC., F.R.C.S., HON.F.A.C.S.	1977
P H J H Gosden, M.A., PH.D., F.R.S.A.	1992
G Gowland, B.SC., PH.D., F.R.C.PATH.	1992
N N Greenwood, M.SC., D.SC., PH.D., SC.D., D. de l'Univ., F.R.S., C.CHEM., F.R.S.C.	1990
P Grosberg, M.SC.,(ENG.), PH.D., C.ENG., M.I.MECH.E., C.TEXT., F.T.I.	1990
A E Guile, B.SC.,(ENG.), PH.D., D.SC.(ENG.), C.ENG., F.I.E.E.	1984
G G Haselden, PH.D., D.SC., D.I.C., F.C.G.I., C.ENG., F.I.CHEM.E., F.I.MECH.E., M.INST.R.	1986
A C Hastings, M.A., TH.D., D.D.	1994
G R Hervey, M.A., M.B., B.CHIR., PH.D.	1989
R F Holland, M.A., B.PHIL.	1983
F G Holliman, M.A., PH.D., F.R.I.C.	1982
R L Holmes, M.SC., M.B.CH.B., PH.D., D.SC.	1983
P Honan, M.A., PH.D.	1993
F E Hopper, M.D.S., F.D.S.R.C.S., F.F.D.R.C.S.I.	1985
D W Jefferson, B.A., B.LITT.	1977
D E Jenkins, M.A.	1984
N A Jepson, B.A., PH.D.	1983
A S Johnstone, M.D., F.R.C.S.E.D., F.R.C.R., D.M.R.E.	1968
C A F Joslin, M.B., B.S., F.R.C.R., D.M.R.T., M.I.E.E., C.ENG.	1993
K G Knight, M.A., PH.D.	1986
G H Lathe, M.SC., M.D., C.M., PH.D., F.R.C.PATH.	1977

P J Lawrenson, B.SC., M.SC., D.SC., F.ENG., F.I.E.E., F.I.E.E.E., F.R.S.	1991
D Layton, M.A., M.SC.	1989
D L Lee, B.SC., PH.D., F.I.BIOL., F.R.S.A.	1996
G F Leedale, PH.D., D.SC., F.I.BIOL., F.L.S.	1991
C E V Leser, D.PHIL., M.SC.(ECON.)	1980
R J Linden, M.B., CH.B., PH.D., D.SC., F.R.C.P.	1985
M S Losowsky, M.D., F.R.C.P.	1996
K Lovell, B.SC., M.A., PH.D.	1981
B Lythgoe, M.A., PH.D., F.R.S.	1978
J E McIntyre, B.SC., C.CHEM., F.R.S.C., C.TEXT., F.T.I., C.ENG., F.P.R.I.	1993
J S Marriott, M.A., M.ED., PH.D.	1996
P L Marsden, B.SC., PH.D., C.PHYS., F.INST.P., F.R.A.S.	1989
R H Martin, B.A., M.A.	1981
H B Mattingly, M.A.	1987
T F Mitchell, B.A.	1980
W J Moore, B.D.S., M.B., CH.B., PH.D., D.SC.	1988
J E Morpurgo, B.A., D.H.L., D.LITT., LITT.D.	1983
P H Nixon, B.SC., PH.D., D.SC., F.I.M.M., C.GEOL.	1994
A C T North, B.SC., PH.D., C.PHYS., F.INST.P.	1996
J Nutting, B.SC., PH.D., M.A., SC.D., F.I.M., F.ENG.	1989
R D Preston, PH.D., D.SC., F.INST.P., F.L.S., HON.F.R.M.S., F.I.A.W.S., F.R.S.	1973
I D G Richards, M.D., PH.D., F.R.C.P., D.P.H., F.F.P.H.M.	1996
A L Roberts, O.B.E., B.SC., PH.D., F.INST.F., F.R.S.C., C.ENG., F.I.CERAM., HON.F.I.GAS E., HON. F.I.CHEM.E.	1971
N R Rowell, M.D., F.R.C.P., D.C.H.	1990
J S Scott, M.D., F.R.C.S., F.R.C.S.ED., F.R.C.O.G.	1989
R M Shackleton, B.SC., PH.D., F.G.S., F.R.S.	1975
R W Smithells, M.D., F.R.C.P., F.R.C.P.ED., D.C.H.	1988
Miss M B Sutherland, M.A., M.ED., PH.D.	1985
P M W Thody, M.A., F.I.L., Officier dans l'Ordre des Palmes Académiques, F.R.S.A.	1993
J F Tunnicliffe, B.SC., F.ENG., F.I.MIN.E.	1991
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A G Ward, C.B.E., M.A., F.INST.P., F.I.F.S.T.	1977
I M Ward, M.A., D.PHIL., F.R.S., C.PHYS., C.ENG., F.INST.P., F.P.R.I.	1994
D H Watson, B.SC., PH.D., F.I.BIOL.	1993
J A Weatherall, B.SC., PH.D.	1991
M Wells, M.A., PH.D., F.B.C.S., C.ENG.	1996
V Wright, M.D., F.R.C.P.	1994
P A Young, M.A., PH.D., C.ENG., F.I.M.M., F.I.MIN.E., M.AUS.I.M.M.	1990

Emeritus Librarian

D Cox, B.A., A.L.A.	1986

Emeritus Registrar

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J J Walsh, M.A., F.R.S.A.	1992

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Life Fellows

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E Collinson, M.A., PH.D.	1987
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J Grossman, B.A.	1983
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H Hassall, B.SC., PH.D.	1991
W Houghton-Evans, M.A., PH.D., Architect R.I.B.A., M.R.T.P.I.	1985
D Hutchinson, M.A., F.B.C.S., A.F.I.M.A.	1996
M Kirk, J.P., M.A.	1983
A J P Lockyer, M.A.	1980
J G Mattock, B.SC.	1989
G F Rainnie, M.A.	1989
K R Rowe, M.A.	1987
T D Talintyre, B.SC., PH.D.	1993
J Taylor, M.A.	1989
W H Trickett, M.SC.	1981
W K J Walls, M.B., CH.B., L.R.C.P., M.R.C.S.	1982
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To be nominated

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To be nominated

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Professor Robinson (Agriculture and Horticulture)
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Mr D Hoult (Principal)
Mr W Charleson (Director of Studies)

College of the Resurrection
Revd D J Lane (Principal)
Revd Fr P Allan, CR (Registrar and Director of Studies)

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Ms N Senior (Principal)
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Mr J Standley (Chief Executive)/Mrs L Parker (Deputy Chief Executive)
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(b) One member (the Principal or his/her Deputy or one other) from each of those affiliated institutions offering only non-degree schemes validated by the University.

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Ms J Fitzgerald (Director of Studies)

5. Co-opted Members
Dr M C J Barker (Division of Clinical Sciences)
Professor R K S Taylor (School of Continuing Education)
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The Vice-Chancellor
The Pro-Vice-Chancellors
The Members of the Faculties of the University
The Registered Graduates of the University, and Associates

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Key to symbols used:

† indicates an appointment to the academic and related staff for a fixed term.
* indicates part-time staff.

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Professor of the Social and Critical Histories of Art GRISELDA F S POLLOCK, B.A., *Oxford*, M.A., Ph.D., *London*
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ANTHONY HUGHES, B.A., *London*
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Hopewell House, 173 Woodhouse Lane, Leeds LS2 3AR

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† TOM TREGENZA, B.Sc., *Bristol*, Ph.D., *Liverpool*
† ANDREW WALSH, B.Sc., *Bradford*, Ph.D., *Leeds*
† CATHERINE WALTON, B.Sc., *York*, Ph.D., *Leeds*
† CRAIG WILDING, B.Sc., Ph.D., *Bangor*
† WILLIAM WILLATS, B.Sc., *Portsmouth*, Ph.D., *Leeds* (joint post with Biochemistry and Molecular Biology)
† JOHN WILLOTT, B.Sc., *Leeds*, Ph.D., *East Anglia*
† IAN YOUNG, B.Sc., Ph.D., *Leeds*

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† STEPHEN SUTTON, M.A., D.Phil., *Oxford*

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† M PATRICK STANCOMBE, B.Sc., *Lancashire*
† MIN WU, M.D., *China*

Research Assistants
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† WILLIAM BROWN, B.Sc., *Leeds*
† ADRIAN DUKE*, B.Sc., *Leeds*
† MARTIN JAMES, B.Sc., *Bristol*
† VICTORIA PRITCHARD, B.Sc., *Southampton*
† ELIZABETH SMITH, B.Sc., *Nottingham*
† REBECCA TERRY, M.Sc., *Plymouth*

Experimental Officer — CHRISTOPHER WRIGHT, B.Sc., *Hull*

Field Station Investigation Officer — DAVID T CORRY, N.D.A.

Part-time Teaching Assistant — ELIZABEH A ASKEW*, B.A., Vet.M.B., *Cambridge*, M.R.C.V.S.

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Curator (Museum) — † RICHARD A BAKER, B.Sc., *Durham*, M.Sc., Ph.D., *London*, F.I.Biol.

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Senior Computing Officer — CHRISTOPHER I SMITH, B.A., *Open*

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CHRISTINE SHARPE*
ANDREW J SMITH
Mrs HELEN TEBB
MALCOLM WHIPP
SHEILA WILLIAMS

Human Biology

Head of Department (1997-2000) — Dr Roger W Soames

Director of Research and Reader in Developmental Anatomy — DAVID R JOHNSON, B.Sc., Ph.D., *London*, D.Sc., *Leeds*

Professor in Animal Cell Biology — JOHN A TRINICK, B.Sc., Ph.D., *Leicester*

Senior Lecturers (Anatomy) — PATRICIA McCONNELL, B.Sc., Ph.D, *Birmingham*
ROGER W SOAMES, B.Sc., Ph.D., *Loughborough*

Lecturers (Anatomy) — † JEAN E AARON, B.Tech., *Bradford*, Ph.D., *Leeds*
PETER J KNIGHT, B.Sc., Ph.D., *London*
† SHEILA NUNN, B.Sc., *Newcastle*, Ph.D., *Belfast*
SIMON H PARSON, B.Sc., *Durham*, Ph.D., *Edinburgh*
MICHELLE PECKHAM, B.A., *York*, Ph.D., *London*
DAVID J H ROBERTS, *CNAA*, Ph.D., *Leeds*

Associate Lecturer (Anatomy) — † Dr Roger Shore

Associate Lecturer (Physiology) — Dr Elaine M Whittaker

Honorary Lecturer (Anatomy) — W KENNETH J WALLS, M.B., Ch.B., *Leeds*, L.R.C.P., M.R.C.S.

Teaching Fellow (Anatomy) — ROBYN M BROWN, B.Sc., *Monash*, Ph.D., *Leeds*

Laboratory Instructor — ALAN P KELLY*, M.I.Sc.T., Reg.Sci.Tech. (Safety Supervisor) Part-time with Safety Office

Laboratory Manager — PETER F HOLGATE, M.I.Sc.T.

Information Technology Officer — TERENCE J McANDREW, B.A., *Open*

Laboratory Superintendent — ANDREW D TRIMBLE

Information Technology	STEPHEN K PAXTON, H.N.C.
Mortuary	JOHN D BATTISON ROBERT J REGAN-WHITEHEAD
Electron Microscopist	PAUL McPHIE (joint post with Biochemistry and Molecular Biology)
Technical Staff	
PAUL S DRAKE	Mrs PAT A SHORE*
TIM J LEE	Mrs GERALDINE THOMPSON*
Clerical Staff	Mrs SIAN CROOK* Mrs JEAN LOWE

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Clerk	Mrs MICHAELA J TAYLOR
Technical/A.V.	Mrs RUBY HALL Mrs ANNE KELLETT

Microbiology

Professor of Microbiology and Head of the Department 1991–97	KEITH T HOLLAND, B.Sc., Ph.D., *Leeds*, C.Biol., F.I.Biol
Professor of Medical Microbiology	PETER M HAWKEY, B.Sc., *East Anglia*, M.B., B.S., *London*, M.D., *Bristol*, F.R.C.Path.
Professor of Medical Mycology	E GLYN V EVANS, B.Sc., *Wales*, Ph.D., *Glasgow*, C.Biol., F.I.Biol., F.R.C.Path.
Professor of Microbiology	IAN CHOPRA, M.A., *Dublin*, Ph.D., D.Sc., *Bristol*
Professor of Molecular Virology	DAVID J ROWLANDS, B.Sc., *London*, Ph.D., *Southampton*
Deputy Head of Department/ Senior Lecturer	RICHARD A KILLINGTON, B.Sc., Ph.D., *Birmingham*
Visiting Professor	RICHARD W LACEY, M.A., M.D., *Cambridge*, Ph.D., *Bristol*, D.C.H., F.R.C.Path
External Professor in Mycology	FRANK C ODDS, B.Sc., Ph.D., *Leeds*, F.R.C.Path.
Reader in Virology	IAN W HALLIBURTON, B.Sc., Ph.D., *Glasgow*
Senior Lecturers	DAVID G ADAMS, B.Sc., Ph.D., *Liverpool* DAVID J ADAMS, B.Sc., *Edinburgh*, Ph.D., *Aberdeen* (Radiation protection supervisor) JONATHAN H COVE, B.Sc., *London*, Ph.D., *CNAA* (Undergraduate co-ordinator) JOHN HERITAGE, B.A., *York*, D.Phil., *Sussex*, M.I.Biol. EILEEN INGHAM, B.Sc., Ph.D., *Leeds* KEVIN G KERR, B.Sc., *St Andrews*, M.D., *Manchester*, M.R.C.Path. JEREMY S KNAPP, B.Sc., *Hull*, Ph.D., *Wales* MARK H WILCOX, B.Med.Sci., B.M.B.S., M.D., *Nottingham*, M.R.C.Path.

Lecturers	MARK P G HARRIS, B.Sc., *Plymouth*, Ph.D., *Glasgow* MARY K PHILLIPS-JONES, B.Sc., Ph.D., *Aberystwyth*
Honorary Senior Clinical Lecturer	ADEEB T M GHONEIM, M.B., B.Ch., *Cairo*, Ph.D., *Moscow*, M.R.C.Path.
Honorary Lecturers	RICHARD C BARTON, B.Sc., *Exeter*, Ph.D., *Kent* † DEBORAH GASCOYNE-BINZI‡, B.Sc., Ph.D., *Leeds* JOHN N KEARNEY, B.Sc., Ph.D., *Leeds*
Principal Research Fellow	† E ANNE EADY, B.Sc., Ph.D., *Leeds*
Senior Research Fellow	† RICHARD A BOJAR, B.Sc., Ph.D., *Leeds*, A.I.B.M.S.
Research Fellows	† ANGELA ATKINS, B.Sc., Ph.D., *Leeds* † KATIE BROMLEY-CHALLENOR, B.Sc., *Bristol*, M.Sc., *Reading*, Ph.D., *Cardiff* † MAREE DEVINE, B.Sc., *Glasgow*, Ph.D., *Nottingham* † HELEN M DOHERTY, B.Sc., *Edinburgh*, Ph.D., *Leeds* † JEREMY I ROSS, B.Sc., Ph.D., *Leeds* † ANNA M SNELLING, B.Sc., Ph.D., *Leeds* † JOANNE L TIPPER, B.Sc., Ph.D., *Leeds*
Research Assistants	† LAURA F CARRICK, M.Sc., *Leeds* † ROBERT N MARSHALL, B.Sc., *Leeds* J BRIDGET MATTHEWS, M.Sc., *Leeds* (joint post with Mechanical Engineering) † Mrs CHRISTINA WALTERS, H.N.D., B.Sc., *Leeds Metropolitan*
Teaching Fellow	† H RUTH ASHBEE, B.Sc., Ph.D., *Leeds*
Departmental Secretary and Secretary to Professor Holland	Mrs SUE YEADON
Senior Clerical Staff	Mrs HILARY MOBBS, Dip. R.S.A. Miss MARGARET A OLDFIELD (Accounts)
Undergraduate Teaching Manager	Miss BARBARA E DUNCAN, B.Sc., *Surrey*, M.Phil., *Leeds*
Technical Manager	WILLIAM DAVIS‡
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	JOHN WRIGHT‡, H.T.E.C., A.I.B.M.S.
Principal Member of the PHLS Mycology Reference Laboratory Technical Staff	Miss KATHERINE HOOLE‡, B.Sc., *Leeds*, F.I.B.M.S., M.H.S.M. Cert., H.M.S.
Mycology Technical Staff	Mrs F HELEN CANTILLON, B.Sc., *Leeds*, G.I.Biol. Miss DAWN CROSSLEY‡, B.Sc., *CNAA* Miss EILEEN LEES‡ Mrs CHRISTINE D SWIFT‡
Mycology Clerical Staff	Miss A HELEN GILMOUR, B.Sc., *Edinburgh*‡
Principal member of the Diagnostic Laboratory Staff	IAN H DYSON‡, F.I.B.M.S.
Media Laboratory Manager	JAMES McMAHON, A.I.B.M.S. (Safety supervisor)
Diagnostic Laboratories NHS Secretary to Professor Hawkey	Mrs PAMELA K CURLEY‡, M.Phil., *Leeds*, F.I.B.M.S. Miss VICTORIA L HARDY‡
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	Mrs JANE WELLS*‡
	ANDREW P D WILCOCK‡, F.I.B.M.S.
	Mrs SARAH WILSON‡, F.I.B.M.S.
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	Ms CHRISTINE PORTER‡, F.I.B.M.S.
	PAUL M VERITY‡, B.Sc., *Hull*
Infection Control Clerical Staff	Mrs JULIE HAMMOND

Pharmacology

Head of the Department 1997 - 2001	Dr Christopher J Bowmer
Professor of Pharmacology	DENNIS A WRAY, B.A., *Cambridge*, M.Sc., *London*, D.Phil., *Oxford*
Visiting Professors	DAVID A BROWN, B.Sc., Ph.D., *London*, F.R.S.
	NICHOLAS SHEPPERSON, B.Sc., *Leeds*, Ph.D., *London*
	DAVID J TRIGGLE, B.Sc., Ph.D.
Senior Lecturers	CHRISTOPHER J BOWMER, B.Sc., Ph.D., *Liverpool*
	J PAUL GENT, M.A., *Cambridge*, Ph.D., *Nottingham*
	IAN E HUGHES, B.Sc., Ph.D., *Leeds*
	MICHAEL S YATES, B.Sc., Ph.D., *Liverpool*
Lecturers	DAVID J BEECH, B.Sc., Ph.D., *London*
	DANIEL DONNELLY, B.Sc., Ph.D., *London*
	DEBRA GAWLER, B.Sc., Ph.D., *Glasgow*
	HUGH PEARSON, B.Sc., Ph.D., *London*
	ASIPU SIVAPRASADARAO, B.Sc., Ph.D., *Leeds*
Teaching Fellow	JOE GOULD, B.Sc.
Research Fellows	† MARK R FARMERY, B.Sc., *Bradford*, Ph.D., *Leeds*
	† MARTIN MAIN, B.Sc., *Manchester*, Ph.D., *Leeds*
Research Assistants	† KATHRYN J HUCKBODY, B.Sc., *Leicester*, M.Sc., *Bradford*
	† DAMIAN McHUGH, B.Sc., *Cardiff*
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	LINDA WILSON
Electronics Workshop	WALDEMAR FALCONE

Physiology

Head of the Department (1992-2000)	Kathleen M Rayfield

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Professors of Physiology	MARK R BOYETT, B.Sc., *East Anglia*, Ph.D., *London* JOHN F B MORRISON, M.B., Ch.B., B.Sc., Ph.D., *Edinburgh*, F.R.C.S.Ed., F.I.Biol. CLIVE H ORCHARD, B.Sc., Ph.D., *London*
Reader in Integrative Neuroscience	ZAINEB HENDERSON, B.Sc., *London*, Ph.D., *Cambridge* (Safety supervisor)
Reader in General Physiology	ARUN V HOLDEN, B.A., *Oxford*, Ph.D., *Alberta*
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Reader in Invertebrate Neuroscience	WILLIAM WINLOW, B.Sc., *Newcastle*, Ph.D., *St Andrews*
Senior Lecturers	ANNE E KING, B.Sc., *Aberdeen*, Ph.D., *Southampton* DAVID J POTTS, B.Pharm., *London*, Ph.D., *Leeds*, M.R.Pham.S. (Deputy Radiation Protection Supervisor) KATHLEEN M RAYFIELD, B.Sc., Ph.D., *Sheffield*, M.B.A., *Open* ELAINE M WHITAKER, B.Sc., *Dundee*, M.Sc., Ph.D., *Leeds* (Radiation protection supervisor)
Senior Lecturer in Physiology and MRC Senior Research Fellow	DEBORAH J WITHINGTON, B.Sc., *Nottingham*, Ph.D., *Birmingham*
Lecturers	JAMES DEUCHARS, B.Sc., *Glasgow*, Ph.D., *London* SIMON M HARRISON, B.Sc., *Leeds*, Ph.D., *Glasgow* PAUL J KEMP, B.Sc., *Leeds*, D.Phil., *Oxford* DUNCAN L TURNER, B.Sc., Ph.D., *Birmingham* EDWARD WHITE, B.Sc., *Aberystwyth*, Ph.D., *Reading*, P.G.C., *Exeter*
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Honorary Lecturers	ROBERT G COOPER, M.D., *Manchester*, M.R.C.P. DAVID COTTERRELL, B.Sc., *Sheffield*, Ph.D., *Leicester* Surg. Rear-Admiral FRANK St C GOLDEN, R.N., *O.B.E*, M.B., Ch.B., *Cork*, Ph.D., *Leeds* † H MICHAEL SNOW, B.Sc., Ph.D., *Leeds* † MICHAEL J TIPTON, B.Sc., *Keele*, M.Sc., Ph.D., *London*
Principal Research Fellow	† THOMAS G DOBIE, *O.B.E*, M.D., Ph.D., *Leeds*
Research Fellows	† AZIZ ASGHAR, B.Sc., *Strathclyde*, Ph.D., *Edinburgh* † SUNIL BHANDARI, M.B., Ch.B., *Edinburgh*, M.R.C.P. † SARAH C CALAGHAN, B.Sc., Ph.D., *Leeds* † AMAR CHITER, B.Sc., *De Setif*, Ph.D., *Sheffield* † STUART J HARRIS, B.Sc., *Leeds*, Ph.D., *St Andrews* † SYED S HASAN, M.B., B.S., *Karachi*, M.R.C.P. † FRANK C HOWARTH, B.Sc., Ph.D., *Central Lancashire* † MUNIR HUSSAIN, B.Sc., Ph.D., *CNAA* † IFTIKHAR A KHAN, B.Sc., *Bradford*, Ph.D., *Leicester*

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† SHUHUA LIU, M.B., M.Phil., *China*, Ph.D., *Leeds*
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† ZHIGANG SHUI, B.Sc., M.D., *Tongji*
† HENGGHUI ZHANG, M.Sc., *Anhui*, Ph.D., *Leeds*

Visiting Research Fellows
† VADIM N BIKTASHEV, M.Sc., Ph.D., *Moscow*
† LEONID L MOROZ, B.Sc., *Minsk*, Ph.D., *Moscow*

Research Assistants
† JULIET FAWCETT, B.Sc., *Newcastle*
† GARETH A JONES, B.Sc., *Sheffield*
† ALEX L KIBBLE, B.Sc., Ph.D., *Leeds*
† NEIL MORRIS, B.Sc., *Leeds*

Teaching Fellows
MARK S HETHERINGTON, B.Sc., Ph.D., *Leeds*
ANNE C ROBINSON, B.Sc., Ph.D., *Leeds*

Associate Lecturers
Dr Trevor F C Batten
Professor David F Goldspink
Professor Roger Hainsworth
Dr Peter N McWilliam
Dr David A S G Mary
Dr Peter F T Vaughan

Departmental Secretary
LYNDA A OFNER

Senior Clerks
PETER W COLES, B.Sc., *Hull*
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FRANK C ALLSUP

Laboratory Supervisor
BARBARA M ROYLE

Workshop Supervisor
NEIL A WILSON

Photographer
DAVID JOHANSON

Electronics Workshop
STEPHEN PYBUS
JOHN S VARLEY, B.Pharm., *Bradford*

Technical Staff
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JOHN BROOK*
JILLIAN M DANIEL*, H.N.C.
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B.T.E.C.
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SUSAN SHAW, B.Sc., *Open*
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Teaching and Learning Dean	Dr Sally M Macgill

School of Earth Sciences

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Professor	PETER E BAKER, B.Sc., *Sheffield*, D.Phil., *Oxford*, C.Geol., F.G.S.
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Professor of Sedimentary Geochemistry	ROBERT W RAISWELL, M.Sc., Ph.D., *Liverpool*
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Visiting Professor	JAMES C BRIDEN, M.A., *Oxford*, Ph.D., *Canberra*, C.Geol., F.G.S., F.R.A.S.
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Reader in Orogenic Geology	ROBERT BUTLER, B.Sc., *Leeds*, Ph.D., *Swansea*
Reader in Marine and Environmental Geochemistry	MICHAEL D KROM, M.A., *Cambridge*, Ph.D., *Edinburgh*
Senior Lecturers	ROBERT A CLIFF, B.A., D.Phil., *Oxford*, C.Geol., F.G.S. JANE E FRANCIS, B.Sc., Ph.D., *Southampton* STEPHEN R HENCHER, B.Sc., Ph.D., *London*, D.I.C., M.I.M.M., C.Geol., C.Eng., M.H.K.I.E. (on secondment) ALASTAIR C LUMSDEN, B.Sc., *Durham*, M.Sc., *Newcastle*, C.Eng., M.I.M.M., C.Geol., F.G.S. ANDREW M McCAIG, B.A., Ph.D., *Cambridge*, M.Sc., *Western Ontario*

GRAHAM W STUART, B.Sc., *Leicester*, Ph.D., *Reading*, C.Geol.
B MARJORIE WILSON, B.A., *Oxford*, M.A., *California*, Ph.D., *Leeds*, C.Geol.

Lecturers

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RICHARD E L COLLIER, B.Sc., *London*, Ph.D., *Leeds*
CYNTHIA J EBINGER, B.S., *Duke University*, S.M., Ph.D., *MIT*
KURT O KONHAUSER, B.Sc., *Toronto*, Ph.D., *Ontario*
† MARTIN KORNIG, Dip. Geophys., Ph.D., *Frankfurt*
GEOFFREY E LLOYD, B.Sc., M.Phil., *Nottingham*, Ph.D., *Birmingham*
JURGEN NEUBERG, Dip.Geophysics, Ph.D., *Karlsruhe*
ELISABETH A PARFITT, B.Sc., Ph.D., *Lancaster*
† LUCINDA K PHILIP, B.Sc., *Durham*, M.Sc., *Leeds*
† PHILIP R PORTER, B.A., *Sheffield*
LANDIS JARED WEST, B.A., *Cambridge*, Ph.D., *Leeds*
PAUL B WIGNALL, B.A., *Oxford*, Ph.D., *Birmingham*

Academic Administrator and Teaching Fellow

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GETECH
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University Road, Leeds LS2 9JT

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Senior Experimental Officer	MICHAEL J WALKER, B.Sc., *Leeds*
Secretary to the Head of Department	Mrs BARBARA RADFORD, B.A., *Liverpool*

Senior Clerks	Miss JUDITH BROOKE* Mrs JOANNE FLETCHER*, H.N.D. Mrs GLORIA J GARBETT Mrs ROSALYN RAISTRICK* Miss MARIAN SAWYER Mrs MAUREEN THOMPSON (on secondment to I.R.C. in Polymer Science and Technology)
Department Administrator	JOHN D B WATTS, H.N.C.
Departmental Superintendent	JACK COLEY
Superintendent of Electronics Workshop (Research)	MANSUKH PATEL, B.Sc., *CNAA*
Superintendent of Electronics Workshop (Teaching)	PRITPAL REHAL, H.N.C., B.Eng., *CNAA*
Electronics Designer	PAUL OGDEN, H.N.C.
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Cookridge Radiation Research Centre

Cookridge Hospital, Leeds LS16 6QB

Director and Reader in Radiation Chemistry	G ARTHUR SALMON, B.Sc., Ph.D., D.Sc., *Leeds*, C.Chem., F.R.S.C.
Senior Research Associate	GEORGE V BUXTON, B.Sc., Ph.D., D.Sc., *Exeter*, C.Chem., F.R.S.C.
Research Fellow	†JASON E WILLIAMS, B.Sc., Ph.D., *Leeds*
Senior Experimental Officer	FRANK WILKINSON, B.Sc., Ph.D., *Leeds*, A.M.I.E.E. (Radiation protection and safety supervisor)
Experimental Officer	COLIN A KILNER, B.A., *Open*, H.N.C.
Technician	†STEVEN R WATKINS, B.Sc., *Salford*, H.N.C.
Departmental Secretary	Mrs GAIL COULTATE

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Teaching and Learning Dean	Professor Michael J Howes

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Balfour Beatty Chair of Building Engineering and Construction Management and Head of the Department 1995–98	STEVEN P MALE, B.Sc., M.Sc., Ph.D., *Heriot-Watt*
Deputy Head of the Department 1993–99	Dr John Uren
Professor of Civil Engineering	D DUNCAN MARA, B.Sc., *St Andrews*, Ph.D., *Dundee*, Eur.Ing., C.Eng., C.Biol., F.I.C.E., F.C.I.W.E.M., F.I.Biol., F.R.S.A.
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Professor of Transport Engineering	ANTHONY D MAY, M.A., *Cambridge*, F.Eng., F.I.C.E., M.I.H.T., F.C.I.T. (joint post with Transport Studies)
Institution of Structural Engineers Professor of Structural Design	ANDREW W BEEBY, B.Sc., Ph.D., *London*, C.Eng., M.I.C.E., M.I.Struct.E., F.F.B., F.A.C.I.
Professor of Civil Engineering Materials	JOSEPH G CABRERA, Ing.Dip., Dip.Dev.Admin., *Leeds*, C.Eng., M.M.I.M., F.R.M.S., M.M.S., M.A.C.I.
Biwater Professor of Public Health Engineering	EDWARD I STENTIFORD, M.A., *Cambridge*, M.Sc., *Leeds*, C.Eng., M.I.Mech.E., F.C.I.W.E.M.
Professor of Construction Project Management	NIGEL JOHN SMITH, B.Sc., *Birmingham*, M.Sc., Ph.D., *Manchester*, C.Eng, M.I.C.E., M.A.P.M.
Professor of Transport Planning	PETER W BONSALL, B.A., *Oxford*, Dip.T.P., M.C.I.T. (joint post with Transport Studies)
Visiting Professor	NARY NARAYANAN, B.E.(Hons.), *Madras*, M.Sc., *Imperial, London*, D.I.C., F.I.Struct.E.
Reader in Public Health Engineering	NIGEL J HORAN, B.Sc., *Salford*, M.Sc., Ph.D., *Hull*, F.C.I.W.E.M.
Senior Lecturers	† JOHN BARTON, B.Sc., *Leeds*, M.Inst.W.M.
	JEFFREY J BROOKS, B.Sc., Ph.D., *Leeds*, C.Eng., M.I.Mech.E.
	DONALD C DALTON, M.A., *Cambridge*, M.Sc., *Surrey*, Eur. Ing., C.Eng., M.I.C.E., M.I.Mech.E.
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	JOHN B GARNER, B.Sc.Tech., *Manchester*, F.I.H.T.

GERALD R LEAKE, M.Sc., *Birmingham*, Dip.T.E., C.Eng., M.I.C.E., M.I.H.T.
T H GORDON MEGSON, B.Sc., *London*, Ph.D., *Leeds*, C.Eng., M.R.Ae.S.
Ms HILARY C SMYTH, B.A., B.Arch., *Newcastle*, R.I.B.A.
MILES R TIGHT, B.Sc., *Liverpool*, Ph.D., *London* (joint post with Transport Studies)
JOHN A TINKER, B.Sc., *Aston*, M.Sc., *Manchester*, Ph.D., *Salford*, C.Eng., M.C.I.B.S.E.
JOHN UREN, B.Sc., Ph.D., *Leeds*, A.R.I.C.S., M.Inst.C.E.S., M.I.H.T.
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ALASTAIR S WATSON, B.Tech., Ph.D., *Bradford*, C.Eng., M.I.C.E.

Lecturers

CLIVE B BEGGS, B.Sc., *CNAA*, M.Phil., *Sheffield*, Ph.D., *de Montfort*, C.Eng., M.C.I.B.S.E.
RUTTER CARROLL, B.A., B.Arch., *Newcastle*, M.A., *York*, R.I.B.A.
TERRENCE W COUSENS, B.Sc., *Leeds*, Ph.D., *Cambridge*
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DENNIS LAM, B.Eng., M.Phil., C.Eng., M.I.Struct.E., M.I.Mgt.
KRISEN MOODLEY, B.Sc., *Natal*, M.Sc., *Heriot-Watt*, A.I.Arb., M.A.Q.S.
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DOUGLAS I STEWART, B.Sc., *London*, M.Phil., Ph.D., *Cambridge*
JIANQIAO YE, M.Eng., H.E.I.F.E., Ph.D., *Wales*, A.S.M.E.
SALAH ZOOROB, M.Eng., Ph.D., *Leeds*

Honorary Lecturer

JOHN WALKER, B.Sc., *Manchester*, M.Sc., *Leeds*, C.Eng., F.I.C.E., F.I.H.T., F.C.I.T.

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Dr Stephen R Hencher
Alastair C Lumsden
Ms Norma Martin-Clement
Francis O Montgomery
Professor Christopher A Nash
Dr Dirck van Vliet
Dr Michael J Wilson

Part-time Senior Research Fellow

JOHN O SURTEES, B.Sc., *Durham*, C.Eng., M.I.C.E., F.I.Struct.E.

Research Fellows

M FRIAS-ROJAS, Ph.D., *Madrid*
KHALED E G HASSAN, B.Sc., Ph.D., *Leeds*
DRAGANA MITROVIC, Dipl.Ing., *Belgrade*, M.Sc., *Heriot-Watt*, C.Eng., M.I.C.E.

DUAN LI OU, B.Sc., Ph.D., *London*
SEAN STOREY, B.Sc., *Loughborough*, Ph.D., *Leeds*
MICHAEL A WARD, B.Sc., *Newcastle*, B.A., *Open*, Ph.D., *Bradford*

Visiting Research Fellow
JUDITH K DONNELLY, B.Sc., M.A., Ph.D., P.G.C.E., M.I.S.T., F.R.S.H.
JATINDER MEHMI, B,Sc., *Huddersfield*, M.Sc., Ph.D., *Leeds*

Research Assistants
STEPHEN BENNETT, B.Sc., *UMIST*, B.A., *Open*
ANDREW J CROWLEY, B.Eng., *Sheffield*
MARCUS GRÖNQVIST, M.Eng., M.Sc., *Leeds*
PETE G HOBBIS, B.Eng., M.Sc., *Newcastle*
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M TAYYAB

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C BARRY FIRTH, B.A., *Open*

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ROSEMARY CREASEY, M.Sc., Ph.D., *Leeds*

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DAVID W WEBSTER
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KENNETH W BRODLIE, B.Sc., *Edinburgh*, M.Sc., Ph.D., *Dundee*, M.B.C.S., A.F.I.M.A., C.Eng.
JOHN R DAVY, B.A., *Oxford*, P.G.C.E., *Exeter*, M.Sc., *Manchester*, Ph.D., *Leeds*
PETER H JESTY, Eur.Ing., B.Sc. (Eng.), M.Sc., *Leeds*, M.B.C.S., C.Eng., M.I.E.E.E.
PETER K JIMACK, B.Sc., Ph.D., *Bristol*

Lecturers
† KEITH M HOBLEY, B.Sc., *Warwick*, Ph.D., *Leeds*
MOURAD KARA, Ingenieur d'Etat en Informatique, *Algiers*, Ph.D., *Leeds*, M.I.E.E.E.
KEVIN McEVOY, B.Sc., Ph.D., *Leeds*
† PAUL MUKHERJEE, B.A., *Oxford*, Ph.D., *London*
WILLI O J RIHA, D.Phil., *Vienna*

EPSRC Advanced Fellow
† CHRIS N M TOFTS, B.A., *Cambridge*, Ph.D., *Edinburgh*

Research Fellows
† STEPHEN GALLIMORE, B.Eng., *York* (joint post with Transport Studies and Psychology)
† ANDREW H JAMSON, B.Sc., *Sheffield*, M.Sc., *Cranfield* (joint post with Transport Studies and Psychology)
† JONATHAN M NASH, B.Sc., Ph.D., *Leeds*
† M A RAHIN, B.Sc., M.Sc., *Dhaka, Bangladesh*, Ph.D., *Loughborough*
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Research Assistant
† MATTHEW J MORLEY, B.Sc., *Salford*, M.Sc., *Edinburgh*

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Research Assistant	† COLIN J LAYFIELD, B.Sc., *Calgary*
Part-time Research Engineer	† Mrs MARGARET E PARKER*, M.Sc., *Leeds*, M.B.C.S., C.Eng.
Computer Officer	† ANTHONY M JENKINS, B.Sc., *Leeds*
Teaching Assistant	† SARAH FORES*, B.Sc., *Leeds*

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Senior Research Fellow	† PATRICIA M HILL, B.Sc., *Bristol*, Ph.D., *Open*
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Director of Computer Analysis of Language and Speech Project	ERIC S ATWELL, B.A., *Lancaster*

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Software Engineer	† ROGER FAIRLIE, B.Sc., Ph.D., *Leeds*

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Head of Operations	† ANDREW WALKER, B.Sc., *Leeds*, M.Sc., *Leeds Metropolitan*, C.Eng., M.I.E.E. (joint post with Geography)
Head of Research and Development	† DAVID T MORRIS, B.Sc., Ph.D., *Leeds*
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Process/Information Modeller	† PHILIP WHITE, B.A., M.Sc., *York* (joint post with Geography)
Keyworth Project Officer	† JOHN H MAXFIELD, B.Sc., Ph.D., *Leeds*
Software Engineers	† NEIL HUNTER, B.Sc., *Leeds* (joint post with Geography)
	† GYORGY LAJOS, B.Sc., Ph.D., *Leeds* (joint post with Geography)
	† PAUL MICKLETHWAITE, B.Sc., *Birmingham*, M.Sc., *Sheffield* (joint post with Geography)
	† ALI J M OBAIDI, M.Sc., *Kuwait* (joint post with Geography)
	† WILLIAM TOWLE, B.Sc., *Leeds* (joint post with Geography)

SCHOOL STAFF

Associate Lecturers	Andrew J Cole Dr David Holdsworth Professor John Self Professor Wells
Administrative Officers	† A CHARLES BROWN, Dip.Ed. JAMES A CRAIG, M.A., *Cambridge*, M.B.A., *Bradford*, A.C.I.S.
Project Officer	† ANN ROBERTS*, B.Sc., *St Andrews*, M.Phil., *London*
Computer Manager	PETER D JOWETT (Safety supervisor)
Head of Computer and Technical Services	DAVID L HARKESS, B.Sc., *Leeds*, M.B.C.S.
Computer Officer	STEPHEN J J HARRIS, B.Sc., *Leeds*
Senior Software Engineer	SAVIO PIRONDINI, B.A., *Open*
Computer Support Officer	† MARK P CONMY, B.Sc., *Leeds*
Senior Communications Engineer	JAMES D JACKSON, B.Sc., *Edinburgh*
Computer Operator	MARCIA PUSEY
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Clerks	RUTH BAILEY* JULIA M DAVIES
Technical Staff	IAN EASTWOOD SIMON G SAUNDERS

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Head of School (1995-2000) and Professor of Microwave Engineering	CHRISTOPHER M SNOWDEN, B.Sc., Ph.D., *Leeds*, C.Eng., F.I.E.E., Fel. I.E.E.E.
Chief Instructor/School Administrator	DEREK DRING, M.Phil., *Leeds*, C.Eng., M.I.E.E., Sen.Mem.I.E.E.E., C.Phys., M.Inst.P., A.T.C.L.
Quality Assurance and Logistics Officer	WILLIAM G BLACK, B.Sc., *CNAA*, C.Eng., M.I.E.E.
Student Welfare Officer	GORDON B LOCKHART, M. Sc., *Aberdeen*, Ph.D., *London*, D.I.C., C.Eng., M.I.E.E., Mem.I.E.E.E.
Experimental Officer	DAVID L WHITELEY, B.Eng, *Wales*
Computer Officer	JOHN A SHEARD, H.N.C., B.Sc., *CNAA*
Financial and Resource Administrator	Miss JULIE P REEVES, B.A., *Leeds Metropolitan*
PA to Head of School	Mrs MARGARET A SMITH
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Clerks	Mrs ANN E BROWN Mrs G COOPER, B.A., *Warwick* Miss RACHEL M EVANS, B.Sc., *Leeds* PAUL C SOUTHAM
Radiation Supervisor	STAVROS IEZEKIEL, B.Eng., Ph.D., *Leeds*, A.M.I.E.E., Mem.I.E.E.E.
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Technical Services Manager	JACK SHIPMAN
Admin and IT Technician	ALBERT E PAYNE
Principal Technicians	DAVID BELL, H.N.C. TERENCE T MOSELEY
Technicians	NICHOLAS J BANTING GEOFFREY BUTTERWORTH MEL S DIGGLE Mrs SUNALENI EKBOTE JOHN W HARDY MARK A MIDGLEY

Department of Electronic and Electrical Engineering

Head of Department	AUSTIN HUGHES, B.Sc., Ph.D., *Bristol.*, C.Eng. M.I.E.E.
Deputy Head of Department and Reader in Control Engineering	DAVID A WILSON, B.Sc. (Eng.)., *London*, Ph.D., *Cambridge*, C.Eng., M.I.E.E., Sen.Mem.I.E.E.E.

Dean of Teaching and Learning Faculty of Engineering and Professor of Electronic Engineering
MICHAEL J HOWES, B.Sc., Ph.D., *Leeds*, Eur.Ing., C.Eng., F.I.E.E., Sen.Mem.I.E.E.E., C.Phys., M.Inst.P., F.R.S.A.

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JASMIN CORDA, Dipl.-Ing., *Sarajevo*, M.Sc., *Zagreb*, Ph.D., *Leeds*, C.Eng., M.I.E.E.
JOHN C C NELSON, B.Sc.. *Manchester*, Ph.D., *Leeds*, C.Eng., M.I.E.E.

Senior Fellow
† JOHN R RICHARDSON*, B.Sc., Ph.D., *Leeds*, C.Eng., M.I.E.E., Mem.I.E.E.E.

Reader in Electrical Drives
† J MICHAEL STEPHENSON*, B.Sc., Ph.D., *Leeds*, C.Eng., F.I.E.E., Sen.Mem.I.E.E.E.

Lecturers
NICHOLAS J BAILEY, B.Sc., Ph.D., *Dunelm*
ANDREW R DAVIES, B.Eng., Ph.D., *Warwick*
GEORGE D HALIKIAS, BA., *Oxford*, M.Sc., Ph.D., *London*, Mem.I.E.E.E.
BARRY HAYNES, B.Eng., Ph.D., *Sheffield*, A.M.I.E.E., Mem.I.E.E.E.
† JOHN McSTAY*, M.Sc., *Belfast*
VASIL POSTOYALKO, B.Sc., Ph.D., *Leeds*, A.M.I.E.E., Mem.I.E.E.E.
PETER SLATER, B.Sc., *Leeds*, Ph.D., *Bradford*

Teaching Fellows
† D MARK SPINK B.Sc., Ph.D., *Bradford*
† CHRISTOPHER TRAYNER, B.A., *Essex*, A.M.I.E.E., B.C.S.

Visiting Professor
† DENNIS S BERNSTEIN, Sc.B., *Brown University, USA*, M.S., Ph.D., *Michigan*, Mem.I.E.E.E.

Visiting Research Associate
† MRS GAYLE F COLLINS, B.A., *Western Kingston USA*, Ms.E.E., *Oregon State, USA*, Ph.D., *Hull*

Research Fellow
† JAWAD K AL-TAYIE, B.Sc., *Baghdad*, M.Phil., Ph.D., *Newcastle upon Tyne*

Microwaves and Photonics Institute

Director of the Institute
CHRISTOPHER M SNOWDEN, B.Sc., Ph.D., *Leeds*, C.Eng., F.I.E.E., Fel. I.E.E.E.

Deputy Director of the Institute and Hewlett Packard Chair of High Frequency Measurements
ROGER D POLLARD, B.Sc., Ph.D., *Leeds*, C.Eng., M.I.E.E., Fel. I.E.E.E.

Industrial Professor
J DAVID RHODES*, O.B.E., B.Sc., Ph.D., D.Sc., *Leeds*, D.Eng.(Hon.), *Bradford*, F.Eng., F.I.E.E., Fel. I.E.E.E., F.R.S.

Senior Lecturers
ROBERT E MILES, B.Sc., A.R.C.S., Ph.D., *London*, C.Eng., M.I.E.E., Mem.I.E.E.E.

Lecturers
STAVROS IEZEKIEL, B.Eng., Ph.D., *Leeds*, A.M.I.E.E., Mem.I.E.E.E.
ROBERT W KELSALL, B.Sc., Ph.D., *Dunelm*, M.Inst.P., C.Phys.

Research Engineer
PAUL STEENSON, B.Sc., Ph.D., *Nottingham*, C.Phys., M.Inst.P.

University Research Fellow
† PAUL HARRISON, B.Sc., *Hull*, Ph.D., *Newcastle*, C.Phys., M.Inst.P.

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† TATSUO ITOH, E.E.M.S., *Yokohama*, Ph.D., *Illinois*, Fel.I.E.E.E.
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Honorary Research Associates
† KENNETH W GRAY, B.Sc., Ph.D., *Wales*
† LAWRENCE LOWE, B. Sc., *CNAA*, M.Sc., Ph.D., *Warwick*
† BRIAN C TAYLOR, B. Sc., Ph.D., *Belfast*

Research Fellows
† LUTFI AL-BASHA, B.Eng., Ph.D., *Leeds*, M. Sc., *Bradford*, A.M.I.E.E.
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Professor and Director of CAA Institute of Satellite Navigation
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Reader in Electromagnetic Wave Propagation
HAL J STRANGEWAYS, B.Sc., *London*, A.K.C., Ph.D., *Southampton*, C.Eng., M.I.E.E., F.R.A.S.

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School of Mechanical Engineering

Professor of Automotive Engineering and Head of the Department 1996-2001

DAVID A CROLLA, B.Tech., Ph.D., D.Tech., *Loughborough*, C.Eng., F.I.Mech.E., F.I.Agr.E.

Professor of Tribology

CHRISTOPHER M TAYLOR, B.Sc.(Eng.), *London*, M.Sc., Ph.D., D.Eng., *Leeds*, F.Eng., F.I.Mech.E.

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Secretary Mrs SHEILA MOORE

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ALAN WILLIAMS, *C.B.E.*, B.Sc., Ph.D., *Leeds*, C.Chem., F.R.S.C., C.Eng., F.Inst.E., F.Inst.Pet., F.I.GasE.

Professor in Combustion Engineering

GORDON E ANDREWS, B.Sc., Ph.D., *Leeds* C.Eng., M.I.Mech.E., M.A.S.M.E., Mem.S.A.E., S.M.A.I.A.A., F.Inst.E.

Reader in Combustion Theory

ANDREW C McINTOSH, B.Sc., *Wales*, Ph.D., *Cranfield*, *CNAA*

Reader in High Temperature Combustion Processes

MOHAMED POURKASHANIAN, G.R.I.C.I., M.Sc., Ph.D., *Leeds*, M.Inst.Pet., M.A.S.M.E. (Safety supervisor)

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Senior Lecturers

ANDREW G CLARKE, M.A., D.Phil., *Oxford*, C.Chem., F.R.S.C. (Radiation Protection Supervisor)

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Associate Lecturer (University Safety Officer)

Brian Singleton, B.Sc., Ph.D., *Strathclyde*

Senior Fellow

W ALAN GRAY*, B.Sc., Ph.D., *Leeds*, C.Eng., F.Inst.E.

Laboratory Instructor

JOHN M TAYLOR, B.Sc., *CNAA*, B.A., *Open*

Senior Research Fellow

† GRAHAM E MOORES, B.Sc., *Leeds*, M.Sc., Ph.D., *Salford*, C.Chem., M.R.S.C., C.Phys., M.Inst.P.

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Research Assistant † CARMEN M BLANCO, B.Sc., *Oviedo, Spain*

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British Steel Professor of Metallurgy ROBERT C COCHRANE, B.Sc., Ph.D., *Birmingham*

Senior Lecturers ROBERT GEE, M.Sc., Ph.D., *Manchester*, C.Eng., M.I.M.M.

CHRISTOPHER HAMMOND, M.A., *Cambridge*, Ph.D., *Leeds*, C.Eng., M.I.M. (Radiation protection supervisor)

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Mining and Mineral Engineering

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ALAN C APLING, B.Sc., Ph.D., *Birmingham*, M.I.M.M., C.Eng. (Safety supervisor)
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All academic staff are members of a Division, under the auspices of which they carry out their teaching and service commitments.

The management of research is conducted by the Research School. (See pages 214–229)

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Algernon Firth Building, University of Leeds, Leeds LS2 9JT	(AFB)
24 Hyde Terrace, Leeds LS2 9LN	(24H)
Cookridge Hospital, Arthington House, Leeds LS16 6QB	(CH)
Old Medical School, Thoresby Place, Leeds LS2 9JT	(OMS)

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St James's University Hospital, Clinical Sciences Building, Leeds LS9 7TF (CSB)
20 Hyde Terrace, Leeds LS2 9LN (20H)

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Algernon Firth Building, University of Leeds, Leeds LS2 9JT (AFB)
Clinical Sciences Building, St James's University Hospital, Beckett Street, Leeds LS9 7T (CSB)
Cookridge Hospital, Arthington House, Leeds LS16 6QB (CH)
ICRF, Cancer Medicine Research Unit, St James's University Hospital, Leeds LS9 7TF (ICRF)
Old Medical School, Thoresby Place, Leeds LS2 9JT (OMS)
Wellcome Wing, Leeds General Infirmary, Leeds LS1 3EX (WW)
26-28 Hyde Terrace, Leeds LS2 9NL (26H)
26 Clarendon Road, Leeds LS2 9NZ (26C)

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Division of General Practice and Public Health Medicine

Nuffield Institute of Health 71-75 Clarendon Road, Leeds LS2 9PL (NIH)
Leukaemia Research Fund Centre for Clinical Epidemiology, 17 Springfield Mount Leeds LS2 9NG (17S)
20 Hyde Terrace, Leeds LS2 9LN (20H)
22 Hyde Terrace, Leeds LS2 9LN (22H)
30-32 Hyde Terrace, Leeds LS2 9LN (30H)

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DARREN C GREENWOOD, B.Sc., *Southampton*, M.Sc., *Leicester*
AMANDA GEORGIOU, Ph.D., B.Sc.

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Chapel Allerton Hospital, Chapeltown Road, Leeds LS7 4SA	(CAH)
Clinical Sciences Building, St James's University Hospital, Beckett Street, Leeds LS9 7TF	(CSB)
Cookridge Hospital, Leeds LS16 6QB	(CH)
Dawson Floor, The General Infirmary at Leeds, Leeds LS1 3EX	(DF)
Cancer Research Building, St James's University Hospital, Beckett Street, Leeds LS9 7TF	(CRB)
Killingbeck Hospital, York Road, Leeds LS14 6UQ	(KH)
Martin Wing, The General Infirmary at Leeds, Leeds LS1 3EX	(MW)
Pinderfields General Hospital, Aberford Road, Wakefield WF1 4DG	(PH)
36 Clarendon Road, Leeds LS2 9NZ	(36C)
Seacroft Hospital, York Road, Leeds LS14 6UH	(SH)
St James's University Hospital, Beckett Street, Leeds LS9 7TF	(SJUH)
The General Infirmary at Leeds, Leeds LS1 3EX	(LGI)
Wellcome Wing, The General Infirmary at Leeds, Leeds LS1 3EX	(WW)
Wharfedale General Hospital, Newall Carr Road, Otley LS21 2LY	(WH)

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Clarendon Wing, General Infirmary at Leeds (CW)
Clinical Sciences Building, St James's University Hospital, Leeds LS9 7TF (CSB)
Gledhow Wing, St James's University Hospital, Leeds LS9 7TF (GW)
Killingbeck Hospital, York Road, Leeds LS14 6HQ (KH)
Seacroft Hospital, York Road, Leeds LS14 6UH (SH)
St James's University Hospital, Leeds LS9 7TF (SJUH)

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Honorary Paediatric Biochemist MICHAEL HENDERSON, Ph.D., M.R.C.Path.

Honorary Tutor ELIZABETH SLEIGHT

Division of Psychiatry and Behavioural Sciences in Relation to Medicine

15 Hyde Terrace, Leeds LS2 9LN (Divisional offices)	(15H)
12a Clarendon Road, Leeds LS10 9PL	(12aC)
40 Clarendon Road (Psychotherapy)	(40C)
Addictions Unit, 19 Springfield Mount, Leeds LS2 9NG	(AU)
Clinical Sciences Building, St James's University Hospital, Beckett Street, Leeds LS9 7TF	(CSB)
Child and Family Psychiatry Unit, St James's Hospital, Leeds LS9 7TF	(CAF)
Crooked Acres, 1 Spen Lane, Leeds LS5 3EJ	(CA)
High Royds Hospital, Menston, Leeds LS29 6AQ	(HRH)
Malham House, 25 Hyde Terrace, Leeds LS2 9LN	(MH)
Meanwood Park Hospital, Tongue Lane, Leeds LS6 4QZ	(MPH)
Overthorpe House, 226 Otley Road, West Park, Leeds LS16 5AB	(OH)
Psychological Therapies Research Centre, 17 Blenheim Terrace	(17B)
Seacroft Hospital, York Road, Leeds LS14 6UH	(SH)
Stanley Royd Hospital, Aberford Road, Wakefield WF14 4DO	(SRH)

Chairman of the Division and Professor of Psychiatry ANDREW C P SIMS, M.A., M.D., *Cambridge*, F.R.C.Psych., F.R.C.P. Ed. F.C.P.S. *(Pakistan)* (CSB)

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Senior Lecturer (Child and Adolescent Psychiatry)	GILLIAN V TAGG*, M.B., Ch.B., *Leeds*, D.Obst. R.C.O.G., D.P.M., F.R.C.Psych. (CAF)
Senior Lecturer (Psychiatry)	JOHN WATTIS*, M.B., Ch.B., *Liverpool*, F.R.C.Psych. (MPH)
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Senior Associate Lecturer in Child Psychotherapy	MARTA V SMITH
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	NICHOLAS S BRINDLE, B.Sc., M.B.Ch.B., M.R.C.P., M.R.C.Psych (CSB)
Associate Lecturers in Clinical Psychology	KENNETH J GLEDHILL, B.A., *CNAA*, M.Sc., *Leeds*
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Clinical Sciences Building, St James's University Hospital, Beckett Street, Leeds LS9 7TF (CSB)
Martin Wing, The General Infirmary at Leeds, Leeds LS1 3EX (MW)
Wellcome Wing, The General Infirmary at Leeds, Leeds LS1 3EX (WW)

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Arthington House, Cookridge Hospital	(AH)
Child and Adolescent Psychiatry, 12a Clarendon Road, Leeds LS2 9PL	(12C)
Clinical Sciences Building, St James's University Hospital, Leeds LS9 7TF	(CSB)
The General Infirmary at Leeds, Leeds LS1 3EX	(LGI)
Killingbeck Hospital, York Road, Leeds LS14 6UQ	(KH)
Seacroft Hospital, York Road, Leeds LS14 6UH	(SH)
St James's University Hospital, Beckett Street, Leeds LS9 7TF	(SJUH)
Clarendon Wing, The General Infirmary at Leeds, Belmont Grove, Leeds LS2 9NS	(CW)
Dawson Floor, The General Infirmary at Leeds, Leeds LS1 3EX	(DF, LGI)
ICRF, Cancer Medicine Research Unit, St James's University Hospital, Leeds LS9 7TF	(ICRF)
Martin Wing, The General Infirmary at Leeds, Leeds LS1 3EX	(MW)
Rheumatology and Rehabilitation Research Unit, 36 Clarendon Road, Leeds LS2 9NZ	(36C)
The Wellcome Wing, The General Infirmary at Leeds, Leeds LS1 3EX	(WW)
Old Medical School, University of Leeds, Leeds LS2 9JT	(OMS)

Clinical Pharmacology Unit (Rheumatism Research), Chapel Allerton Hospital, Chapeltown Road, Leeds LS7 4SA	(CAH)
Centre for Health Services Research, 30/32/34, Hyde Terrace, Leeds LS2 9LN	(30/32)
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Nuffield Institute for Health, 71-75 Clarendon Road, Leeds LS2 9PL	(NIH)
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Research School of Medicine, 24 Hyde Terrace, Leeds LS2 9LN	(24H)
Tunbridge Building, Cookridge Hospital, Leeds LS16 6QB	(CH)
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Research Assistant (Rheumatology and Rehabilitation Research Unit)	† Ms MICKY HILLMAN, B.A., *Leeds* (36C)

Research Assistant (Medical Physics)	GAVIN McLEOD, B.Sc., *Lancashire Polytechnic* (WW)
Research Assistant (Medical Physics)	† JOHANNA S PRICE, B.Sc., *Warwick* (WW)
Research Assistant (Molecular Medicine)	† STEPHEN A ROSE, B.Sc., *Leeds* (CSB)
Research Officer (Clinical Information Science Unit)	† ANGELA SOFTLEY* (26C)
Research Nurse (Obstetrics and Gynaecology)	Mrs SARAH BLAIN (GW)
Research Midwife (Centre for Health Services Research)	Mrs JANET HIRST, R.N., R.M., M.Sc., *Bradford* (34H)
Research Nurse (Clinical Pharmacology Unit)	Mrs ROSEMARY HOPKINS, S.R.N. (CAH)
Research Midwife (Centre for Health Services Research)	Mrs HELEN ROSS-McGILL, R.N., R.M. (34H)
Research Nurse (LRFC for Clinical Epidemiology)	Mrs PATRICIA M ROBERTS, J.P., S.R.N. (17S)
Senior Experimental Officer (Cardiovascular Studies)	GEOFFREY WADE, B.A., *Open* (WB)
Computing Officer (Public Health Medicine)	† TAFESSE CHEFFO, B.Sc., *Addis Ababa*, M.Sc., *Sheffield* (joint post with Nuffield Institute for Health) (30H)
Computer Manager (LRFC for Clinical Epidemiology)	† DAVID J ROWLAND, B.Sc., *Sussex*, M.Sc., *York* (17S)
Computer Programmer/Analyst (LRFC for Clinical Epidemiology)	IAN D COPE, B.A., DIP.M, M.Sc., C.I.M (17S)
Computer Programmer (LRFC for Clinical Epidemiology)	† STEVEN KUTERESCZ, B.A., *CNAA* (17S)
Computer Programmer (Centre for Health Services Research)	JULIA OLDHAM, B.Sc., *Manchester* (34H)
Statistician (Centre for Health Services Research)	ANDY VAIL, B.Sc., *Exeter*, M.Sc., *Leicester* (32H)
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Project Officer (LRFC for Clinical Epidemiology)	† JAN PARKER, Cert.Ed., *Durham* (17S)
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Director (Clinical Information Science Unit)	† SUSAN CLAMP, B.A., *Open*, Ph.D., *Leeds* (26C)
Project Assistant (Public Health Medicine)	† SUSAN M CHELL* S.R.N., Part A. *Leeds* (NIH)
Project Assistant (Centre for Health Services Research)	Miss JAN LILLEYMAN, M.Sc., P.G.Dip., L.L.B. (34H)

Project Assistant (LRFC for Clinical Epidemiology) — † JANE O'SULLIVAN, Cert.Ed., *Durham* (17S)

Interviewer (LRFC for Clinical Epidemiology) — † BEVERLEY ROUTLEDGE*, M.S.R. (17S)

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Honorary Research Assistant in Cancer Studies	MICHAEL N RENWICK (ICRF)
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32 Hyde Terrace, Leeds LS2 9LN

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Research Clerk	Mrs Teresa McGhee
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Technical Staff	Miss Martine Green
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22 Hyde Terrace, Leeds LS2 9LN

Professor of Midwifery Studies	Mary Renfrew
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Senior Lecturer in Infant Feeding	MIKE WOOLRIDGE, B.Sc., D.Phil.
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Clerk	JENNIFER CLARKE, M.A.M.S.

Reproductive Biology Group

D Floor Clarendon Wing, Leeds General Infirmary, Leeds LS2 9NS

Professor of Reproductive Biology	Roger G Gosden
Lecturer in Reproductive Biology	Helen Picton
Lecturer in Reproductive Biology	David Miller
Research Fellows	PHILLIP BROOK, B.Sc. DAVID A BRIGGS, B.Sc., Ph.D., *Leeds*
Research Assistants	HELEN NEWTON, B.Sc., *York* JOAN CUNNINGHAM, B.Sc., *Queens, Belfast,* M.Sc., *Edinburgh* ANGELA MKANDLA, B.Sc., *Bradford*
Chief Technician	CLARE SKINNER, B.Sc., *Leeds*
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26 Clarendon Road, Leeds LS2 9NZ

Professor of Reproductive Epidemiology	Howard Cuckle
Screening Co-ordinator	Mrs Indera K Sehmi
Assistant Screening Co-ordinators	Mrs Helen Burke Mrs Shirley Myers
Research Officers	Mrs Jenni Murray Mrs Carol Wilson
Research Assistant	Mrs Yvonne Berg
Administrator	Mrs Phillipa Bloom

Clinical Information Science Unit

26 Clarendon Road , Leeds LS2 9NZ

Lecturer and Director	Dr Susan E Clamp
Research Officer	Mrs Angela Softley
Unit Secretary	Mrs Dorothy Blackband
Clerical Staff	Mrs Susan Davis

Centre for Health Services Research

30-34 Hyde Terrace, Leeds LS2 9LN

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Research Officer	Mrs Felicity Garbett
Study Secretary	Mrs Margaret Clegg

ICRF Cancer Medicine Research Unit

St James's University Hospital, Beckett Street, Leeds LS9 7TF

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Professor of Experimental Cancer Research and Deputy Director of the Unit	Professor Margaret Knowles
External Chair in Genetic Epidemiology	Professor D Tim Bishop
Reader in Tumour Pathology	Dr Ken Maclennan
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St James's University Hospital

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Clinical Research Fellows	Dr Maria Mchelagnoli
	Dr David Wyld

Research Fellow	Dr Daijang Li
Research Assistant	Robin Duckworth
Research Technicians	Paul A Berry
	Ms Ruth Harrison
	Christian Winter

Institute for Cardiovascular Research

Worsley Medical and Dental Building, University of Leeds, Clarendon Way, Leeds LS2 9LU

British Heart Foundation Professor of Cardiology	Professor Stephen G Ball
Professor of Applied Physiology	Professor Roger Hainsworth
Visiting Research Professor	Professor Neville Crawford
Readers	Dr Peter N Mcwilliam
	Dr Peter F T Vaughan
Mautner British Heart Foundation Senior Lecturer	Dr Lip-Bun Tan
Senior Lecturers	Dr Anthony J Balmforth
	Dr Trevor F C Batten
	Dr Alistair S Hall
	Dr David A S G Mary
	Dr Gregory W Reynolds
Lecturers	Dr Steven Lindsay
	Dr Chris Peers
Senior Experimental Officer	Geoffrey Wade
Research Fellows	Miss E Carpenter
	Dr Mark J Drinkhill
	Dr John Greenwood
	Dr Sam Heywood
	Dr Azhar Maqbool
	Dr N McMahon
	Dr Simon Megarry
	Dr Adrian C V Palmer
	Dr S Saha
Research Assistants	Dr F O Gamboa Esteves
	Mrs Vera Hall
Clerical Staff	Miss Joanne Critchley
	Mrs Claire Forrest
	Mrs Megan Parker
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Chief Technician	David F Kaye
Technical Staff	Donald Bowden
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Research Nurses	Mrs Jean Gardner
	Mrs Carol Hague
	Mrs Penny Maguire
	Mrs Christine Morrell
	Mrs Beryl Stoker
	Mrs Rose Watson

Leukaemia Research Fund Centre for Clinical Epidemiology
17 Springfield Mount, Leeds LS2 7NG

Director and Leukaemia Research Fund Professor of Cancer Epidemiology	Professor Raymond A Cartwright
Senior Lecturer	Dr Eve Roman
Biostatistician	Dr Graham Law
Senior Statistician	Dr Richard J O McNally
Clinical Assistant	Dr Gareth Dovey
Statistician	Mrs Gillian Simpson
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Assistant Computer Manager	Ian Cope
Computer Assistants	John Armstrong
	David Hopkins
Programming Assistant	Shaib M Khan
Study Supervisor	Mrs Helen Lilley
	Mrs Jan Parker
Study Supervisor/Trainer	Mrs Patricia M Roberts
Library Assistants	Dr Karen Gurney
	Mrs Mary Brown
Interviewers	Mrs Kay Bell
	Mrs Ann T Corrigan
	Mrs Sue Griffiths
	Mrs Jane Jarvis
	Mrs Penny Johnson
	Mrs Helen Lilley
	Mrs Jane O'Sullivan
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	Mrs Sue Thistlethwaite
	Mrs Brenda E Waller
Research Assistant	Miss Eleanor Kane
Senior Secretary	Mrs Ann Pickles
Office Supervisor	Mrs Agnes McKeating
Data Collection Clerks	Mrs Maureen P Darby
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Senior Clerical Officer	Mrs Vinnette Braithwaite
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Molecular Epidemiology Unit

Algernon Firth Building

Professor of Molecular Epidemiology	CHRISTOPHER P WILD, B.Sc., Ph.D., *Manchester*
Research Fellow	LAURA HARDIE, B.Sc., Ph.D., *Aberdeen*
Senior Technician	Mrs JACKIE BRIGGS, B.Sc., M.Sc., *Leeds*
Technicians	Ms DEBBIE LAMB, B.Sc., *Sunderland* MICHAEL WILSON, B.Sc., *Leeds*
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G Floor Martin Wing, Leeds General Infirmary, Leeds LS1 3EX

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Lecturers	Dr Andrew Catto Dr Michael Mansfield
Research Fellows	Dr Julie Coore Dr Carole Foy Dr Kirti Kane Dr Hans Kohler Dr Alastair Lansbury Dr Simon Futers Dr Nicholas Ossei-Gerning Dr Hiroshi Takahashi
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Senior Research Fellow	Dr John P Dickinson
Chief Technician	Mr Max H Stickland
Technical Staff	Mrs May Boothby Mrs Vera Sorren
Research Sisters	Mrs Stephanie Lindsay Ms Penny J S Rice
Clerk	Mrs Christine Townsend
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Paediatric Epidemiology Group

32 Hyde Terrace, Leeds LS2 9LN

Director	Dr Patricia A McKinney
Research Assistant	Roger Parslow
Project Secretary	Mrs Sheila Jones
Clerk	Mrs Linda Proctor

Rheumatology and Rehabilitation Research Unit

Chapel Allerton Hospital, Chapeltown Road, Leeds LS7 4SA

36 Clarendon Road, Leeds LS2 9NZ

ARC Professor of Rheumatology Charterhouse Rheumatism Clinic	Paul Emery
Professor of Rheumatological Rehabilitation	M Anne Chamberlain
Reader in Bioengineering	Dr Bahaa B Seedhom
Senior Lecturers	Dr John Isaacs Dr Doug Veale Philip Helliwell Dr Vera Neumann
Clinical Lecturer	Dr C T Pease
Lecturers	Dr Dennis McGonagle Dr Bridget Griffiths
Principal Research Fellow	Alan Tennant
Senior Research Fellows	Dr Alison Cutts Mrs Joanna M L Geddes
Research Fellows	Dr Mike Green Dr Richard Wakefield Dr Ann Morgan
Research Sisters	Sue Dale Julie Kinnon Siobhan McGowan
Research Assistants	Mike Barker Ms Micky Hillman Duncan Shepherd Ms Robin Waxman Dr Jan Yao
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Clinical Pharmacology Unit (Rheumatism Research)

Chapel Allerton Hospital, Chapeltown Road, Leeds LS7 4SA

Professor of Pharmacological Rheumatology	Howard Bird
Lecturer	Mrs Jacqueline Hill
Research Fellow	Dr S Michelle Bradley
Research Sisters	Mrs Alison Hall Mrs Rosemary Hopkins
Senior Clerk	Mrs Dora K Smith
Clerical Staff	Mrs Joanne L Child Mrs Ann Cross
Technical Staff	Susan Dimmock

West Riding Medical Research Trust Molecular Medicine Unit

Clinical Sciences Building, St James's University Hospital, Leeds LS9 7TF

Professor of Medicine	Alexander F Markham
Professor of Pathology	Arthur W Boylston
Senior Lecturers	Dr John F J Morrison Dr David E Meredith
Senior Research Fellow	Dr Patricia M Clissold
Lecturer	Dr Patricia L Coletta
Research Fellows	Dr Mark Aldersley Dr Manir Ali Dr Rashida Anwar Dr Sandra Bell Dr Adam Booth Dr Nicholas Brindle Dr David J Campbell Dr Dianne Carr Dr Elizabeth J Cartwright Dr Amanda J Churchill Dr Matthew Cooper Dr Josephine Cox Dr Joanne Griffiths Dr John Hamlin Dr Roslan B Harun Dr Judy Henwood Dr John Isaacs Dr Elena Jones Dr Pamela Jones Dr Manoj Karayi Dr Fiona Lancaster Dr Nicholas Lench Dr Adel Mansur Dr Barry H Maraj Dr Duncan McHale Dr Ewan Morrison Dr Terry P Moynihan Dr Andrew Pilling

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Northern and Yorkshire Cancer Registry and Information Service (NYCRIS)

Arthington House, Cookridge Hospital, Leeds LS16 6QB

Professor of Cancer Studies and Medical Director of NYCRIS	Professor Robert A Haward
Professor of Cancer Epidemiology and Director of Information & Research of NYCRIS	Professor David Forman
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Willow Terrace Road, University of Leeds, Leeds LS2 9JT

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Geophysicists	HESHAM AL-BIATTY, B.Sc., M.Sc., *Iraq*, Ph.D., *Leeds* KATE BERRY, B.Sc., M.Sc., *Birmingham* PAUL A BLACK, B.Sc., M.Sc., *Edinburgh* SIMON J CAMPBELL, B.Sc., *Cardiff*, M.Sc., *Leeds* ROBERT I DANIELS, B.Sc., *Liverpool*, M.Sc., *Leeds* GRAHAM N GIFFORD, B.Sc., *Leeds* DAVID C MANTON, B.Sc., *Durham*, M.Sc., *Leeds* KEVIN MCKENNA, B.Sc., M.Sc., *Leeds* STEVEN NEIL, B.Sc., *Leeds* IAN W SOMERTON, B.Sc., *Bristol*, M.Sc., *Birmingham* RICHARD W WOOLLETT, B.Sc., Ph.D., *Durham*

Software Engineers	RICHARD A DAVIS, B.Sc., *Liverpool* ANDREW J DODDS, B.A., *Cambridge*, M.Sc., *Keele*
Technical Staff	LYNNE M BROCKLEHURST GRAEME MARCH, B.A., *Teesside*
Administrator	ALISON M HOLLINS, B.Sc., *Anglia*
Secretary	MELANIE J COXHEAD
Vice-President, GETECH Inc (USA)	JEFFREY L LAWTON, B.S., *Humboldt USA*, M.A., *University of Texas at Austin, USA*

Physical Education Service

Director	MICHAEL R LINDSAY, B.Sc.(Eng.), *Oklaboma*, M.Phil., *Leeds*, Ph.D., *Strathclyde*
Sports Administrator	SUSAN M JACKLIN, B.Ed., *Cambridge*, M.A., Ph.D., *Leeds*
Sports Centre Administrator	WILLIAM J C BUTTERWORTH, M.I.B.R.M.
Assistant Sports Administrator	Mrs CLARE L SIMISTER, B.A., *CNAA*
Senior Tutor in Outdoor Activities	WILLIAM D PATTERSON, B.Sc., *Liverpool*
Clerk	Mrs LINDA WILKINSON*

Leeds Student Medical Practice

3-5 Cavendish Road, Leeds, LS1 3EN

General Practitioners	JEREMY ANDERSON, M.B., Ch.B., *Leeds* MARGARET GRATTON, M.B., ChB., *Nottingham*, D.R.C.O.G., M.R.C.G.P. JULIE GREENWAY, M.B., Ch.B., *Leeds*, D.R.C.O.G., Dip. Sports Med. MICHAEL A JANULEWICZ, M.B., B.S., *London*, D.R.C.O.G., M.R.C.G.P., F.P.Cert. DAVID K MURRAY, M.B., B.S., *Nottingham*, D.R.C.O.G., M.R.C.G.P., D.F.F.P. SIMON PEACOCK, M.B., Ch.B., *Leeds*, M.R.C.G.P. DEBORAH A SMITH, M.B., B.S., *London*, D.C.H., D.R.C.O.G., M.R.C.G.P.
Clinical Assistant	KATHRYN ATKINSON, M.B., Ch.B., *Liverpool*, D.Obst., R.C.O.G.
Sessional Consultant	DAVID J THOMPSON, M.B., B.Sc., *London*, M.Sc., *Manchester*, M.R.C.Psych.
Nurses	LIBBY BLAKE, S.R.N. SHIRLEY CRAWFORD, S.R.N. ALISON M HEATON, S.E.N. JULIE ONURLU, R.G.N. JOAN ROBSON, R.G.N. JOSEPHINE S THOMPSON, S.R.N.
Health Care Assistant	SANDRA JACKSON
Practice Manager	CARRIE ELLISON
Fund Manager	HELEN WHITE
Fund Assistant	GEOFF KIRK

Administration

LINDSEY BROOKE
CAROLINE DUFFY
JOYCE EASTWOOD
GAYNOR ELLIS
JUDITH GJERTSEN
DEBORAH MCDERMOTT
COLIN SUTTON
RACHEL TAYLOR
HILARY TOMLINSON
BETTY VERTIGANS
JEANETTE WALDRON

Occupational Health Service

Occupational Health Medical Officer	JOHN W PAPWORTH-SMITH, B.Sc., M.B., Ch.B., *Leeds*, D.R.C.O.G., D.C.H., D.P.D.,D.S.B.D., Dip. Occ.Med., M.R.C.G.P.
Occupational Health Nurse Adviser	Miss ARLINE MATCHETTE, S.R.N., S.C.M., O.H.N.Cert.
Administrative Assistant	Mrs JANICE VEALE
Clerk	Mrs PATRICIA ZERMANSKY*

University Radiation Protection and Safety Services

Joint Head of Services	BRIAN SINGLETON, B.Sc., Ph.D., *Strathclyde*, Dip.S.M., *Aston*
Radiation Protection Adviser	DONALD HUGHES*, B.Sc., Ph.D., *Nottingham*, C.Eng., M.I.E.E., M.Inst.R.P.

Safety Service

Safety Adviser	BRIAN SINGLETON, B.Sc., Ph.D., *Strathclyde*, Dip.S.M., *Aston*
Assistant Safety Adviser	DAVID HEMSLEY, B.A., *Open*, M.I.Fire E.
Biological Safety Adviser	ALAN P KELLY*, M.I.Sc.T., Reg.Sci.Tech.

Radiation Protection Service

Radiation Protection Officer	BRIAN SINGLETON, B.Sc., Ph.D., *Strathclyde*, Dip.S.M., *Aston*
Senior Experimental Officer	ANTHONY G RICHARDS, B.Sc. *London*, M.Sc., *Leeds*, M.S.R.P., M.Inst.R.P. (Radiation Protection Supervisor)
Technical Staff	ANDREW R COWLING, B.Sc., A.R.C.S., *London*, M.Sc., *Leeds* (Health Physicist) WAYNE F HARRISON, D.C.R.(R.)

Secretarial Support

Departmental Secretary	D CHRISTINE JACKSON
Clerks	VIRGINIA A ANTONIE ANITA D SMALLEY*

Biomedical Services

Manager	LAN CHUNG, M.I.A.T., R.An.Tech.

Technical Staff

SCOTT FAWCETT
PETER H HOLLINGS
ANDREW HORNER
FREDERICK W IMPIAZZI
JAMES D ISON
Mrs CAROL KNOTT
Miss ILONA RIGO, M.I.A.T.
Miss KIRSTY STABLES
Miss EMMA L TOMEY

University of Leeds Farms Ltd

Farms Manager	DAVID M COLQUHOUN, B.Sc., *Leeds* (Safety supervisor)
Dairy Unit Manager	SIMON WIGLEY
Pig Unit Manager	PETER BIRKINSHAW
Farms Secretary	Mrs NICOLA WALSH
N.I.A.B. Senior Regional Trials Officer	NEIL PEARSON, B.Sc., C.Biol., M.I.Biol.
N.I.A.B. Regional Trials Officer	PETER BURGIS, M.I.Biol.

DEPARTMENT OF ANIMAL PHYSIOLOGY AND NUTRITION FARM ANIMAL UNITS

Head	Dr C Lewis Johnson

DEPARTMENT OF PURE AND APPLIED BIOLOGY FIELD RESEARCH UNIT

Head	Dr Linton D Incoll
Experimental Officers	David T Corry Christopher Wright
Technician	David Hardy

University Officers' Training Corps

Carlton Barracks, Carlton Gate, Leeds LS7 1HE

Commanding Officer	Lt.-Col. GUY H HONY, *M.B.E.*
Adjutant	Captain (QM) V T WESTBROOK, Grad.I.P.M. 17/21 L (V)

Yorkshire Universities Royal Naval Unit

22 Pearson Park, Hull

Commanding Officer	Lt. J BARNES, R.N.

Yorkshire Universities Air Squadron

R.A.F. Finningley, Doncaster DN9 3LQ

Officer Commanding	Squadron Leader N WILLEY
Administration Officer	Flt. Lt. N G PRESTON, R.A.F.

Senior Common Room Club

President	The Pro-Chancellor

Chairman	Emeritus Professor Gordon F Leedale
Honorary Secretary	Roger Boyle
Senior Clerk	Mrs PATRICIA M BROOKE*

University Archives

Honorary University Archivist	Emeritus Professor P H J H Gosden
Assistant Librarian	Dr Mark A S Shipway

Coin and Medal Collection

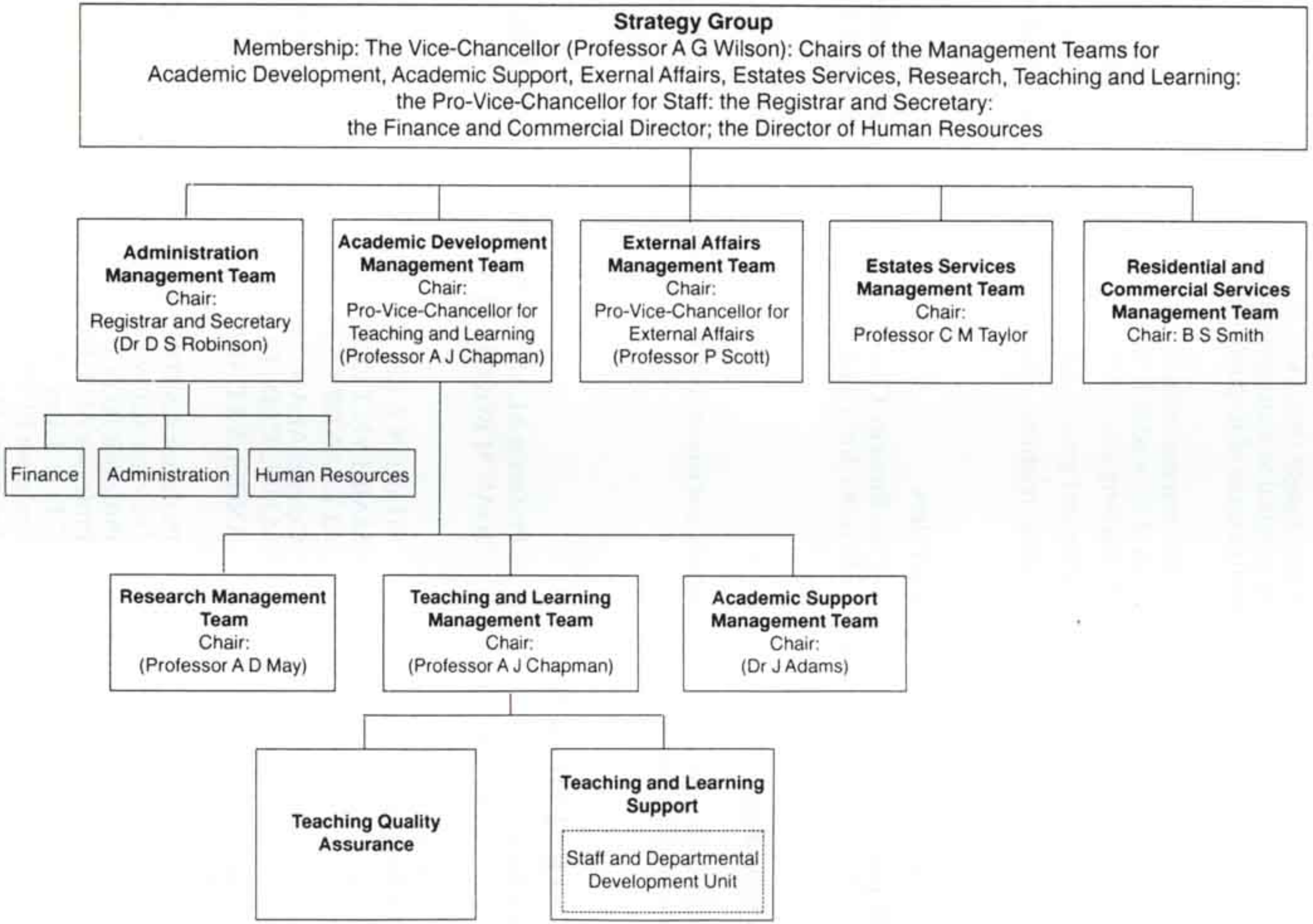
Curator	Mrs Lynne J Brindley
Honorary Curator	Graham P Dyer

Roebuck Stamp Collection

Honorary Curator	Vacant

The Central Administration

The following diagram describes the organisational framework for the Central Administration



The Central Administration

The Vice-Chancellor's Strategy Group has the remit to provide oversight of responsibilities and strategic guidance together with a longer-term view on policy development.
Management functions have been assigned to management teams each of which is represented on the Strategy Group. The respective areas of responsibility of each management team are as follows:

- **academic development** – central responsibilities for the development of teaching and learning and of research, and for providing academic support. There are three sub-management teams concerned respectively with teaching and learning, research and academic support.
- **administration** – including student and general administration, finance and personnel.
- **external affairs** – including external relations, international students, the European Office, the City and Regional Office.
- **estates services**
- **residential and commercial services**

Staff policy is also the concern of the Strategy Group. Implementation and management is through the Human Resources Division, the committees of Council and Senate, and at departmental level.

Key to symbols used:

† indicates an appointment to the academic and related staff for a fixed term.
* indicates part-time staff.

CENTRAL OFFICE

Vice-Chancellor	Professor ALAN G WILSON, M.A., *Cambridge*, F.B.A.
Head of the Vice-Chancellor's Office	JOAN M BOOTH, M.A., *Edinburgh*
Personal Assistant to the Vice-Chancellor	SHARON A BECKRAM
Assistants	MARILYN T COOPER ALEXANDRA S PULLAN
Pro-Chancellor	Colonel ALAN C ROBERTS, *M.B.E.*, T.D., J.P., D.L., M.Phil., Ph.D., F.C.G.I., F.I.Biol., C.I.Mech.E.
Personal Assistant to the Pro-Chancellor	ANGELA S CARR
Pro-Vice-Chancellors	Professor ANTONY J CHAPMAN, B.Sc., Ph.D., *Leicester*, C.Psychol., F.B.Ps.S. Professor JOYCE M HILL, B.A., *London*, D.Phil., *York* Professor ANTHONY D MAY, M.A., *Cambridge*, C.Eng., F.Eng., F.I.C.E., M.I.H.T., F.C.I.T. Professor PETER SCOTT, B.A., *Oxford*, Hon.LL.D., *Bath*, Hon.D.Litt., *CNAA*, Hon.Fellow, *UMIST*, F.R.S.A. (until December 1997) Professor CHRISTOPHER M TAYLOR, B.Sc.(Eng.), *London*, M.Sc., Ph.D., D.Eng., *Leeds*, C.Eng., F.I.Mech.E., F.Eng.

Secretaries to Pro-Vice-Chancellors
BERYL HOLDSWORTH
KAREN STEWART
RUTH J TURNER

ACADEMIC DEVELOPMENT

Academic Support

Dean for Strategic Development
JONATHAN ADAMS, B.Sc., *Leicester*, Ph.D., *Liverpool*, F.R.S.A.
Personal Assistant
ANNA C LUNN

Departmental Support Unit

Director
ANDREW J PARKINSON, M.A., *Durham*
Secretary to the Director
CAROLE E MILLS
Planning Officers
† TIM BAILEY, B.Sc., M.Sc., *Manchester*
† DAVID BELK, B.Sc., Ph.D., *Sheffield*
† JUDITH GAUNT, B.Sc., *Bradford*, D.M.S., *CNAA*
KATH HODGSON, M.Ed., Ph.D., *Leeds*
LOUISE JACKSON, B.Sc., *Leeds*, M.Sc., *Manchester*
† LESLEY R WARD, B.A., *Sheffield*
Administrative Officer
† ALISON C LITTLE, B.A., *West Midlands College*
Assistant Planning Officers
LORNA M HALSON
DEBRA KEEN
KAREN M STOUT, B.A., *Leeds*

Secretariat

Head of Secretariat
J ROGER GAIR, M.A., *Oxford*
Assistant Registrar
Z GEORGE BRASSAY, M.A., *Cambridge*, M.Litt., *Strathclyde*
Administrative Officer
MELODY K MELLOR*, B.A., *Sussex*
Senior Clerks
HELEN J BENTON
LORRAINE A GAUGHAN, B.A., *Lancaster*
CAROLYN M JACKSON*, B.A., *Leeds*
ADELE LAVERTON*

Research

Research Strategy Unit

Research Strategy Adviser
ALICE FROST, B.A., M.Phil., *Oxford*

Research Support Unit

Director
WALTER E LEWIS, B.Sc., Ph.D., *Manchester*
Senior Assistant Registrar
KATHRYN BROWNRIDGE, B.A., *Warwick*, A.C.C.A.
Administrative Officers
FRANCES V CAMERON, B.A., *Huddersfield*
MICHELLE DOUBLE, B.Sc., P.G.C.E., *Warwick*
MICHAEL FERRABY
Senior Clerks
PATRICK G BOURKE, C.Dip.AF
HELEN L BOYES, H.N.C.

	ANNETTE C CAPLAN
	ROBERT A SMITH
	HELEN TODD, B.A., *Leeds Metropolitan*
	LUCY E TOLAN, H.N.D.
Clerk	HELEN LIGHT
	JULIA A PICKERSGILL

Teaching and Learning

Teaching and Learning Support Unit

Principal Adviser Teaching and Learning Technology	ANDREW G BOOTH, B.Sc., Ph.D., *Leeds* (part secondment from Biochemistry and Molecular Biology)
Principal Adviser Higher Education and Employment	VAL A BUTCHER, B.A., *Sussex*, Dip.C.G. (part secondment from Careers Service)
Assistant Registrar	DAVID GARDNER, B.Sc., *Leeds*
Senior Student Development Officer	MALGORZATA M BOYLE, B.Sc., P.G.C.E., *Leeds*
Administrative Officer	GERARD AYLWARD, B.A., *Bangor*
Senior Clerks	JANE E JOTCHAM
	YVONNE SMITH

Staff and Departmental Development Unit

Director	PENELOPE M HATTON, M.A., *Leeds*
Principal Academic Staff Development Officer	CHRISTOPHER W BUTCHER, B.Sc., M.Ed., *Birmingham*
Senior Training and Development Officer	DEBORAH L GREENWOOD, M.A., *York*, M.I.P.M., A.C.B.S.I.
Senior Clerks	BERYL G STOKER
	AMANDA D ELLIS
	JOANNE A SIDDONS

Resource Centre of Loan Materials

Resource Centre Co-ordinator	JOANNE A SIDDONS

Teaching Quality Assurance Unit

Director	PAULINE E ALDOUS, B.A., *London*
Senior Administrative Officer	CHRISTINA ROBINSON, B.A., *Lancaster*, P.G.C.E., *Leeds*
Senior Clerks	PATRICIA V McKAY
	DOUGLAS ROBINSON, B.A., *Leeds*
	LYNN V WHITEHEAD

ADMINISTRATION, FINANCE AND HUMAN RESOURCES

Administration

Registrar and Secretary	DAVID S ROBINSON, B.A., Ph.D., *Leeds*

Secretary to the Registrar and Secretary	SUSAN CARDEN
Senior Clerk	DAKSHA CHAVDA

Student Administration

Student Office

Senior Assistant Registrar	C ANDREW G BROOKS, B.Sc., Ph.D., *Leicester*
Assistant Registrars	PETER REES JONES, B.A., *Newcastle* JENNIFER E SHARE, B.Sc., *Leeds*
Admissions Officer	GILLIAN J HEALY
Examinations Officer	LISA A SUMMERS
Senior Administrative Officers	JEANETTE McCABE, B.A., *Hull*, M.A., *Liverpool* LYNDA M WILCOX, B.A., *Open*, M.A., *Leeds*
Senior Clerks	NICHOLAS J ALLEN, B.A., *Hull* LYNNE BAILEY, B.A., *Durham* EMMA E BARROW DIANA M BELL MARGARET R CLARKE, B.A., *City Art Institute* JOAN CLARKSON DAVID N COCKSHAW EILEEN M DICKINSON NADA ELLIS PAMELA A FRISBY TERRY C FURNESS JEAN H HOUGH VALERIE J LOMAS GEORGINA E MACKRELL, M.Sc., *Leeds* VALERIE M MILNER, B.A., *CNAA* SHARRON L MURPHY* GRAHAM D REES, B.A., *Leeds Metropolitan* STUART R SEPHTON JACQUELINE D TURNER MARJORY WALSH, B.A., *CNAA* LESLEY WINKS

Research Degrees and Scholarships Office

Senior Assistant Registrar	JACQUELINE Y FINDLAY, B.A., *Warwick*, M.A., *Birmingham*
Administrative Officer	ALISON J LEACH, B.A., *Hull*
Senior Clerks	SUSAN BUTLER DIANE E SINCLAIR SARAH THROP, B.A., *Nottingham*
Clerks	NICOLA COLLEY, B.Sc.(Econ.), *Wales* CHERYL EDWARDS SALLY KEEN, B.A., *Leeds* RITA J KITCHINGMAN STEVEN SMITH, B.Sc., *Leeds*

Office of Part-time Education

Director of Part-time Education — ANTONY P DONAJGRODZKI, B.A., D.Phil., *Oxford* (on secondment from Continuing Education)

Programme Co-ordinator — HELEN DYSON, B.A., *Leeds*

Course Tutor in Combined Business Studies — CAROLINE CALLAGHAN, B.Sc., Ph.D., *Bradford*, P.G.C.E., *Huddersfield* (joint post with Leeds University Business School)

Project Officer — COLIN TOOTHILL, B.Sc., *London*, Ph.D., *Leeds*, F.R.C.Path.

Admissions Secretary — ANNE KILVINGTON, B.A., *Hull*

Clerks — ANDREA DISTON
MARGARET PERKIN

Student Advisory Services

Disability Services

Disabilities Officer — JUDITH RUSSELL, M.Sc., *CNAA*

Support Worker for Disabled People — ANNE-DENISE WORSNOP, B.A., *Leeds Metropolitan*

RNIB and Leeds University Transcription Centre for Blind People

Manager — ANDREW T MYERS, B.A., *Leeds*

Deputy Manager — K VIBEKE ROTHNIE, B.A., *Liverpool*

Transcription Officers — JUDITH F A GAITES, B.A., *London*, M.A., *Leeds*
BELINDA A WASSELL, B.A., Ph.D., *Dunelm*, Pg.Dip., *Aston*

Transcription Officer/ Quality Adviser — REBECCA P JACKSON

Student Counselling Service

Senior Student Counsellor — NIGEL R HUMPHRYS, B.A., Dip.C.G., *CNAA*, M.S.Ed., *Maine*

Student Counsellors — BARBARA LAWTON* , B.Ed., *Keele*, A.D.Dip., M.A., *Leeds*
PETER POWELL, B.A., *Nottingham*, Dip.St.Couns., M.Sc., *London*
MARIAN SEDLEY, B.A., *Bristol*, Dip.S.A., *London*
PENNY THARRATT*, B.Sc., *Manchester*, M.A., *CNAA*

Secretary/Receptionist — CAROL DIXON, B.A., *Lancaster*, P.G.C.E., *Bath*

Receptionist — MANDY THOMPSON*, B.A., *CNAA*

Finance

Finance and Commercial Director — BERENICE SMITH, B.A., *Oxford Brookes*, A.C.M.A.

Secretary to the Finance and Commercial Director — SHARON TROTTER, B.Sc., *Huddersfield*, M.Sc., *Sunderland*, A.I.E.E.M.

Purchasing

Purchasing Officer	To be appointed
Senior Clerk	GORDON MACDONALD

Financial Control

Head	JOHN C LILLYWHITE, B.Sc., *Bradford*, A.C.A.
Senior Clerk	GILL MORTIMER
Financial Systems Manager	RICHARD REEVES, B.Sc., *Leeds*, F.C.A.
Tax/VAT Accountant	JULIET C EDWARDS, B.Sc., *Sheffield*
Financial Accounting Manager	HELEN TAYLOR, B.Sc., *Manchester*, A.C.A.
Principal Clerk	GLENN COWLAM
Senior Clerks	DONNA ADAMS DIANE C ALLINSON
Clerks	CHRISTOPHER OLDFIELD PHILIP SIMPSON (joint post with Accounts Payable)

Accounts Receivable

Accounts Receivable Manager	KEVIN GLEESON
Principal Clerk	PATRICIA S SUTTON, B.A., *Open*
Senior Clerks	ANN ASHTON ALISON JACKSON AMANDA PURCHON DEBORAH STOCKS MARTIN TUDGE LYNNE WILSON

Accounts Payable

Accounts Payable Manager	MARIANNE E ROBERTS
Senior Clerks	JEAN BATEMAN PAULINE A DAVISON SUSAN FOZZARD
Clerks	NATALIE AUDSLEY SUSHILA MISTRY

Payroll

Payroll Manager	CLIVE W DAVIES
Principal Clerk	JANE STARK
Senior Clerks	SUSAN BLYTHE GILLIAN COX NIGEL EASTON MICHELLE LUNN WENDY NICHOLSON

Treasury Management/Financial Services

Head	STEPHEN KELLY, M.A., *Leeds* Metropolitan, A.C.C.A.
Secretary	AVRIL BORHANI
Treasury/Capital Projects	ANGELIQUE L CASTREE, B.A., *Leeds Metropolitan*
Clerk	SUSAN BROOME
Chief Cashier	To be appointed
Senior Clerk	FRANCES G HAINSWORTH
Financial Services	HELENA M SMITH, B.Sc., *Manchester*, Dip.R.S.A., A.C.I.I., A.C.I.S.
Senior Clerks	JULIE DYSON LAURENA FELIX A LOUISE MCCUNNIFF BEVERLEY MARCZYCHA, B.A., *Leeds*

Financial Analysis and Reporting

Head	STEPHEN G WILLIS, A.C.M.A.
Academic Departments	JULIE WATKINS, B.A., *North London* JOHN WILLIS, B.Sc., *London*, A.C.M.A. JANE DURHAM, B.A., *Leeds*, A.C.C.A. VINA PATEL, A.F.I.M.A., A.C.M.A.
Central Services	FIONA DALE, B.Sc., *Surrey*, A.C.C.A. PAUL DAVIES, B.Sc., *Bangor*, Ph.D., *Leeds*
Subsidiary Companies	SUSAN J PAGE, B.A., *Newcastle*, A.C.M.A.
Senior Clerks	DENISE HART JUDITH E IBBOTSON

Human Resources

Director of Human Resources	To be appointed
Personnel Director's Secretary	ANN E MILNER
Senior Manager - Human Resources	CHRISTINE ATKINSON, M.I.P.D.

Team One

Senior Personnel Officer	MADELEINE AZIZ*, Grad.I.P.D.
Senior Personnel Officer	KEIRON BROADHEAD, B.Sc., *Stirling*, M.I.P.D.
Senior Personnel Assistant	KATHRYN CHESWORTH, Grad.I.P.D.
Personnel Assistants	HELEN L FLETCHER, B.A., *Leeds* JULIE LAWSON* LINDSEY MORGAN, B.A., *Derby*, H.N.D. JULIE TAYLOR, B.A., *Leeds* SARAH TAYLOR*, Grad.I.P.D.

Team Two

Senior Personnel Officers	KATHLEEN A AVEYARD, B.A., *Newcastle*, M.I.P.D. JUDITH K HARDY*, Grad.I.P.D.

Senior Personnel Assistants	JANICE M COX, B.A., *Leeds* JANE DUFTON
Personnel Assistants	SHABANA AHMED DIANE FUSSEY CATHERINE GADDES, B.Sc., *UMIST* LISA D M RICHARDS, B.A., *Leeds*, Grad.I.P.D. GILLIAN WATKINS*

Team Three

Senior Personnel Officer	CAROLINE J LANGHAM*, H.N.D., Grad.I.P.D.
Senior Personnel Assistant	NICOLA J WHITEHEAD, B.Sc., *Loughborough*
Personnel Assistants	KATY HARRINGTON, B.Sc., *Leeds* CLARE REYNOLDS, B.A., *Leeds* VICTORIA H ROSE KATRINA SAVAGE CATHERINE SIMM, B.Sc., *Aston*
Clerk	NICHOLAS S BREWSTER, B.Sc., *Southampton*

Pensions Office

Pensions Officer	GEOFFREY PARKINSON, B.A., *Sheffield*, M.I.P.D.
Senior Pensions Assistant	ANGELA M TAYLOR
Pensions Assistants	BARBARA ARMITAGE SUSAN M KEENAN

Equal Opportunities

Equal Opportunities Officer	SUSAN HARPER, B.A., *Liverpool*
Equal Opportunities Assistant	MERTINEH KEBEDE, M.A., *Leeds*

Administrative Computing Service

Head	ANTHONY COBB, H.N.D.
Administrative Officer	AMANDA R WHEATLEY
Departmental Secretary	PAULINE T HILL*

Systems Development

Systems Development Manager	EDWARD G BRUSH, B.A., *CNAA*
Senior Information Systems Development Officers	ANGELA GRACE, H.N.C. † BRIAN GREENFIELD, B.Sc., *Liverpool*
Information Systems Development Officers	ANDREW BUSBY, B.A., *Lancaster* (on secondment to Academic Development) GLENNIS BYROM MICHAEL DAVIES, B.Sc., *CNAA* MARTIN JONES, B.A., *Durham*, Dip. Clothing Tech., *CNAA* DAVID LI, B.Sc., *CNAA* ROBERT MASTERS, B.Sc., *Leeds* DONALD NICHOLS, B.Sc., *Leeds* WALTER ZACHARCZUK

Information Systems Support Officer	RICHARD H WEBB

Facilities Management

Network and Systems Manager	JEREMY M HARMER (on secondment to External Affairs)
Communications and Network Officer	PAUL MILBOURNE
Computing Support Staff	STEPHEN A MARREN ANDREW J MAYCOCK KENNETH J PETERS ANNA D WILKINSON

Legal Adviser's Office

Legal Adviser	ADRIAN J SLATER, LL.B., *Hull*
Legal Adviser's Secretary	JANE E HUDDLESTON

Central Records Office

Central Records Officer	ANN M PULLEYN
Senior Clerks	JANICE BYRON* PAULINE TODD
Clerks	MOLLY ADDY IRENE ANSON MARY CRADLETON CAROL JOHNSON* ANN-MARIE LAWRENCE

EXTERNAL AFFAIRS

Pro-Vice-Chancellor and Chair, External Affairs Management Team	Professor Peter Scott

City and Regional Office

Head of the City and Regional Office	KEITH G BURNLEY, B.Sc., *Warwick,* M.Phil., *Leeds*, M.Inst.P., C.Phys., F.R.S.A.
Access Officer	CAROL STAGG, B.A., *Open*, Cert.Ed., *London*, P.G.Dip.Information Management
Administrative Officers	FRANCES M LEDGARD, B.A., *Durham* JENNY LYON, B.A., *York* CERI NURSAW, B.Sc., *Leeds* CHRISSIE TUNNEY GILLIAN WOODWARD, B.A., *Huddersfield*
Office Secretary	JOAN ARNOLD
City and Regional Assistants	JEAN SATCHWELL, B.A., *Lancaster* LINDA BANNISTER*

MARILYN BLACKWOOD*
SUE EDWARDS
JULIA FAULTLESS*
CHRISTINE GOLDEN*
ALISTAIR GOODCHILD, B.A., *CNAA*
GEOFF HOLLORAN

European Office

Head of the European Office — LAURA B BARJONAS, M.A., M.Phil., *Glasgow*
European Research Officer — MARTIN HAMILTON, B.A., *Hull*, Maît.L.E.A., *Angers*
European Liaison Assistants — ANTONIA C DODDS*, B.A., *Cambridge*, M.A., *Leeds*
BURKHARD HAUDER, Staatsex, *Bochum*
MARTINE S PEERS, C.A.P.Ed., *Laval*

International and Schools Liaison Office

Head of the International and Schools Liaison Office — DAVID BAKER, B.A., *CNAA*
Schools Liaison Officer — LEONARD M SMITH, B.Sc., *Bristol*, M.Sc., *Leeds*
International and Schools Liaison Officer — JACQUELINE BROWN, LL.B., *London*, C.B.A., *Teesside*
Schools and International Liaison Officer — † JILL DAVIS, B.A., Huddersfield
International and Schools Liaison Assistants — CAROLINE BELLINI
ANN COLLIER
Schools Liaison Assistant — JANE ROPER, L.L.B., *Leicester*
Adviser to International Students — John Garner*
Deputy Adviser to International Students — BETTY VAUGHAN
Assistant Adviser to International Students — NAOMI FRENCH
Co-ordinator, Study Abroad Programmes — JOHN SCHWARZENBACH*, B.Sc., *Glasgow*, M.S., *Cornell*
Study Abroad Assistant — RICHARD SELLERS, B.A., *Manchester*

International Recruitment Initiative

Co-ordinator — Laura Barjonas
Head of International and Schools Liaison Office — David Baker
Administrative Officer — † LOUISE BOYNE, B.Sc., *Lancaster*, Grad.I.P.D.
Liaison Assistant — Martine Peers

Public Relations Office

Press and Media Relations Co-ordinator — VANESSA BRIDGE, B.A., *Hull*
Publications Officer — SUSAN C MAZZOLENI, B.Sc., *Bristol*, D.M.A.
World Wide Web Development Manager — JEREMY M HARMER
Alumni Relations Officer — JAYNE GLENNON, B.A., *Leeds*
Publicity Officer — GILLIAN MOFFETT, B.A., *Cambridge*

Public Relations Assistant	CAROL WARD
Alumni Relations Assistant	JANE FREER
Alumni Relations/Database Assistant	HELEN J THOMAS, B.A., *Manchester*
Publications Assistants	DENISE DUXBURY* JULIE A HANSS*, B.A., *Liverpool*

The University of Leeds Foundation Ltd

(See page 282, General Services)

Director	KEITH COPLAND, M.I.C.F.M., F.R.S.A.
Secretary	HAZEL EXLEY

FACILITIES

There is Management Team for Residential and Commercial Services chaired by the Finance and Commercial Director

Residential and Commercial Services

Director of Residential and Commercial Services	DAVID L IRVING, A.C.I.S.
Management Accountant	ANDREW G PAGE, B.Sc., *Leeds*, A.C.A.
Training and Development Co-ordinator	KIM ADAMS
Administrative Officer	LYNNE M GREEP, B.A., *Leeds*
Senior Clerk	LYNDA J BROWN

University Catering Services

Catering Manager	BEVERLEY KENNY
Catering Systems Manager	KEVIN PORTEOUS
Coffee Bars Manager	To be appointed
Director's Chef	MARC MOTTISHEAD
Food, Beverage and Events Manager	SIMON WOOD
Refectory Manager	LISA WILKS
Senior Common Room Manager	PAUL TORDOFF
Senior Clerks	RITA CARNALL JACQUELINE CATLEY* PATRICK S DOOLEY C JANET SPEIGHT JANET TORDOFF DONNA WALKER

Conference and Marketing Section

Conference and Marketing Manager	FRANCES J JOHNSON, B.A., *Manchester*
Sales and Marketing Executive	MELANIE LOUIZOU, B.A., Dip.M.
Conference Co-ordinator	SARAH STURGESS, B.A., *Leeds*
Senior Clerks	LOUISE HAMPSHIRE SUSAN LACEY*

Accommodation Section

Property Manager	DAVID MOWVLEY, A.I.M.B.M., A.B.I.F.M.
Accommodation Officer	SHEILA S GRIFFITHS, B.Sc., *St Andrews*
Senior Housing Officers	ANTHONY HALL MIRANDA WHEELER-HOPKINSON, B.A., *Westminster*
Montague Burton Flats	DEREK HYTCH
James Baillie Flats	GEOFFREY COLLETT
Precinct	BARBARA BENNETT
Lupton Flats	ROBERT HOOPER
St Mark's Flats	DAVID THORPE
Oxley Flats	NEIL HOLLINDRAKE
Sentinel Towers	BOB COOKE
Clarence Dock	ALAN WYLDE
Cleaning Co-ordinator	BARBARA AYRE
Senior Clerks	KAREN BILTON VALERIE DUNN ANN EATON BEVERLEY A GARTHWAITE
Clerks	JANICE GARDINER ALISON RAWLING JOANNE THORPE

Halls of Residence

Halls and Purchasing Co-ordinator	LORRAINE WHEWELL, J.P., B.Sc., Ph.D., *Leeds*, C.Text., A.T.I.

Bodington Hall

Manager	SUSAN A J GREEN, Dip.H.E.
Assistant Manager	CRIS CUZZIOL
Senior Clerks	KATRINA FARRAR JOYCE NICHOLS SUSAN TESTO*

Charles Morris Hall

Manager	PAULINE K WILKINS, B.Tech.Dip.
Assistant Manager	DEREK BALLANTYNE, O.N.D.
Senior Clerks	GILLIAN LEEFARR PAMELA MORLEY

Devonshire Hall
Manager HILARY COLLINS, H.N.D.
Deputy Manager NICOLA CUSSONS, H.N.D., B.Sc., *Sheffield*
Assistant Manager DAVID SMITH, B.Sc., *Sheffield Hallam*
Senior Clerk DOREEN M MILNES
Clerk JOYCE UNDERWOOD*

Ellerslie Hall
Manager THERESA M ANDERSON, N.E.B.S.M.

Lyddon Hall
Manager MARY P BENNOSON, N.E.B.S.M.

Oxley Hall
Manager HELEN P ATKINSON
Clerk ANN KEATING*

Tetley Hall
Manager JOANNE BARUGH, B.A., H.N.D., M.H.C.I.M.A.
Assistant Manager MARGARET GRIMSHAW
Clerk VALERIE HUMPHREYS*

Wardens of Halls of Residence

Charles Morris Hall Dr John B Garner
Jacqui Brown

Ellerslie Hall Kim Adams

Lyddon Hall Dr Michael A Hann

Bodington Complex
Senior Warden Penelope E A Robinson
Wardens Dr Terry W Cousens
Dr Joseph M McCarney
Dr Patrick C McGowan
Dr Michael Oliver

Devonshire Hall
Senior Warden Dr Brian Jolly
Deputy Senior Warden Robert M Tebb
Warden Dr Sheila Nunn

Oxley Hall Edwin A Lovatt

Tetley Hall Gordon Humphreys

Advisers to Residents in University Flats

Henry Price Building Dr Richard A Killington
Cromer Woodsley Springfield Flats Dr H Pyper

Lupton Flats	Dr Ian E Hughes Graham Watts
James Baillie Flats	Dr David C Barton Dr B David Hames
St Mark's Flats	To be appointed
Montague Burton Flats	Dr Michael S Yates
Oxley Flats (residential)	To be appointed
Sentinel Towers	Dr Alan Butler
Clarence Dock (residential)	Dr David Frier Dr Karen Lee

Fairbairn House

Centre for residential courses

Manager	JONATHAN WHITTLE
Assistant Manager	MAUREEN A TIMM

THE FOLLOWING AGENCIES, THOUGH NOT UNDER THE DIRECTION OF THE UNIVERSITY, OFFER ACCOMMODATION TO UNIVERSITY STUDENTS

Hillel House

2 Springfield Mount, Leeds LS2 9NE

Hall of Residence for Jewish Students. Under the direction of the West Riding Hillel Foundation.

Mary Morris Residence

Shire Oak Road, Leeds LS6 2DE

Under the direction of the Mary Morris Student Housing Association.

UNIPOL STUDENT HOMES

8–12 Fenton Street, Leeds LS1 3EA Tel: (0113) 243 0169 (Management and Development Enquiries); (0113) 243 0074 (Accommodation Bureau Enquiries); Fax: (0113) 234 3549.

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Director	MARTIN J BLAKEY, M.A., *Cambridge*
Systems Manager	† RON STRONG, B.Sc., *Leeds*

Accommodation Bureau

Accommodation Bureau Co-ordinator	ELIZABETH SUNDERLAND

Housing Officers	SHANE BLANCHARD, B.A., *Newcastle* LOUISE TIVENDALE

Finance

Senior Finance Officer	† MATTHEW WALKER, A.C.C.A.
Finance Officer	HELEN ROBINSON, B.T.E.C. National (Housing)
Financial Assistant	JOANNE RAMSDEN*

Housing Management and Development

Senior Housing Management Officer	† MATTHEW GUY, H.N.C. (Housing)
Housing Management Officers	ROY ANDERSON, B.T.E.C. (Housing) PAUL HARRIS, B.A., *Leeds Metropolitan* COLIN LESTER CLAIRE OLIVER MELISSA RIDGWAY
Housing Management Assistant	ANDREW DICKENS

Housing Management

The current Chair of the Management Committee is Mr Michael Wilkinson, Leeds Metropolitan University, Secretary and Clerk to the Board of Governors. His address is Leeds Metropolitan University, Calverley Street, Leeds LS1 3HE.

Estate Services

There is a Management Team for Estate Services comprising Professor Chris Taylor (Chair), George Blanchflower, John Howe, Robert Sladdin and Vicky Statler.

Estates Development

Director of Estates Development	D ROBERT SLADDIN, F.R.I.C.S.

Estates and Projects

Project Managers - Capital Works and Estates	STUART W BRAVENDER RICHARD J C ELLISON, B.Sc., *Nottingham Trent*, A.R.I.C.S., Dip.S.C.M.
Design	B DAVID FLETCHER, H.N.C. (Safety supervisor)

Design Office

Technical Officers - Architectural	ALAN J BOWHILL, H.N.C. ANGELA COCHRANE, B.A., Dip.Arch., *Birmingham* JOANNA GABIGA, B.Sc., *Leeds* EDWARD LONG H.N.C.
Electrical	† ANTHONY DENNIS, B.Eng. LESLIE J GOSLING
Interior Design	KAY TUKE

Mechanical	† PAUL C ANSON ALAN FOSTER, H.N.C.
Site Services	
Clerks of Works -	
Building	WILLIAM PENNY, M.I.C.W.
Electrical	HARRY BIRCH (Team Co-ordinator)
Mechanical	WILLIAM S HARPER, I.Eng., A.C.I.B.S.E.
Estate Planning and Information	
Estate Strategy Officer	† SUSAN M CLARKE, B.Sc., *Sussex*, M.B.A., *Bradford*
Estate Planning Officer	MICHELE M TROUGHTON, B.A., *Leeds*
Department Liaison Officer	LYNN BUCKLEY-McDONALD
Estate Assistants	JANE M MORRISON, H.N.C. SAMANTHA J WILSON
Asset Maintenance	
Engineering Services Officer	MICHAEL J BARRON, C.Eng., M.I.Mech.E.
Building Maintenance Manager	BRIAN L SCOTT, M.C.I.O.B.
Blue Area Maintenance Team	
Administrative Support	STEPHEN R DAVIES
Technical Officers -	
Building	DERRICK H CARTER JOHN M ENGLISH, A.M.A.S.I.
Electrical	D IAN DYSON
Mechanical	GLYN RICHARDS
Green Area Maintenance Team	
Administrative Support	PERMINDER REHAL
Technical Officers -	
Building	PAUL R CROUCH, A.B.Eng DERRICK RICHMOND, H.N.C.
Electrical	DEREK HODGSON, Dip.E.E., C.Eng., M.I.E.E. (Safety supervisor)
Mechanical	KEVAN KNOWLES, I.Eng., A.C.I.B.S.E.
Red Area Maintenance Team	
Administrative Support	Vacant
Technical Officers -	
Building	GARY L SMITH, A.C.I.O.B.
Building	Vacant
Electrical	DARRYL L CALVERT
Mechanical	WILLIAM WHITEHEAD
Energy Team	
Energy Manager	Vacant
Technical Officer	TONY QUIGLEY

Corporate Services

Head of Corporate Services — VICTORIA M STATLER, B.A., *Open*, A.C.I.S.
Finance Manager — MALCOLM L BROWN (Safety supervisor)

Finance Office

SIMON BROOME, B.A., *Newcastle*
SALLY MILLARD, B.A., *Leeds*
IAN M ROSE

Secretarial Services

Secretarial Supervisor — JANE M BEASLEY
Senior Clerks — CECILIA M BRANNAN
JANET E CHAPMAN*
KAREN HUNTER
MARGARET NEALE*
AMANDA SWIFT*

Cleaning

Cleaning Services Manager — JANET WILLIS, H.N.D.
Senior Supervisors (Cleaning) — JOYCE STEEL
ANNE WILLIAMS
SHEILA YEOMAN

Supervisor - Maintenance Team (Cleaning) — DAVID CROMBIE

Delivery and Collection

Mail

Mail Service Supervisor — HARMINDER KALYAN

Portering Service

Head Porter — DEREK A DEAN, *M.B.E.*

Office and Cleaning Supplies

Office Supplies Co-ordinator — BARRY BURNETT, M.C.I.P.S.
Storekeeper — JACK SMYTHE
Assistant Storekeeper/Driver — EDWARD P BRAY
Stores Assistant/Delivery Driver — SIMON TULLETT
Clerk — MARY E SCARR

Security

Director of Security — GEORGE BLANCHFLOWER
Operations Manager — MARK F HEMINGWAY
Security Adviser — PETER VINCENT
Secretary — DEIRDRE WAITE*
Clerk — JANET WILLIS

UNISERV

General Manager	JOHN M HOWE
Customer Services	TERRY WATKINSON
Systems Administration	MAURICE SMITH
Quantity Surveyor	FIONA AIRLIE, H.N.C., B.Sc., *Leeds Metropolitan*
Planners	TREVOR JONES ANDREW TELFER
Accounts Clerical Supervisor	JULIE CONNOLLY LYNN DYSON
Clerks	SARAH CHURCHER SIMON MAUBORGNE ELAINE ROCHE

Mechanical Engineers

Supervisor	MARTYN SPENCE (Workshops Safety supervisor)

Electrical Engineers

Supervisor	ALAN J HANSELL
Assistant Supervisors	MARK CHILD IAN HARDEN

Instrument Engineers

Supervisor	LEONARD S THOMPSON

Building Section

Supervisors:	
Contracts	ALAN FRANK
Special Trades	CHRISTOPHER J PARKER
Joiners	ERIC MUNRO
Painters	IAN M DIXON
Plumbers	CHRISTOPHER J BRIGGS (Gas) DAVID MARA (Workshop Safety supervisor)
Handyman	ERIC HORSFIELD

Grounds and Gardens

Manager	JOHN TURPIN, Dip.Hort., N.C. Arbor, R.H.S. (Safety supervisor)
Assistant Manager	DAVID H EVANS, I.O.G.Inter.Dip., N.C.H.
Supervisors:	
Gardens	ALAN JONES
Grounds	ERIC HARDISTY

Leeds University Union

Key to symbols used:

† indicates an appointment to the academic and related staff for a fixed term.

* indicates part-time staff.

Elected Student Officers (Sabbatical)	
Administration USE Officer	ALEXANDER SOBEL
Communications Officer	RUTH WILKIN
Education Officer	REBECCA MCCALL
General Athletics Officer	NEIL RAYER
Services Officer	PETER MOOREY
Societies Officer	REBECCA MOUNTFORD
Welfare Officer	KATHERINE ROUMBAS
Women's Officer	HELEN RUSSELL
Community Action Co-ordinator	RACHEL HARRIS
Leeds Student Editor	BENJAMIN EAST
Entertainments Officer	ROBERT JAZWINSKI
Rag Co-ordinator	EMMA CLEGG
Nightline Co-ordinator	JACQUELINE BENTON
Representative Officers (Non-Sabbatical)	
LGB Officer	JACINTA COSTELLO
Racial Minorities Officer	MICHAEL GARCIA
Environment Officers	DANNY STEELE DUNCAN PEARSON
Mature Students Officer	ANNE PARKHOUSE
Disability Rights Officer	GEMMA BURNETT-HITCHCOCK
Services Operations	
Services Manager	PHILIP L SUMPNER
Assistant Services Manager (Trading)	STEVEN J RUDDY
House Manager	ALAN V HILL
Deputy House Manager	IAN MALLINSON
Personnel Co-ordinator	ANNE L WILLIAMS, LIC.IPD
Entertainments and Promotions Manager	BILL MARSHALL
Ultra Ltd	
Manager	ERIC TOFT

Assistant Manager	KIRSTY JACKSON
Senior Clerk	GREGORY MORAN
Newsagents Shop	
Manager	JOHN MUNDAY
Supervisor	ANGELA MASSEY
Clerk Cashier	WENDY SMITH
Stationery Shop	
Supervisor	LYNNE DICKINSON
Clerk Cashier	PAULINE MAWSON*
Bookshop	
Manager	CHRISTOPHER J LEONARD, B.A., *Leeds*
Senior Clerks	ERIKA HANNEVOLD, B.A., *Warwick*
	SARA JAVARONE, B.Sc., *Leeds*
	STUART PETCH, B.A., *Central Midlands*
	LISA WHITELEY
	VANESSA WRIGHT, B.Sc., *Leeds*
Clerk	BARBARA M CUNNINGHAM
Greetings Cards and Ticket Shop (CATS)	
Manager	BRENDA PAYNE
Supervisor	DIANE HARVEY
Welfare Office	
Research and Welfare Officer	ELIZABETH A HODGEN, B.A., *Lancaster*
Welfare Officers	† ALISON BRADBURY, M.A., *Edinburgh*
	† ANDREA KERSLAKE, B.A., *Manchester Metropolitan*
	† ANNA LIPSHEN, B.A., *Keele*
	IAN MACLELLAN, B.A., *York*
	DIANE PEDDER, B.A., *Warwick*
	† SAMANTHA SYMINGTON, B.A., *Lancaster*
Clerk	RAFIA HUSSAIN
Finance Office	
Finance Manager	BRIAN HUDSPETH, F.C.C.A.
Assistant Accountant	LISA NIGHTINGALE
Office Manager	JANET WITCOMB
Senior Clerk	ANNE BAILEY
Clerks	JOAN R DUNCOMBE*
	ELAINE HAMILTON
	JANICE M MARSHALL
	SUSAN TAYLOR
Societies Administrator	JILL WHITEHEAD
Advertising and Marketing Manager	CATHERINE BARTON

Bars
Bars Manager NIGEL HEAD
Assistant Bars Managers DAVID MURPHY
LEE THOMPSON

Secretariat
Secretary SAMANTHA RYLEY

Launderette
Supervisor NINA PARMAR

Copy Shop
Head of Section ANTHONY V SQUIRES
Clerk VERDIE E THURLOW

Past Examination Papers
Head of Section TREVOR H HAYWARD

Sports Office
Sports Administrator SUSAN M JACKLIN, B.Ed., *Cambridge*, M.A., Ph.D., *Leeds*
Assistant Sports Administrator CLARE SIMISTER, B.A.,
Clerk MARGARET JACKSON

Fourman Nursery

Supervisor Mrs CAROLE GALDAS, N.N.E.B.
Senior Nursery Nurse Miss GILLIAN L MARSDEN, N.N.E.B.
Nursery Nurses Miss ROXANNE ALAM, N.N.E.B.
Mrs SUSAN A BLAKE, N.N.E.B.
Mrs REBECCA BROOKE, N.N.E.B.
Mrs DEBORAH L PEACOCK, N.N.E.B.
Mrs FIONA HAKIN, B.Tec.
Miss GILLIAN HEBDEN, N.N.E.B.
Mrs DAWN MITCHELL, B.Tec.
Miss LYNNE McGILL, N.N.E.B.
Miss SHARON MASSEY, B.Tec.
Mrs HERJINDER K SAMBHI, N.N.E.B.
Miss SALLY SYKES, N.N.E.B.
Nursery Care Assistant Miss DIANE DEVILLE
Cook Miss JULIE HENRY
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